

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: OCTOBER 14th, 2010

MEMBERS PRESENT: HOFFMAN, WOLK, PASZAK, SHARON; excused: HOLEWINSKI

ALSO IN ATTENDANCE: SCHOLTES/COMMISSIONER, BENNETT/PATROL SUPT,
COOPER/SECRETARY, WRYCHA/OFFICE MGR, ROMPORTL/LAND
INFORMATION

The following matters were taken up to wit:

1. Hoffman called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Paszak/Sharon to approve the amended agenda. All ayes.
3. **Motion:** Sharon/Wolk to approve the minutes of the September 23rd, 2010 meeting. All ayes.
4. **Motion:** Paszak/Wolk to approve vendor vouchers #545 – 587 for a total of \$128,773.11, plus personal expense vouchers. All ayes.
5. Nokomis ATV Club request was tabled; no one was present from the club.
6. Committee/Supervisor discussions of department construction and/or maintenance activities.
Bennett explained:
State work: DOT parking lot paved and crack sealed; Big blue mower; Shoulder repairs; Patching; Concrete repairs on bridge decks; Crack sealed bridge abutments; \$52,000 worth of work being scheduled before the end of the year
County work: Chipping on “L”; “A” shouldering project underway; “Q” failed culvert replaced; Repaired floating culvert on “A”; Salt being delivered; Cleaning up shop yard
Other work: Woodboro tree cutting; Pelican beaver control; Did 4 quotes for work in various townships; Did quote for repairing floor drains at outside shops
Scholtes explained:
Meetings recently attended; Fuel system problems, alarm keeps going off; “G” drainage complaint; No approvals for STP’s for this cycle yet; Concerns over “J” project design progress; Mechanic interviews done, new employee will begin November 1st; Striping is complete for the year; WisDOT MDSS training has been done and the equipment should arrive soon; Parts stolen off the log truck parked in our lot over the weekend. Cost to replace in install stolen parts over \$2,000; New Highway Maintenance worker began Monday
7. **Motion:** Wolk/Paszak to approve the September Highway Fund Balances and Equipment Cost Analysis Report. All ayes.
8. **Motion:** Wolk/Sharon to give the old obsolete fuel controller system to UW Stevens Point with the stipulation that the UW will pay for any shipping costs incurred. All ayes. Scholtes explained that the UW uses the same fuel system as our old one and needs ours for parts. We have a new system and no longer use this one, and will never need the parts.
9. **Motion:** Paszak/Wolk to approve retaining only 50’ of right of way across the entire 40 acre stretch of CTH “Q” at parcel # SC 132 located at the SE-NE Sec 13, T35N, R10E in the Town of Schoepke, and deed the remaining footage to the adjacent property owner. All ayes. Romportl explained that the county retained the 100’ right of way from tax delinquent property back in 1937 and this road truly does not need all 100’ of right of way. The adjacent property owners will be offered the excess right of way.
10. **Motion:** Paszak/Sharon to approve the Bridge Aid Request for the Town of Pelican for an emergency culvert replacement on West Lake George Road. All ayes.

11. **Motion:** Paszak/Sharon to approve the Bridge Aid Resolution for the Town of Pelican for a culvert replaced on West Lake George Road for a total cost of \$9,441.87, of which the County is responsible for 50%, or \$4,720.93. All ayes.
12. Discussed selling the passenger van to the Medical Examiner for fair market value. After a brief discussion, the Committee chose to not sell the van.
13. Scholtes updated the committee on the mechanic positions. The new mechanic will begin November 1st, and now another mechanic has now confirmed his retirement for October 26th, 2010.
14. **Motion:** Wolk/Paszak to approve the Commissioner advertize for an architect to prepare designs for a new heating system in the front shop. All ayes. Heating repair contractors say they don't know how much longer they will be able to make repairs on our system in the main shop because it is so old and obsolete. Plans will include insulation added to the building for energy efficiency.
15. Discussed security issues at the Rhinelander Shop. Parts are being stolen from equipment on the weekends, and area residents are walking through the grounds while large equipment is operating in the yard. Scholtes would like to see a security fence put around the yard with a gate in front. He would also like to install security cameras on the four outside corners of the main building, entrance doors be changed and card readers installed at the building entrances. Eventually, he would like all outside shop locations to be fenced in also. **Motion:** Sharon/Paszak to move forward on security for the Rhinelander Shop location, hire a surveyor for the property, and advertise for bids for fencing. All ayes.
16. Discussed Ad Hoc Consolidation Committee discussions.
17. Future meeting dates:
 - October 28th, 2010, 8:00 a.m.
 - October 29th, 2010, 6:00 a.m. Fall Legislative Breakfast in Fremont, WI
 - November 11th, 2010, 8:00 a.m.
18. Future agenda items:
 - "D" Culvert near Cranberry Marsh
 - Rhinelander Shop Security
 - Rhinelander Shop Heating System
 - Highway Mechanic Position
19. Public Comments:
 - Scholtes informed the committee of his response to the Union Safety Committee's letter of concerns.
 - Union informed Management that they will be moving forward with Grievance 6 & 7-2010.
20. **Motion:** Paszak/Sharon to adjourn at 10:05 am. All ayes.

Committee Chairperson

Committee Secretary