

**Oneida County Commission on Aging Meeting Minutes  
October 21, 2010**

**Present:** Sonny Paszak, Bill Schell, Catherine Parker, Peter Wolk, Jeanette Pederson, Carol Pederson, Bob Metropulos, Maxine Meyer and Sean McAdam **Absent/excused:** none  
**Staff:** Dianne Jacobson, Julie Plamann **Guests:** Julie Deaton, Transportation Coordinator and Deb Weis, Business Manager of Headwaters Inc.

**Call to order:** Paszak called meeting to order at 12:00 noon at the Oneida County Senior Center in Rhinelander, Wisconsin, noting that the agenda had been properly posted and the media notified.

**Approval October 21, 2010 Amended Agenda:** Motion Wolk/Schell approving amended agenda. All ayes, motion carried.

**Approval September 16, 2010 Minutes:** Motion J.Pederson/Meyer approving September 16, 2010 meeting minutes. All ayes, motion carried.

**Date/Time and Locations of Future Meetings:** The next scheduled meeting will be Thursday, November 18, 2010 at 12:00 noon at the Northern Advantage Job Center building.

**2011 Dept on Aging budget revisions per Finance Committee:** Jacobson described the recent budget revision events. The Finance Dept deemed that \$625,000 was still needed and asked for more reduction of department budgets to avoid a high increase of the tax levy. Jacobson and McKenzie further reduced the Dept on Aging budget by \$1,500, for a total reduction in its budget of 12-13%. Update only, no action taken.

**Department on Aging Building Committee:**

County Board approval of purchase: On October 19, the County Board approved the purchase of the Northern Advantage building and adjacent parking in the River Walk Center for approximately \$1.4 million. Building & Grounds are to go forward and plan the kitchen design.

Ayres Architectural and CTL kitchen design: Building & Grounds can negotiate with Ayres Architectural under a professional service contract without a formal bid in order to meet the 12/31/10 deadline as stated by the \$100,000 donor's family. Ayres has submitted a contract quote for kitchen plans/drawing to Buildings & Grounds for \$17,900. CTL has submitted a quote for kitchen drawing, plans, and design in the amount of \$2,000. It is desired that Ayres and CTL would work together to quickly develop a workable kitchen plan. Krouze of Building & Grounds Dept will oversee the project and also try and get Ayres initial bid reduced due to CTL's involvement.

Dept on Aging funds toward purchase: The Dept on Aging has approximately \$95 thousand in the nutrition program held from prior years that is restricted for nutritional usage. These funds will be used toward the new kitchen in the Northern Advantage building.

Motion Wolk/Schell approving \$2,000 payment for the CTL quote to come from the Prior-Year Nutrition Program Income restricted fund. All ayes, motion passed.

**Family Care and ADRC Committee:** Jacobson will travel to Forest County at the Mole Lake Reservation for the next ADRC meeting. Members from two of the tribes attended an ADRC meeting September 23<sup>rd</sup> in Rhinelander. Discussion continues on the State recommended MCO and services that would be provided by a CMO. The ADRC of the Northwoods application is likely to be submitted to the state by late winter/early spring.

**Tri-County Transit Commission:** Jacobson distributed a report from Gwen Larson of her recommendations on forming a transit commission. Three counties, three tribes and the City of Rhinelander have expressed interest in forming a transit commission. Jacobson recommended requesting additional funds from the DOT to extend the time for Gwen Larson's consulting with forming a Tri-County Transit Commission.

Motion C.Pederson/J.Pederson authorizing Jacobson to submit a letter to the DOT/State of Wisconsin requesting time extension and funding for Gwen Larson to continue facilitating the formation of a Tri-County Transit Commission. All ayes, motion passed.

**Advisory Council:** Meyer reported on the pre-christmas rummage sale that will be held on Nov 4,5,6 at the former WPS building in the downtown area of the city. The sale will feature a large number of donated unused, unopened Christmas decorations as well as other items. The goal of this sale is to raise funds for a digital sign to promote programs when we move to the new location at the Northern Advantage building. The Bylaws revisions were presented to allow the Advisory Council to proceed with filling vacant terms automatically when they occur. Motion by C.Pederson/J.Pederson approving the revised Advisory Council Bylaws. Motion passed with all ayes. The raffle policy is being reviewed by Corporation Council as to certain statutes. The Commission on Aging must give approval for each individual raffle prior to being conducted.

**Director's Monthly Report:** Report reviewed. Medicare Part D (prescription drug coverage) open enrollment runs from Nov 15 to Dec 31. Kris Scheik , an LTE that worked with Jennifer George last year, will be available during again this year to assist the Benefit Specialist and will also be qualified to give consultation to clients. Funding for this position was granted by the state.

**Monthly Departmental Reports:** Reports reviewed. Meyer reported on year-to-date rummage sales, card sales and plant sales proceeds. Motion Meyer/Schell accepting and approving the monthly departmental reports. All ayes, motion passed.

**Vouchers and Bills:** Jacobson presented bills and personal vouchers for payment. Motion Wolk/C.Pederson accepting and approving vouchers and bills as presented. All ayes, motion passed.

**Line Item Transfers:** Jacobson explained the line item transfer pertaining to grant money. Motion Wolk/Schell approving line item transfer request. Motion passed with all ayes.

**Headwaters Inc request for bus finding:** Julie Deaton, Transportation Coordinator and Deb Weis, Business Manager of Headwaters Inc are present. Jacobson stated the Dept on Aging awards an annual dollar amount from our WisDOT Specialized Transportation grant to Headwaters Inc to support the transportation they provide to their Oneida County disabled clients needing to get to and from home and work (Headwaters) each weekday. Headwaters purchased a new medium bus this year that allows them to use one vehicle instead of two. They are requesting Oneida County pay the 20% match of the capital outlay for the cost of their new bus. Headwaters Inc is requesting \$10,058.40 from the Oneida County DOT Trust Fund. Although Oneida County has never been asked by Headwaters to pay a vehicle purchase match, both Vilas and Forest Counties have paid in the past for vehicles used to transport their county's disabled residents. Jacobson explained that funds are available and could be allocated from the Prior-Year DOT Trust. Motion C.Pederson/Metropulos approving payment to Headwaters, Inc. of \$10,058.40 from PY-DOT Trust for the 20% match for Headwaters Inc bus. All ayes, motion passed.

**Out-of-County travel:** Jacobson requested approval to travel to Mole Lake on 10/26/2010 to attend an ADRC meeting. Motion J.PedersonWolk approving out of county travel for October, 2010. All Ayes, motion passed.

**Topics for Future Agendas:** Normal agenda items, raffle policy review and naming options for the new building.

**Public Comment/Communications:** None. McAdam suggested committee members take every opportunity to inform the public/constituents to educate them on how the purchase of the new building will be funded, stressing that the purchase will not be taken from county tax dollars. There are still many misconceptions about this purchase and we must take every opportunity to set the record straight.

**Adjourn:** Motion Schell/J.Pederson adjourning meeting at 1:50 p.m. All ayes, motion carried.

Respectfully submitted,

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P. Wolk  
COA Secretary