

NOTICE OF MEETING

COMMITTEE: LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
PLACE: FIRST FLOOR CONFERENCE ROOM - COURTHOUSE
DATE: WEDNESDAY, OCTOBER 14, 2009 TIME: 9:00 AM

AGENDA:

It is anticipated that a quorum of Law Enforcement, Planning & Zoning and Land & Water Conservation Committee members may be present.

1. Call the meeting to order and Chairman's announcements.
2. Discussion/approve the agenda for the present meeting.
3. Discussion/approve the minutes of September 24, 2009.
4. Vouchers, reports, bills and vouchers.

LRES

- A. Discussion/act on Vacancy Review Policy update.
 - B. Discussion/act on Economic Support Specialist vacancy review.
 - C. Discussion/act on Social Worker vacancy review.
 - D. Discussion/act on Typist II Land & Water Conservation vacancy review.
 - E. Discussion/act on 2010 staffing requests.
 1. Land & Water Conservation
 2. UW Extension
 3. Solid Waste
 4. Planning & Zoning
 5. Land Information
 6. Public Health
 - F. Discussion/approve Resolution: Community Policing Grant
 - G. Discussion/act on Wellness/Health updates.
 - H. The Committee may consider a motion to adjourn into closed session pursuant to section 19.85(1)(c),(e), & (g), Wis Stats., to: (1) consider the employment and performance evaluation data of an Oneida County employee; and (2) for purposes of deliberating the County's position in a matter relating to collective bargaining under subch. I, IV, or V of ch 111, stats. when bargaining reasons require a closed session ; and (3) for purposes of conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved.
 - I. The Committee will return to open session and may ratify any matter(s) discussed in closed session.
5. Future meeting dates.
 6. Future agenda topics.
 7. Public Comments.
 8. Adjournment.

NOTICE OF POSTING

TIME: 3:30 p.m. DATE: 10/08/09 PLACE: Courthouse Bulletin Board

JOHN R. YOUNG, COMMITTEE CHAIRMAN

Notice posted by Linda Herrmann, Employee Services Assistant. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6154.

NEWS MEDIA NOTIFIED BY FAX/EMAIL/MAIL DATE: 10/08/09 TIME 3:30 PM

Northern Lakes Publishing	Lakeland Times	North Star Journal
Tomahawk Leader	WHDG Radio Station	WJFW Channel 12
WXPR Radio Station	WRJO Radio Station	WLSL Radio Station
Vilas News Review	News/Media Service	News of the North

Notice is hereby further given that pursuant to the American With Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Robert Brusio at 715-369-6144 with specific information on your request allowing adequate time to respond to your request.

See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.

OPEN MEETING REQUIREMENT:

Meeting must be held in a location which is reasonably accessible to the public. Meetings must be open to all members of the public unless the law specifically provides otherwise.

ADDITIONAL REQUIREMENTS:

In addition to any requirements set forth below, meetings must also be in compliance with any other specific requirements. The presiding officer or his/her designee must give notice to the official newspaper and to any member of the news media likely to give notice to the public.

CONTENT OF NOTICE:

Notice, including date, time, place and subject matter, including subject matter to be considered in a closed session, must be given in a manner and form reasonably likely to apprise the public and news media.

NOTICE PERIOD:

Generally, a minimum of 24 hours prior to the commencement of the meeting is required. However, less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that notice is impossible or impracticable. Advance notice for each meeting of the governmental body must be given.

MEETINGS FOR COMMITTEES & SUBUNITS:

Subunits of a parent governmental body may conduct a meeting during the recess or adjournment only after the lawful setting to act or deliberate on a subject which was the subject of the meeting. The presiding officer publicly announces the time and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

RECORDING FOR GOING INTO CLOSED SESSION:

Resolution must be made, seconded and carried by a majority vote and recorded in the minutes. The chief presiding officer must advise those attending the meeting of the nature of the session to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)
6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.