

Board of Health Committee

November 11, 2010

COMMITTEE MEMBERS PRESENT: Romelle Vandervest, Jim Sharon, Carol Pederson, Marge Saari, Jackie Cody

COMMITTEE MEMBERS ABSENT: Dr. Joanna Gudel, Greg Berard

STAFF PRESENT: Linda Conlon, Todd Troskey, Jody McKinney, Linda Pipgras

OTHERS PRESENT: None

MEETING CALLED TO ORDER by Chairperson Romelle Vandervest at 12:30 PM at the Oneida County Courthouse, Committee Room #2.

The Chairperson noted that this meeting of the Board of Health Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Cody, seconded by Saari to approve today's agenda as presented. Motion carried.

Motion made by Cody, seconded by Pederson to approve minutes of September 9, 2010 regular meeting.

Date of next meeting: December 9, 2010 at 12:30 p.m. in Committee Room #2 on the second floor.

Legislative Update: This will be a regular agenda item. No new legislation to report. Linda Conlon reported the change over in election puts emergency preparedness, maternal child health and prevention funding at risk. Discussion only, no action taken.

Coordinated Service Team (CST) Board of Health Member: Motion by Cody, seconded by Saari to nominate Carol Pederson to replace John Hoffman as CST Board of Health member. Motion carried.

OCHD 2011 Strategic Plan/ Long Range Planning: Linda Conlon presented OCHD 2011 Strategic Plan/ Long Range Planning. The County has deemed that each department has a Strategic Plan. OCHD's strategic plan vision elements are linked to the County's vision elements. Discussion by the Committee and changes made to OCHD 2011 Strategic Plan/ Long Range Planning. Motion made by Cody, seconded by Pederson to accept changes made and approve OCHD 2011 Strategic Plan/ Long Range Planning. Motion carried.

OCHD QI Plan/ Accreditation: Linda Conlon gave update on OCHD QI Plan/ Accreditation. Work plans have been identified. Discussion only, no action taken.

Desk requests/ Furniture requests: Motion by Pederson, seconded by Saari to approve desk requests/furniture requests. Motion carried.

Relocation Update: An amended budget was passed by the County Board for relocation. Discussion only, no action taken.

Monthly food license complaint summary: Summary given by Todd Troskey, Registered Sanitarian.

- Minocqua lodging facility investigated for complaint regarding several issues inside the facility. Three violations were noted. Several additional recommendations were made to improve the facility's public health operations.
- Minocqua lodging facility investigated for complaint regarding food quality issues.
- Woodruff restaurant investigated for complaint regarding food issues. Minor issues were identified and resolved.

Discussion only, no action taken.

Communicable disease update: 24 Lyme (confirmed & probable), 5 Ehrlichiosis (confirmed & probable), 5 Chlamydia, 1 Campylobacter, 3 Crypto, 2 Giardiasis, 1 Hepatitis C, 1 Mycobacterial Disease, 1 Salmonella, 1 Varicella. Currently, the Health Department is working on a Pertussis outbreak. There are 9 confirmed & probable cases, with multiple contacts.

Health Hazard Update:

- Complaint of mold at Woodruff residence.
- Complaint of elder abuse in Tomahawk referred to Social Services.
- Complaint of human feces, rotting food & maggots at Minocqua residence.
- Outdoor Wood Burner smoke complaint in Lake Tomahawk.
- Complaint of mold, septic, water quality at Pelican residence. Working with Planning & Zoning.

Discussion only, no action taken.

Requests for Meetings/Workshops: Conlon presented new conference request form to committee indicating that the form included all necessary information about the conference such as cost, location, date, if paid by a grant, how the employee would fit it into their work week to earn the least amount of comp time, and hotel costs. Conlon indicated that she reviews the request form prior to the meeting and if approved signs it and brings it to the BOH for approval. Conlon also noted that in times when a meeting has to be approved before the BOH meets, she has all the information at hand to make an informed decision. It was also noted that these meetings are approved by the annual budget conference/training fee line and taken to the BOH monthly as an added approval. Motion made by Cody, seconded by Saari to approve meetings and workshops as presented. Motion carried.

Line item transfers: Motion made by Saari, seconded by Pederson to approve line item transfers as presented. Motion carried.

Vouchers and purchase orders: Motion made by Cody, seconded by Pederson to approve vouchers and purchase orders as presented totaling \$26,211.23. Motion carried.

Agenda Items for Next Meeting: Discuss possibility of meeting every other month for longer meetings rather than every month.

Motion by Cody, seconded by Saari to adjourn at 2:01 p.m. Motion carried.

Committee Chairman

Committee Secretary