

**MINUTES OF THE  
FINANCE & INSURANCE COMMITTEE MEETING  
March 14, 2011**

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**MEMBERS PRESENT:** Chairman Ted Cushing, Supervisors: David Hintz, John R Young, Peter Wolk and John Hoffman.

**OTHERS PRESENT:** Lisa Charbarneau, John Potters (LRES); Margie Sorenson (Finance); Mary Bartelt (County Clerk); Kris Ostermann (Treasurer); Lynn Grube (ITS); Nick Scholtes (Highway); Jeff Hoffman, Kaye Juel (Sheriff); Jim Kumbera (Economic Development); Traci England (Medical Examiner).

**CALL TO ORDER**

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**APPROVE AGENDA**

Motion by Hintz, second by Wolk to approve the March 14, 2011 agenda. Motion carried; all ayes.

**APPROVE MINUTES**

Motion by Hoffman, second by Young to approve the minutes of the February 14, 2011 meeting. Motion carried; all ayes.

**WAIVER OF INSURANCE REQUIREMENTS FOR COOPERATIVE SERVICE AGREEMENT – USDA**

Nick Scholtes brought forward a request to waive insurance requirement on a USDA Contract for Beaver Dam Control. Scholtes told the committee that the Corporation Counsel and Risk Management had reviewed the contract and determined there was no need for the insurance as this is a Federal Government contract.

Motion by Hoffman, second by Hintz to approve the waiver of insurance requirements for the Cooperative Service Agreement with the USDA as presented. Motion carried; all ayes.

**BUDGETED REVENUES – HOUSING OF STATE INMATES**

Jeff Hoffman and Kaye Juel came before the committee to inform them that the State of Wisconsin is pulling one third of the State inmates from the County Jail. Hoffman told the committee that the State had already pulled 18 prisoners which equates to a \$900/day cut in revenue.

Both Juel and Hoffman indicated they felt that this is a temporary situation and would keep the committee informed.

**2010 DEFICIT IN PATHOLOGY LINE ITEM**

Traci England came before the committee with a line item transfer to balance the Pathology line item in the Medical Examiner's 2010 budget.

Sorenson explained that all line item transfers in excess of \$20,000 must come before the Finance Committee for approval.

Motion by Hoffman, second by Hintz to approve a line item transfer in the amount of \$24,054 to balance the Pathology Line Item in the Medical Examiner's 2010 budget as presented. Motion carried; all ayes.

**ADVANCED BARRIER EXTRUSIONS LLC**

Jim Kumbera came before the committee with a request for a \$200,000 loan for ABX. Kumbera explained that money used for loans comes from the State at no cost to the County. The County then loans out the money to small businesses with the repayment and interest monies used for more loans.

Motion by Hoffman, second by Hintz to approve a \$200,000 loan at 4% for ten years to Advanced Barrier Extrusions LLC as presented. Motion carried; all ayes.

**VOUCHERS, REPORTS and PURCHASE ORDERS**

County Clerk

Motion by Hoffman, second by Hintz to approve the bills and vouchers and 2010 Line Item Transfers for the County Clerk as presented. Motion carried; all ayes.

Bartelt told the committee that she had been notified by Liberty Mutual that the County will be receiving a dividend of \$76,000 on our 2010 Worker's Compensation Policy.

Treasurer

Motion by Cushing, second by Young to approve the February 2011 Statement of Cash as presented. Motion carried; all ayes.

Motion by Hintz, second by Wolk to approve Line Item Transfers for 2010 as presented. Motion carried; all ayes.

Motion by Hoffman, second by Hintz to approve the Shoepke Unlawful Tax as presented. Motion carried.

Information Technology Services

Motion by Cushing, second by Wolk to approve the Bills and vouchers for ITS as presented. Motion carried; all ayes.

Motion by Hoffman, second by Hintz to approve the Line Item Transfer for 2010 and 2011 for ITS as presented. Motion carried.

Motion by Cushing, second by Hoffman to approve the ITS Department February Accounting as presented. Motion carried.

Finance

Motion by Cushing, second by Wolk to approve the Blanket Purchase Orders as presented. Motion carried; all ayes.

Motion by Wolk, second by Hintz to approve the bills and vouchers for the Finance Department as presented. Motion carried; all ayes.

Motion by Cushing, second by Wolk to approve the January 2011 General Investments as presented. Motion carried; all ayes.

**LINE ITEM TRANSFERS**

Motion by Hintz, second by Wolk to approve the line item transfers for 2010 as presented. Motion carried; all ayes.

Motion by Hoffman, second by Wolk to approve the line item transfers for 2011 as presented. Motion carried; all ayes.

**REVIEW RESOLUTIONS TO COME BEFORE THE ONEIDA COUNTY BOARD OF SUPERVISORS AT THEIR MARCH 15, 2011 MEETING**

- Resolution #20-2011 offered by the Supervisors of the Ag. & Extension/Land & Water Conservation Committee regarding the proposed Nokomis Lake District. No fiscal impact.
- Resolution # 21-2011 offered by the Supervisors of the Finance and Insurance Committee regarding 2010 line item transfers.
- Resolution #22-2011 offered by the Supervisors of the Finance and Insurance regarding 2011 line item transfers.

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- Resolution # 23-2011 offered by the Supervisors of the Board of Health regarding the formation of a Child Death Review Team for Oneida County. No fiscal impact attached.
- Resolution # 24-2011 offered by County Board Chairman, Ted Cushing, regarding the Wisconsin Legislature's Budget Repair Bill (BRB). Fiscal impact attached.
- Resolution # 25-2011 offered by the Supervisors of the Labor Relations Employee Services Committee regarding a Part-time Assistant Tobacco Coordinator/Health Educator position. Fiscal impact attached.

Motion by Hintz, second by Hoffman to forward Resolutions to County Board for consideration. Motion carried; all ayes.

**PUBLIC COMMENT**

None.

**ITEMS FOR FUTURE AGENDAS**

Budget Repair Bill and Budget Bill for the April 11, 2011 agenda.

**ADJOURNMENT**

Motion by Cushing, second by Wolk to adjourn. Motion carried; all ayes.

Meeting adjourned at 10:05 a.m.

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Ted Cushing, Chairman

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Lisa Charbarneau, Secretary