

LAW ENFORCEMENT & JUDICIARY COMMITTEE

August 24, 2011

10:00 A.M.

Chairman O'Melia called the meeting to order at 10:07 a.m. in Committee Room #2 of the Oneida County Courthouse and noted a quorum was present.

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chairman Bob Metropulos, and Member Billy Fried were present. Members Paul Dean and Jack Young were excused.

OTHERS PRESENT: Chief Deputy John Sweeney, Jail Administrator Kaye Juel, Judicial Assistant Branch II Deb Shawl, Judicial Assistant Branch I Kathy Belliveau, Register in Probate Amy Franzen, Corporation Counsel Brian Desmond, and Recording Secretary Jill Butzlaff.

Motion by Fried to approve the August 24, 2011, agenda as posted, second was offered by Metropulos, all ayes on voice vote; the motion carried 3-0.

Motion by Fried to approve the August 3, 2011, minutes, second by Metropulos, all ayes on voice vote; the motion carried 3-0.

MATTERS FOR DISCUSSION / ACTION:

Sheriff's Office - 2012 Budget

Chief Deputy, John Sweeney, was present and distributed the budget materials to the Committee. Sweeney gave a brief overview of the budget packet. Sweeney noted there are no increases in expenses, and overtime was cut, but the overall budget increase is due to a decrease in jail revenues for the department.

Sweeney discussed a letter from the Department of Corrections that anticipates the loss of state inmates. Sweeney noted this possibility has been discussed for several years with the Committee. Sweeney discussed the new change in policy that was made by the governor regarding extended supervision, but noted he has anticipated a conservative figure for housing state inmates in 2012. Sweeney noted the jail is staffed with the proper number of personnel, as the building houses a large number of inmates for a small amount of staff. Sweeney stated the office continues to monitor how the change in drunken driving laws will affect the number of inmates. Brief discussion followed regarding the costs associated with housing state and local inmates.

Sweeney stated the department continues to budget risk management money for a bomb disposal unit, and recreational safety and dive team expenses remain in the budget.

Sweeney stated he expects a decrease in drug enforcement revenues, but has made decreases in expenses to make up for that loss.

Sweeney noted there are no large projects for 2012. Phase 3 radio will likely occur in 2013-2014. Sweeney commended the Buildings and Grounds Committee and thanked the elected officials for meeting the space needs of the agency.

Sweeney stated the Sheriff's Office is a service oriented organization and all the current programs and services are included in the presented budget.

LAW ENFORCEMENT AND JUDICIARY COMMITTEE

August 24, 2011

Page 2

Brief discussion followed regarding the handouts and whether personnel expenses were adjusted per the budget repair bill. Sweeney noted personnel and benefits estimates could be high depending on what changes are made by the County Board.

Motion by Fried to approve the 2012 Sheriff's Office budget and forward to the Finance Committee, second by Metropulos, all ayes on voice vote; the motion carried 3-0.

Corporation Counsel -2012 Budget

Corporation Counsel, Brian Desmond, was present and distributed the department budget. Desmond noted the numbers are the same as 2011, which he feels is realistic. Brief discussion followed regarding costs of lawsuits, and when the County's insurance company becomes involved.

Motion by Metropulos to approve the Corporation Counsel budget and forward to the Finance Committee, second by Fried, all ayes on voice vote; the motion carried 3-0.

Corporation Counsel - Department Goals

Corporation Counsel, Brian Desmond, was present and discussed the department goals. Desmond noted these forms will be used for step increases for non-represented employees. Brief discussion followed on the goals for the upcoming year.

Motion by Fried to approve the Corporation Counsel's goal planning template and forward to Labor Relations and Employee Service, second by Metropulos, all ayes on voice vote; the motion carried 3-0.

Branch I - 2012 Budget

Judicial Assistant, Kathy Belliveau, was present and distributed the department budget. Belliveau noted she used the current budgeted figures. Belleveau stated department expenses are based on case load. Belliveau noted the Finance Director had decreased the employee retirement amounts for 2012.

Motion by Fried to approve the Branch I budget as presented and forward to the Finance Committee, second by O'Melia, all ayes on voice vote; the motion carried 3-0.

Register in Probate -2012 Budget

Register in Probate, Amy Franzen, was present and distributed the department budget. Franzen noted expenses remain the same as 2011, but she did decrease revenues to \$15,000. Franzen noted revenues were increased to \$18,000 for 2011, and it is unlikely she will receive that amount. Franzen stated it is difficult to predict revenues for the department.

Motion by Metropulos to approve the Register in Probate budget and forward to the Finance Committee, second by O'Melia, all ayes on voice vote; the motion carried 3-0.

Branch II - 2012 Budget

Judicial Assistant, Deb Shawl, was present and distributed the department budget. Shawl noted there are no changes, and the budget remains the same as 2011. Shawl stated that guardian ad litem fees are down for 2011, but that is a number that is difficult to predict.

LAW ENFORCEMENT AND JUDICIARY COMMITTEE

August 24, 2011

Page 3

Motion by Metropulos to approve the Branch II budget and forward to the Finance Committee, second by O'Melia, all ayes on voice vote; the motion carried 3-0.

AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS

Following examination of financial information submitted by law enforcement departments, O'Melia made a motion to approve all line item transfers, vouchers, BPO Reports, and other financial information as submitted by law enforcement departments, second by Fried, all ayes on voice vote; the motion carried 3-0.

DISCUSS TOPICS FOR NEXT AGENDA / SET DATE AND TIME OF NEXT MEETING

The next regular meeting was scheduled for: September 14, 2011 9:00 a.m.

PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS

There were no other public comments or discussions.

ADJOURNMENT

There being no further business before this committee, O'Melia made a motion to adjourn with a second by Metropulos, all ayes on voice vote; the motion carried 3-0 and the meeting was adjourned at 11:05 a.m.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY jab