

**FORESTRY, LAND, & OUTDOOR RECREATION COMMITTEE
MINUTES OF MEETING # 4—2011**

DATE: April 6, 2011

TIME: 9:00 a.m.

PLACE: Committee Room # 1, 2nd Floor, Court House, Rhinelander, WI

PRESENT: Chair Baier; Committee Members Martinson; Rudolph; Thompson; Berard; Forestry Staff: Bilogan; Fiene; Eckardt.

OTHERS: Manny Oradei; Brian Desmond; Les Felbab; Bill Welsh; Bob England; Joel Flory.

CALL MEETING TO ORDER—At 9:03 a.m. Chair Baier called the meeting to order, noting that it had been properly posted in accordance with the procedures set forth by the Wisconsin Open Meeting Law.

APPROVE CURRENT REVISED AGENDA WITH THE ORDER OF REVISED AGENDA ITEMS AT CHAIR’S DISCRETION—It was moved by Rudolph, seconded by Martinson, to approve the current revised agenda with the order of revised agenda items at Chair’s discretion. Motion carried.

APPROVE MINUTES OF THE MARCH 2, 2011 FORESTRY COMMITTEE MEETINGS—It was moved by Berard, seconded by Martinson, to approve the minutes of the March 2, 2011 Forestry Committee meeting. Motion carried.

IT IS ANTICIPATED THAT THE COMMITTEE MAY MEET IN CLOSED SESSION PURSUANT TO WISCONSIN STATUTES, SECTION 19.85(1)(e) DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, AND SECTION 19.85(1)(g) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED. THE ISSUES TO BE DISCUSSED AND ACTED UPON WILL BE SNOWMOBILE TRAIL RIGHTS AND SNOWMOBILE BRIDGE OWNERSHIP. A ROLL CALL VOTE WILL BE TAKEN TO GO INTO CLOSED SESSION. —
It was moved by Rudolph, seconded by Martinson, to enter into closed session. Roll Call Vote: Thompson—aye; Rudolph—aye; Baier—aye; Martinson—aye; Berard—aye. Motion carried.

RETURN TO OPEN SESSION. It was moved by Rudolph, seconded by Martinson, to return to open session. Roll Call Vote: Thompson—aye; Rudolph—aye; Berard—aye; Baier—aye; Martinson—aye. Motion carried. Chair Baier announced that the Committee had conferred with legal counsel in closed session.

FOREST MANAGEMENT:

a) YEAR-TO-DATE TIMBER STUMPAGE REVENUE REPORT—Fiene reported that the March timber stumpage revenue was \$161,966.61 and the year-to-date timber stumpage revenue was \$411,493.34.

b) TIMBER SALE FOR DISPOSITION—It was moved by Martinson, seconded by Rudolph, to act on the following timber sale contract as follows:

Contract # 1482 held by **New Page Corp** close as satisfactorily completed and refund full cash deposit (\$4,128.75), *pending road closure.* Motion carried.

FORESTRY ORDINANCE EXEMPTIONS FOR SPECIAL EVENT VENDING—

Bilogan stated that a request had been submitted by RASTA, and approved by the Forestry Committee on March 2, 1011, in which RASTA asked for a temporary ordinance exemption to allow food vending at Perch Lake Road during the special even (mountain bike race & camping weekend). It was then moved by Rudolph, seconded by Thompson, to approve the request to allow food vending to be exempt from Forestry Ordinance 14.14(2) at Perch Lake Park from August 12, 2011 to August 14, 2011, contingent upon said request being permitted by the Oneida County Health Department. Motion carried.

RASTA DONATION—SOLATUBES FOR PERCH LAKE WARMING

SHELTER—Bilogan stated that this request by RASTA had previously been approved in December 2009, but he wanted to bring it to the Committee's attention again.

WISCONSIN COUNTY FORESTS ASSOCIATION (WCFA) 2011 SUMMER TOUR:

a) Agenda. Bilogan distributed an agenda of the 2011 WCFA Summer Tour, June 22—24, 2011. Chair Baier said that the Summer Tour should be posted as a meeting.

b) Budget. Bilogan distributed a budget estimate chart, showing total Summer Tour cost estimate to be \$10,600.00. Bilogan asked the Committee for input on inviting the Oneida County Board of Supervisors to the WCFA Summer Tour. It was moved by Martinson, seconded by Thompson, to direct Bilogan to invite the Oneida County Board of Supervisors to the WCFA Summer Tour, contingent on the decision and direction of the Finance Committee concerning per diem, etc. Motion carried.

c) Banquet. Bilogan reported on banquet agreements he had received.

d) Donations. Donations are being requested from local businesses to be used as raffle prizes for the summer tour's banquet.

2011 / 2012 SNOWMOBILE & ATV TRAIL GRANT APPLICATIONS—Bilogan distributed a list of 2011—2012 ATV & Snowmobile Trail Grant Applications,

stating that final paperwork was forthcoming that would require Chair Baier's signature. It was then moved by Rudolph, seconded by Thompson, to approve the 2011—2012 Snowmobile & ATV Trail Grant Applications and authorized Chair Baier to sign the applications. Motion carried.

BID DUE DATE & OPENING POLICY & PROCEDURE—Bilogan explained that with the spring timber sale (May 4, 2011) approaching, over 100 bids are usually received and this takes time to open, read aloud, and record each bid. Last October after the fall timber sale, it was suggested that with the bid deadline the day before the meeting date, that the bids be opened, read aloud, and recorded by Forestry Staff, a Forestry Committee Member(s) if desired, and Corporation Counsel if desired. Bid result sheets would be submitted to the Committee the following day in the meeting for final approval. It was moved by Thompson, seconded by Rudolph, to establish and approve a policy allowing Forestry Staff to open, read, and record timber sale bids at a publicly advertised place and date. It was understood by the Forestry, Land, & Outdoor Recreation Committee that this would be done on a date prior to the Forestry Committee meeting designated to award the bids. Motion carried.

Bilogan also presented a Timeline for the Rainbow Flowage Bridge Bidding Process, and expressed the need for the same policy of bid opening and procedure as stated above. It was moved by Rudolph, seconded by Thompson, to approve the Timeline Rainbow Flowage Bidding Process as presented, allowing Forestry Staff, Forestry Committee Member(s) if desired, and Corporation Counsel if desired, to open, read aloud, and record the bids received on the deadline date of June 30, 2011 for the Rainbow Flowage Bridge Project in order for Cooper Engineering to send out the RFP by June 2, 2011 to expedite the project to allow ample time to submit request to the DNR for a cost over run, if needed, by July 13, 2011. Motion carried.

Bilogan also asked the Committee if they would like to remain with the current policy of a 5% Bid Bond and 25% Performance Bond, and the Committee unanimously agreed to keep with the current policy.

VOUCHERS, BLANKET PURCHASE ORDERS, & LINE ITEM TRANSFERS—It was moved by Thompson, seconded by Martinson, to approve the following vouchers and blanket purchase orders for payment: David Becker \$50.00; New Page Corp \$4,128.75; Press Express \$2,272.50 + \$782.50 + \$305.00; WCFA \$275.00; Eric Rady (expense voucher) \$9.99; John Bilogan (expense voucher) \$29.23; Menominee Hotel \$620.00; Bob's Power Center \$18.92; FABCO \$108.34; Shoeder's \$59.86; Auto Value \$123.15; Carquest \$51.29; WI River Cruises \$675.00; Airgas \$22.40; Fastenal Co. \$128.35; Culligan \$65.75 + \$59.25; Frontier \$42.00; Verizon \$54.03 + \$52.89; Oneida Co. Hwy. \$596.05; Wisconsin Public Service \$477.02 + \$29.91; Menards \$16.14; Wal Mart \$28.50. Motion carried.

It was moved by Thompson, seconded by Martinson, to approve the following

Line Item Transfers:

TRANSFER FROM:

55212.531901=\$583.00

55210.699109=\$2300.00

Motion Carried.

TRANSFER TO:

55212.531102=\$583.00

55210.531102--\$2300.00

DATE OF NEXT FORESTRY COMMITTEE MEETING—May 4, 2011 at 9:00 am

AGENDA ITEMS FOR FUTURE FORESTRY COMMITTEE MEETING(S).

2010 Forestry Department Annual Report; Forestry Department Program / Services Report; Well Bid Opening; Award Timber Sale Bids to Successful Bidders; 2011 WCFA Summer Tour Update.

PUBLIC COMMENTS. None.

ADJOURNMENT—With business completed, it was moved by Martinson, seconded by Rudolph, to adjourn the meeting at 10:37 a.m. Motion Carried.

GARY BAIER
CHAIR

CINDY ECKARDT
RECORDING SECRETARY