

FINANCE & INSURANCE COMMITTEE MEETING
Monday, September 13, 2010

MEMBERS PRESENT: Chair Ted Cushing, Supervisors, John R. Young, John Hoffman, David Hintz and Peter Wolk.

OTHERS PRESENT:

Margie Sorenson (Finance Director): Charlie Evenhouse (Solid Waste) : Lisa Charbarneau, John Potters(LRES); Matt Schreiber (NCWRPC); Deb Blackstone (Family Resource Connection); Mary Bartelt (County Clerk); Nick Scholtes (Highway); Erica Brewster (UW Extension); Kris Ostermann(Treasurer); Ken Kortenhof (Emergency Management); Heidi Lehman (Citizen); Kelly Gostisha, David Ness (M&I Investment); John Bilogan (Forestry); Mike Romportl (Land Information); Lynn Grube (ITS); Gary Baier (Supervisor); Jill Reese (Citizen).

CALL TO ORDER

Chairman Cushing called the meeting to order at 9:00a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

APPROVE AGENDA

Motion by Hoffman, second by Young to approve the September 13, 2010 amended agenda. All "aye" on voice vote, motion carries.

ACCEPT MINUTES OF August 9 and 17, 2010 FINANCE & INSURANCE COMMITTEE MEETING

Motion by Hintz, second by Wolk to approve the August 9 and 17, 2010 minutes. All "aye" on voice vote, motion carries.

BIDS FOR TITLE SEARCHES FOR INREM FORECLOSURES

County Clerk, Mary Bartelt told the committee the county received four bids for the title searches for Inrem Foreclosures. Bartelt opened and read each bid as follows: Shoreline Title at \$39 per search; Ameri Title & Abstract at \$25 per search; Northern Title & Abstract at \$37 per search; and Northwoods Title at \$44.50 per search.

Kris Ostermann told the committee that the county had used all of the providers except Northwoods Title. She indicated that they had all done a good job in the past.

Motion by Hoffman, second by Hintz to accept the bid from Ameri Title & Abstract for \$25 for each search for the Inrem Foreclosures. Motion carried; all ayes.

WAIVER OF INSURANCE REQUIREMENT WISDOT MDSS CONTRACT – HIGHWAY

Nick Scholtes told the committee that the Department of Transportation was offering a pilot program for the installation of GPS units on all equipment to analyze data being recorded to help determine ideal applications of materials. He continued that the DOT

would be paying one hundred percent of the cost of all the equipment and installation for twenty trucks. Scholtes told the committee that this had been reviewed and approved by the Highway Committee, the Risk Management team and the Corporation Counsel.

Motion by Hoffman, second by Wolk to grant the waiver of insurance requirement for the WisDot MDSS Contract as presented. Motion carried; all ayes.

OUT OF STATE TRAVEL REQUEST – EMERGENCY MANAGEMENT

Ken Korten Hof came before the committee with a request to attend the Emergency Management Institute Center in Emmitsburg, Maryland for training with Portage County Officials. The course to be attended is “IMEC Integrated Emergency Management Course”. He explained that the majority of the cost is covered by FEMA and a few small amounts under one hundred dollars total would be covered within his current budget.

Motion by Hoffman, second by Wolk to approve the out of state travel for Ken Korten Hof as presented. Motion carried.

SOLID WASTE DEPARTMENT UPDATE

Solid Waste Director, Charlie Evenhouse gave an update regarding the status of the Landfill. He indicated that he meets monthly with Finance Director Sorenson to keep a close eye on the budget. He continued that the department is running as lean as possible to be even by the end of the year.

RESOLUTION: SOLID WASTE EQUIPMENT PURCHASES

Evenhouse presented two resolutions to the committee regarding borrowing money from the general fund to purchase equipment. The first resolution is to borrow up to \$100,000 for an excavator to compact trash. Evenhouse explained that with more compaction of trash there is more control, allows more material to be put in the landfill and it will pay for itself. The second resolution is to borrow up to \$115,000 to purchase a roll off truck and security camera system. The committee deferred to Sorenson for an answer on whether the County can afford to loan the money. Sorenson indicated that the general fund is in good condition and that the repayment schedule is reasonable.

Motion by Wolk, second by Hoffman to accept the two Solid Waste Department resolutions as presented and forward them to the County Board for further consideration. Motion carried; all ayes.

INCREASE SOLID WASTE SUPERVISOR FROM 1950 TO 2080 HOURS PER YEAR

Evenhouse explained to the committee that due to a recent resignation of his Chemist position, he reassigned Hazardous Waste duties to the Solid Waste Supervisor as well as

put on a summer LTE to help with packaging of materials. Overall there would be a cost savings to the County.

Motion by Wolk, second by Hoffman to approve the increase in hours for the Solid Waste Supervisor and forward on to the LRES committee for further consideration. Motion carried; all ayes.

2011 BUDGET REQUEST – FAMILY RESOURCE CONNECTION

Deb Blackstone from the Family Resource Connection came before the committee with a request for \$28,500 for the Family Resource Connection to be included in the 2011 budget. This amount reflects a 5% decrease of the 2010 budget allotment. Blackstone gave an overview of the services provided by the Family Resource Connection and how the funding had been handled through the Social Service Department Budget.

Heidi Lehman also spoke to the committee as a user of the programs provided by the Family Resource Connection.

Erica Brewster, Family Living Agent from the UW Extension also addressed the need for the services provided by the Family Resource Connection.

The consensus of the committee was to invite Deb Blackstone back to the Finance Committee hearings in October as the County would have a better picture of the budget for 2011.

VOUCHERS, REPORTS AND PURCHASE ORDERS

County Clerk

Motion by Cushing, second by Hintz to approve the County Clerk's bills and vouchers as presented. Motion carried; all ayes.

Motion by Wolk, second by Hoffman to approve the County Clerk's 2011 budget as presented to reflect a five percent reduction as requested. Motion carried; all ayes.

Treasurer

Motion by Hoffman, second by Wolk to approve the bills and vouchers as presented by the Treasurer. Motion carried; all ayes.

Motion by Hoffman, second by Wolk to approve the 2011 LTE request for 60 hours as presented. Motion carried; all ayes.

Ostermann presented her budget for 2011. She indicated that she was unable to reduce her budget by 5% as requested by the Committee. She indicated that she had reduced her budget for 2010 by 10% and was unable to reduce the budget any further. Motion by Cushing, second by Wolk to accept the Treasurers 2011 budget as presented and forward it on to the Finance Hearings for further consideration. Motion carried; all ayes.

Information Technology Services

Motion by Hoffman, second by Hintz to approve the ITS bills and vouchers as presented. Motion carried; all ayes.

Motion by Wolk, second by Cushing to approve the ITS Line Item transfers as presented. Motion carried; all ayes.

Motion by Cushing, second by Hintz to approve the 2011 ITS User Budget which reflects a five percent decrease. Motion carried; all ayes.

Motion by Young, second by Cushing to approve the 2011 ITS Budget which reflects a five percent decrease. Motion carried; all ayes.

Lynn Grube made a request to the committee for approximately \$90,000 from the General Fund to cover the cost of upgrading all the county computers to Microsoft Office 2010 as a one time special project.

The consensus of the committee was to talk about this special project during the budget hearings.

Finance

Motion by Hoffman, second by Wolk to approve the Finance Department bills and vouchers as presented. Motion carried; all ayes.

LINE ITEM TRANSFERS

Motion by Cushing second by Hoffman to approve the Line Item Transfers as presented. Motion carried; all ayes.

M&I TRUST PRESENTATION

Kelly Gostisha and David Ness from M&I Investment Management indicated that the Counties current investment performance is strong. Ness went over a handout for the committee outlining the County's investment portfolio.

EPA BROWNFIELD GRANT – NORTH CENTRAL WISCONSIN REGIONAL PLANNING

Matt Schneider from North Central Regional Planning met with the committee regarding having the committee support the NCRP in obtaining a grant to identify Brownfields. There was much discussion about what the money would be used for and once the Brownfields were identified if there would be liability to the County to do the clean up. Schneider explained that this grant is only to identify brownfields. If there was to be any clean up, he would need to come back to the County for their approval to proceed.

Motion by Wolk, second by Hoffman to not support the EPA Brownfield Grant as requested by the NCWRP. Motion failed: Wolk, Hoffman voting aye; Young, Cushing, Hintz voting no.

Motion by Cushing, second by Young to forward a resolution to the full County Board without a recommendation from the Finance Committee regarding the support of the EPA Brownfield Grant as proposed by NCWRP. Motion carried; all ayes.

ADJOURNMENT

Motion by Hoffman, second by Cushing to adjourn. Motion carried; all ayes.

Meeting adjourned at 12:03 p.m.

Ted Cushing, Chair

Lisa Charbarneau, Secretary