

# NOTICE OF REGULAR MEETING

**COMMITTEE:** Health & Aging Committee  
**PLACE:** Health & Aging Building  
100 W. Keenan Street,  
Rhinelanders  
**DATE:** December 17, 2015  
**TIME:** 9:00 a.m.

**AGENDA: All agenda items to be considered as discussion/decision items.**

## Health: Second Floor

- 1) Call to order
- 2) Approval of agenda for today's regular meeting
- 3) Public comment/communications
- 4) Monthly Reports/Updates
  - Environmental Health
  - Communicable Disease
  - Health Hazards
  - Legislative Update
- 5) Flu update
- 6) Strategic Plan
- 7) MCH Adolescent Grant Opportunity
- 8) Vouchers, purchase orders and line item transfers
- 9) Agenda items for next meeting
- 10) Public comment/ communications

## Health and Aging: Second Floor

- 11) Minutes of October 15 , 2015 meeting & November 19,2015
- 12) Date/time/location of next meeting and 2016 meetings schedule
- 13) Public comment/communications

Recess and move to first floor

## Aging: First Floor

- 16) Reconvene meeting
- 17) Public comment/ communications
- 18) 2016 Contracts
- 19) s.85.21 Specialized Transportation Annual Application
- 20) Lakeland Senior Center
- 21) Policy for participant behavior
- 22) Legislative Update -
- 23) Vouchers, purchase orders and line item transfers
- 24) Monthly Reports: Staff and program reports
- 25) Agenda items for next meeting
- 26) Public comment/communications
- 27) Adjournment

Notice of posting: Time: 11:30 Date: December14, 2015 Place: Courthouse \_\_\_\_\_

Bob Mott, Chairman Linda Conlon, RN, Director/Health Officer Dianne Jacobson, Director/Department of Aging

Dawn Johnson, Secretary posted notice. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6170.

News Media Notified by Email: Time: 11:30am Date December 14, 2015

Rhinelanders Daily News Lakeland Times North Star Journal Tomahawk Leader

WJFW TV-Channel 12 Editor WHDG Radio WXPB Radio WPEG.net Television Network WLSL-FM 93.7

Notice is hereby further given that pursuant to the American with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Mary Bartelt at 715-369-6144 with specific information on your request allowing adequate time to respond to your request. See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.

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**SYNOPSIS OF STATUTORY EXEMPTIONS  
UNDER WHICH CLOSED SESSIONS ARE  
PERMITTED:**

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)

2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)

3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)

4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)

5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)

6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.

7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)

8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

**PLEASE REFER TO CURRENT STATUTE  
SECTION 19.85 FOR FULL TEXT**

**CLOSED SESSION RESTRICTIONS:**

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

**BALLOTS, VOTES AND RECORDS:**

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

**USE OF RECORDING EQUIPMENT:**

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

**LEGAL INTERPRETATION:**

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

**PENALTY:**

Upon conviction, any member of a governmental body who knowingly attends a meeting held in

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