

Board of Health Committee

September 8, 2011

COMMITTEE MEMBERS PRESENT: Romelle Vandervest, Carol Pederson, Marge Saari, Jackie Cody, Dr. Joanna Gudel, Jim Sharon

COMMITTEE MEMBERS ABSENT: Greg Berard

STAFF PRESENT: Linda Conlon, Linda Pipgras, Charlotte Ahrens, Jody McKinney, Kyla Waksmonski

OTHERS PRESENT: None

MEETING CALLED TO ORDER by Vice-Chairperson Carole Pederson at 12:30 PM at the Oneida County Courthouse, Committee Room #2.

The Vice-Chairperson noted that this meeting of the Board of Health Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Vandervest, seconded by Sharon to approve today's agenda allowing items to be discussed out of order. Motion carried.

Motion made by Gudel, seconded by Vandervest to approve minutes of August 11, 2011 regular meeting.

Date of next meetings: November 10, 2011 and December 8, 2011 at 12:30 p.m. in Committee Room #2 on the second floor. October meeting is cancelled due to influenza season.

Staff Program Update - Wisconsin Well Woman Program: Charlotte Ahrens, Public Health Nurse, gave an update on the Wisconsin Well Woman program.

Monthly Environmental Health complaint summary: Summary given by Jody McKinney, Registered Sanitarian.

- City of Rhinelander restaurant investigated for possible environmental contamination (dust) caused from construction. Inspector focused on possible sources of construction related dust and how kitchen area was being protected to prevent contamination.
- Town of Three Lakes resort investigated for conditions of rental unit. Rental cabin will be closed until next spring per owner's statement. Violations are required to be corrected by next rental.
- Two unlicensed tourist rooming houses in Town of Minocqua in process of obtaining license from Health Department and approval from Planning & Zoning.
- Rhinelander restaurant to be investigated for various food safety issues.

Other Information:

- Upcoming temporary food events that inspectors will be at include MDA Fall Ride in Lake Nokomis area and Beef O Rama in Minocqua.

Discussion only, no action taken.

2011-2014 Strategic Plan: Linda Conlon and Kyla Waksmonski handed out the 2011-2014 Strategic Plan for the Board to review with any comments, questions or corrections they have to be e-mailed to Linda Conlon. Conlon told the Board that Health Department staff attended a mandatory meeting and assisted in the development of the Strategic Plan. Motion by Gudel, seconded by Saari to approve the 2011-2014 Strategic Plan as presented with minor changes if needed. Motion carried.

2012 Budget: Motion by Gudel, seconded by Saari to approve 2012 budget as presented. Motion carried.

Accreditation Update: Linda Conlon reported they are very close to applying for accreditation. Discussion only, no action taken.

Update on 2012 Community Health Plan: Linda Conlon distributed the 2012 Community Health Plan for the Board to review the progress thus far. The last section, Chronic Disease, still needs to be completed. Discussion only, no action taken.

Legislative Update: Linda Conlon discussed the Worksite Wellness bill which is showing a lot of support. This bill will give incentives to businesses for worksite wellness. Discussion only, no action taken.

Relocation Update: Bids were accepted but were higher than expected. The County Board will not be asked to approve more money for the project as money has been located in other areas. The same architect firm will do Phase II as did Phase I. Work has not yet begun on Phase II but an anticipated completion date continues to be December with relocation in January. Discussion only, no action taken.

Communicable disease update: 8 Ehrlichiosis, 28 Lyme, 2 E-Coli, 6 Chlamydia, 1 Cryptosporidiosis, 2 Hepatis C, 1 Mycobacterial, 1 Tuberculosis, 1 Babesiosis.

Health Hazard Update: Summary given by Director.

- No new health hazards to report.

Requests for Meetings/Workshops: Motion made by Saari, seconded by Cody to approve meetings and workshops as presented. Motion carried.

Line item transfers: Motion made by Cody, seconded by Saari to approve line item transfers as presented. Motion carried.

Vouchers and purchase orders: Motion made by Sharon, seconded by Vandervest to approve vouchers and purchase orders as presented totaling \$18,672.34. Motion carried.

Motion by Vandervest, seconded by Pederson to adjourn at 1:35 p.m. Motion carried.

Committee Chairman

Committee Secretary