

**MINUTES OF THE ONEIDA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MEETING  
June 8, 2011**

**MEMBERS PRESENT:** Chairperson Brian Gehrig, Doug Duchac, Elmer Goetsch, Tom Emond, Linda Conlon, Dan Kuzlik, Ken Kortenhof and Dawn Robinson, Program Assistant.

**MEMBERS NOT PRESENT:** Jason Goeldner, Jeff Miller, John Sager, John Sweeney, Andy Gee, Terry Williams, Nick Scholtes and Dick Johns.

**CALL TO ORDER**

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:35 p.m. Chairperson Gehrig noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**APPROVE AGENDA/MINUTES OF PREVIOUS MEETING**

**MOTION:** To approve the Agenda (Goetsch/Kuzlik, PASSED).

**MOTION:** To approve the January 12, 2011 Committee Meeting Minutes (Kuzlik/Duchac, PASSED).

**RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER**

None.

**HAZMAT TEAM REPORT**

The Emergency Management Director provided the Team report, Exhibit #1, addressing member status, trainings, meetings, service requests/tiered responses, contracted counties and 2011 Equipment Grant.

**HAZMAT MEMBER STATUS**

*Phil Puza (Completed Probationary Period Review):*

Puza is a Deputy Director for Emergency Management, no concerns.

**MOTION:** To place Phil Puza on the HazMat Team as a full-time member (Kuzlik/Gehrig, PASSED).

*Dan Semmerling (Probationary Member):*

Semmerling is a Sheriff's Deputy and is a member of the County Bomb Squad. Bomb Squad members are required to obtain HazMat Technician Certified.

*Karen Johnson (Probationary Member):*

Johnson is a member of the Stella First Responders and would be utilized as a Support member.

*Jeff McDonald (Probationary Member):*

McDonald is a member of the Sugar Camp Fire Department and is Hazmat Technician Certified.

**MOTION:** To place Dan Semmerling, Karen Johnson and Jeff McDonald on the HazMat Team as probationary members (Duchac/Conlon, PASSED).

### **REVIEW REPORTING & PLANNING FACILITIES**

A PowerPoint presentation was provided explaining and citing the following: eight (8) planning facilities, forty-five (45) reporting facilities, Extremely Hazardous Chemicals (EHS), Emergency Planning Community Right-to-Know Act (EPCRA) requirements, plan maintenance requirements, railroad routes, highway transportation routes, etc.

### **ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT**

The county's radio system infrastructure should be switched over for narrowband use by the end of next week.

Wisconsin HazMat Online Planning & Reporting System (WHOPRS) is an online system for facilities to register hazardous chemicals. Currently, Oneida has thirty-six (36) facilities that have submitted information either online or hard-copy. The department is working with facilities that have not yet registered.

A municipal meeting has been scheduled for June 15<sup>th</sup> to update municipal Emergency Response Plans.

Lincoln County's EF 3 Tornado slides were shown. Oneida, Marinette and Portage County Emergency Management Departments assisted with damage assessment.

### **ITEMS FOR AND REPORT FROM CORPORATION COUNSEL**

None.

### **REVIEW/APPROVAL OF BILLING FOR SPILLS**

None.

### **PUBLIC COMMENTS**

None.

### **OTHER ITEMS FOR DISCUSSION ONLY**

There was more discussion regarding the Lincoln County Tornado and weather notifications. The Emergency Management Director advises everyone to purchase a weather radio.

### **ITEMS FOR NEXT AGENDA**

Administrative decisions/actions.

### **SET DATE FOR NEXT MEETING**

The next meeting was scheduled for January 11, 2012 at 1:30 p.m. In order to have a quorum, seven (7) members need to be present.

**ADJOURN**

**2:00 p.m.** MOTION: To adjourn the meeting (Kuzlik/Conlon, PASSED).

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Brian Gehrig  
Chairperson

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Dawn Robinson  
Program Assistant