

# MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: MARCH 24<sup>th</sup>, 2011

MEMBERS PRESENT: HOFFMAN, WOLK, HOLEWINSKI, PASZAK; excused: SHARON

ALSO IN ATTENDANCE: SCHOLTES/HWY COMMISSIONER, BENNETT/PATROL SUPT,  
COOPER/SECRETARY, POTTERS/COUNTY COORDINATOR,  
FUGLE/ASST CORPORATION COUNSEL, LODUHA/MUSSON BROS,  
BOGUSZEWSKI/AECOM

The following matters were taken up to wit:

1. Hoffman called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Paszak/Wolk to approve the agenda. All ayes.
3. **Motion:** Holewinski/Wolk to approve the minutes of the March 10<sup>th</sup>, 2011 meeting. All ayes.
4. **Motion:** Wolk/Paszak to approve vendor vouchers #141 – 160 for a total of \$63,882.55, plus personal expense vouchers. All ayes.
5. Committee/Supervisor discussions of department construction and/or maintenance activities.  
Bennett explained:  
State work: 6 call-outs for snow and ice in the last two weeks; Patching; Steaming frozen culverts; Shoulder work on STH 47; Brushing on USH 45; Salt reserve will be arriving soon  
County work: 6 call-outs for snow and ice in the last two weeks; Steaming frozen culverts; Seasonal road limits posted; Salt reserve will be arriving soon  
Other work: 4 call-outs for Woodboro snow removal; Steaming frozen culverts for Sugar Camp; DNR would like us to hire a consultant for the “D” culvert replacement by the Cranberry Marsh, Scholtes and Bennett will analyze the letter and respond to their request  
Scholtes explained: Meetings recently attended; Completed Tier II reports on-line; Weight permits; Equipment for sale list; Working on GASB report; Bennett and Brinkman will be attending a Bridge Inspection refresher training put on by the State; Dealing with personnel issues  
Holewinski asked if we could re-ditch water problem areas on CTH “H”. Bennett said he will look at the areas and have it done when the ground thaws.
6. Discussed bids received at the last meeting for pulverizing and shaping of CTH “C”. It was discovered after the meeting that a bid received from Pitlik & Wick was incorrectly read to the committee. It was read that Musson Bros bid total was \$73,763.32 and Pitlik & Wick’s bid was \$77,857.24. The committee members did not view the actual bids. Musson Bros bid was read correctly at \$73,763.32, but Pitlik & Wick’s had a stipulation on the bottom of their bid that was missed, and should have read \$67,263.86 if Pitlik & Wick did the flagging and hauled the material, and \$59,857.24 if the county supplied the flaggers and hauled the material. The Commissioner conferred with Corporation Counsel. Fugle told the committee that they could re-award the bid because of the clause “The County Highway Commission reserves the right to reject any and all bids, or to accept the bid which is most advantageous to the County” in the specs. The committee could keep the bids the way they were accepted, change their mind and accept a different bid, or re-bid the project. The committee agreed that they awarded the job to Musson Bros in good faith, thinking that they were the lowest bid, when in fact they were not. The committee feels they must do what is most advantageous to the county and accept the lowest bid. **Motion:** Holewinski/Paszak to rescind the motion made at the last meeting when the job was awarded to Musson Bros at a cost of \$73,763.32 and award the bid to the actual low bidder, Pitlik & Wick for \$59,857.24. All ayes.

7. **Motion:** Paszak/Wolk to approve the sale/scrap of equipment on list. All ayes.
8. **Motion:** Holewinski/Wolk to approve the purchase a new one-ton diesel sign truck with duallies. All ayes. Committee suggested getting quotes for both 1-1/2 cab and crew cab. Old sign truck will stay with the crew.
9. **Motion:** Holewinski/Paszak to approve the 2011 USDA-APHIS Beaver Control Contract for \$1,989.50. All ayes.
10. **Motion:** Wolk/Paszak to approve the Commissioner and Patrol Superintendent attend the Invasive Species Workshop in Hurley April 19<sup>th</sup>. All ayes.
11. The committee discussed CTH “W” and agreed that the road is in dire need of repairs. Scholtes explained that the department has the money for the repairs, but because the project was not listed in the budget, it would have to go to the Finance Committee for approval. The road is scheduled for reconstruction, but because the project is so extensive, actual construction would not begin for almost 10 years and the road needs repairs now. The repairs would include scratch coating, filling in the wheel ruts, and an overlay of 1-1/2” asphalt. **Motion:** Wolk/Holewinski to give the Commissioner permission to proceed to the Finance Committee with a request to do repairs on CTH “W”. All ayes.
12. **Motion:** Holewinski/Wolk to go into closed session pursuant to Section 19.85 (1)(f) Wis. Stats for the purpose of considering financial, medical, social or personal histories or disciplinary data of a specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Roll call vote taken. All ayes.  
**Motion:** Holewinski/Paszak to go back into open session. Roll call vote taken. All ayes. Discussed personnel issue. No action taken.
13. **Motion:** Paszak/Wolk to approve the Goal Review Plan for Scholtes, Department Head and forward to County Coordinator. All ayes.
14. Future meeting dates:
  - April 14<sup>th</sup>, 2011, 8:00 a.m.
  - April 28<sup>th</sup>, 2011, 8:00 a.m.
15. Future agenda items:
  - Rhinelander Shop security
  - Rhinelander Shop heating system
  - CTH “W”
16. Public Comments:
  - Boguszewski, AECOM, was present to say hello to the committee, and to ask that they keep his firm in mind when considering engineer/design work..
17. **Motion:** Wolk/Paszak to adjourn at 10:17 am. All ayes.

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Committee Chairperson

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Committee Secretary