

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: MARCH 10th, 2011

MEMBERS PRESENT: HOFFMAN, WOLK, HOLEWINSKI, PASZAK; excused: SHARON

ALSO IN ATTENDANCE: SCHOLTES/HWY COMMISSIONER, BENNETT/PATROL SUPT,
COOPER/SECRETARY, WYRCHA/OFFICE MGR, LODUHA/MUSSON
BROS, PITLIK/PITLIK & WICK, McMAHON/FAHRNER ASPHALT,
ROSEMAYER/NORTHEAST ASPHALT, SCHROEDER/MSA
PROFESSIONAL SERVICES

The following matters were taken up to wit:

1. Hoffman called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Paszak/Wolk to approve the amended agenda. All ayes.
3. **Motion:** Holewinski/Wolk to approve the minutes of the February 24th, 2011 meeting. All ayes.
4. **Motion:** Wolk/Paszak to approve vendor vouchers #102 – 140 for a total of \$65,385.42, plus personal expense vouchers. All ayes.
5. Committee/Supervisor discussions of department construction and/or maintenance activities.
Bennett explained:
State work: 3 call-outs for snow and ice in the last two weeks; Patching; Steaming frozen culverts; Took down torn snow fence on 17N; Repairing salt sheds; Will begin brush work on State roads starting Monday; State is ordering all reserve salt for fear that the price will go up in the fall
County work: 2 call-outs for snow and ice in the last two weeks; Put new weather-stripping on all exterior doors in main shop; Put lock boxes on thermostats at outside shops; Walked through the “C” project with contractors bidding on work today; Our patrol truck was hit from behind by a driver on 17N during yesterdays snow, no one was hurt
Other work: Met with DNR about the “D” culvert replacement by the Cranberry Marsh, no decisions have been made yet; Plowing snow in Woodboro
Scholtes explained: Meetings recently attended; Looking at optional alternatives to selling old, unused equipment; Renewed Driver’s License Renewal Certificate; Dealing with personnel issues; Looking into lighting options for the shops
Paszak asked if the county was ever asked to open county roads to four-wheelers. The county has no roads open to four-wheelers at this time. Scholtes said that individuals have inquired about it; but no formal requests have ever been made. The subject will probably have to be looked at more closely in the near future.
6. **Motion:** Holewinski/Wolk to approve the 2010 Year-End Highway Department Line Item Transfers for \$1,436,246.00 and the 2010 Year-End Highway Safety Commission for \$0. All ayes.
7. **Motion:** Holewinski/Paszak to approve the 2010 Year-End Highway Department Fund Balances. All ayes.
8. **Motion:** Paszak/Holewinski to approve the 2010 Highway Department Financial Booklet. All ayes.
9. **Motion:** Holewinski/Paszak to close acceptance of any additional pulverizing and shaping bids for CTH “C”. All ayes. Bids received: Musson Bros \$73,763.32; Pitlik & Wick \$77,857.24. **Motion:** Holewinski/Paszak to accept the low bid from Musson Bros for the pulverizing and shaping of CTH “C” for \$73,763.32. All ayes.

10. **Motion:** Holewinski/Paszak to close acceptance of any additional bids for the purchase of the asphalt purchases for CTH "C". All ayes. Bids received: Northeast Asphalt \$40.90/ton or \$678,940.00 from the CTH "N" Pit; Pitlik & Wick \$40.92/ton or \$679,272.00 from the CTH "C" Stella Pit. **Motion:** Wolk/Paszak to accept the bid from Pitlik & Wick for the purchase of asphalt for the CTH "C" project for \$40.92/ton from the CTH "C" pit, located in the middle of the project. All ayes. The committee noted that the CTH "N" pit is many miles from the project and would cost a great deal more to truck the material to the project.
11. **Motion:** Holewinski/Paszak to close acceptance of any additional bids for seasonal hot mix purchases. All ayes. Bids received: Northeast Asphalt \$40.90/ton from the CTH "N" pit regardless of quantity purchased; Pitlik & Wick \$42.50/ton from the Sugar Camp Pit or the Woodruff Pit for small and medium quantities purchased, and \$40.92/ton from Sugar Camp Pit or the Woodruff Pit for quantities of 200-2500/tons a day. **Motion:** Holewinski/Wolk to accept the bids received and to use the bid as necessary to be most advantageous to the county. All ayes.
12. **Motion:** Holewinski/Paszak to close acceptance of any additional bids for road striping. All ayes. Bids received: Fahrner Asphalt Sealers \$.057/lf for latex, no bid for epoxy; Century Fence Co \$.062/lf and \$.062/lf for latex, depending on location, and \$.183/lf for epoxy; Quote received from Langlade Co for \$.08/lf for latex. **Motion:** Holewinski/Wolk to have Fahrner Asphalt paint listed roads with latex for \$.057/lf and have Century Fence Co paint listed roads with epoxy for \$.183/lf. All ayes.
13. Discussed Bridge Aid Request received from the Town of Stella. The culvert end collapsed on Stella Lake Road back in early October; a few weeks later the culvert was replaced by the Town. The County was never notified of the potential culvert replacement and as a result was not able to view or consult on the project prior to construction. **Motion:** Paszak/Wolk to deny the petition for Bridge Aid from the Town of Stella because of failure to follow rules and regulations as set forth in the procedures for Bridge Aid. All ayes.
14. No one will attend Capital Days in Madison, WI March 21st and 22nd.
15. Future meeting dates:
 - March 24th, 2011, 8:00 a.m.
 - April 14th, 2011, 8:00 a.m.
 - April 28th, 2011, 8:00 a.m.
16. Future agenda items:
 - Rhinelander Shop security
 - Rhinelander Shop heating system
 - CTH "W"
 - Closed Session
 - Department Head Goal Plan
17. Public Comments:
 - Schroeder, MSA Professional Services, was present to update the committee on the CTH "J" Project.
18. **Motion:** Wolk/Hoffman to adjourn at 9:55 am. All ayes.