

LAW ENFORCEMENT & JUDICIARY COMMITTEE

June 1, 2011

9:00 A.M.

Chairman O'Melia called the meeting to order at 9:02 a.m. in Committee Room #2 of the Oneida County Courthouse.

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Member Jack Young, Member Paul Dean, and Member Billy Fried. Vice Chairman Bob Metropulos was excused.

OTHERS PRESENT: County Coordinator John Potters, Sheriff Jeff Hoffman, Lieutenant Dan Hess, Jail Administrator Kaye Juel, District Attorney Secretary Bonnie Wilcox, and Recording Secretary Jill Butzlaff.

Motion by Dean to approve the June 1, 2011, agenda as posted, second was offered by Fried, all ayes on voice vote; the motion carried 4-0.

Motion by Dean to approve the May 4, 2011, minutes, second by Fried. Young requested a notation be made to the minutes to excuse his absence. Motion amended to include the change, all ayes on voice vote; the motion carried 4-0.

Motion by Young to approve the May 12, 2011, minutes, second by Dean, all ayes on voice vote; the motion carried 4-0.

MATTERS FOR DISCUSSION / ACTION:

Sheriff Office - Update on Multi-jurisdictional Computer System Upgrade

Project Manager, Jill Butzlaff, reported that CAD, Records, Corrections, and Mobile are up and running. Butzlaff noted she has some outstanding invoices to pay, but the project remains within the budget. Butzlaff will bring an updated budget to the Committee at a future meeting. Brief discussion followed regarding the officer's capabilities in the squads with the mobile data computers. Discussion was information only, no action taken.

Sheriff Office - Radio Project Update

Lieutenant Dan Hess was present and indicated the modems have been installed in most of the squads in regards to Phase II. Hess stated the Phase I Minocqua tower is up, and the Vilas/Oneida interconnect is complete. Brief discussion followed regarding the communications strengths and methods in various areas of the county. Discussion was information only, no action taken.

Vacancy Review – Telecommunicator

Sheriff Jeff Hoffman, Lieutenant Dan Hess, and County Coordinator John Potters were present. Hoffman noted there is a vacancy in the 911 center. Hoffman would like to proceed with filling the vacancy. Hoffman noted that due to the testing process, the position will be vacant in excess of two months. Brief discussion was held regarding part-time employees versus full-time telecommunicators. Potters noted he recommends filling the vacancy.

Motion by Fried to approve filling the vacancy and forwarding the request to LRES, second by Dean, all ayes on voice vote; the motion carried 4-0.

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Vacancy Review – Corrections Officer

Sheriff Jeff Hoffman, Jail Administrator Kaye Juel, and County Coordinator John Potters were present. Hoffman noted the Corrections Officer position has been vacant for some time, but the office has four individuals out on FMLA, and the overtime costs are extremely high. Hoffman noted he has been utilizing limited term employees for the position that has been vacant since April.

Motion by O’Melia to approve filling the vacancy and forwarding the request to LRES, second by Fried, all ayes on voice vote; the motion carried 4-0.

District Attorney - Unbudgeted Item

Bonnie Wilcox, District Attorney Secretary, was present. Wilcox noted the Department has run out of space in the basement for files. The storage unit requested is \$85.00. Brief discussion followed regarding scanning documents for future efficiencies. Wilcox noted the money would be transferred from the Criminal Diversion Program.

Motion by Fried to approve the line item transfer as presented, second by O’Melia, all ayes on voice vote; the motion carried 4-0.

AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS

Following examination of financial information submitted by law enforcement departments, Fried made a motion to approve line item transfers for the Sheriff’s Office, second by O’Melia, all ayes on voice vote; the motion carried 4-0.

Following examination financial information submitted by law enforcement departments, Fried made a motion to approve all vouchers, BPO Reports, and other financial information as submitted by law enforcement departments, second by Young, all ayes on voice vote; the motion carried 4-0.

DISCUSS TOPICS FOR NEXT AGENDA / SET DATE AND TIME OF NEXT MEETING

The next regular meeting was scheduled for: July 13, 2011 9:00 a.m.

PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS

There were no other public comments or discussions.

ADJOURNMENT

There being no further business before this committee, Young made a motion to adjourn with a second by O’Melia, all ayes on voice vote; the motion carried 4-0 and the meeting was adjourned at 9:55 a.m.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY jab