

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: OCTOBER 6th, 2011

MEMBERS PRESENT: HOFFMAN, WOLK, PASZAK, HOLEWINSKI, SHARON

ALSO IN ATTENDANCE: SCHOLTES/HWY COMMISSIONER, COOPER/SECRETARY, RICH/ASST
PATROL SUPT

The following matters were taken up to wit:

1. Hoffman called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Paszak/Wolk to approve the agenda. All ayes.
3. **Motion:** Wolk/Holewinski to approve the minutes of the September 22nd, 2011 meeting. All ayes.
4. **Motion:** Holewinski/Wolk to approve vendor vouchers #525 – 570 for a total of \$129,790.19, plus personal expense vouchers presented. All ayes.
5. Committee/Supervisor discussions of department construction and/or maintenance activities.
Rich discussed:
 - State work: Brush mower; patching; salt sheds at the outlying shops are full; bridge maintenance; cleaning up brush at Three Lakes Shop
 - County work: Guardrail on 'C' is complete; four mowers running; bridge maintenance and paving approaches; conveyor truck repairing shoulders; patchingScholtes discussed:
 - Meetings recently attended; permit fee structure; LRIP meeting materials; reviewed Utility permits for new transmission line along STH 47; CDL language for contract proposal; PTO policies and procedures for next year
6. Resolution for Town of Pelican Bridge Aid will be on next agenda after all bills are received
7. **Motion:** Holewinski/Wolk to go into closed session pursuant to Section 19.85(1) (c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Roll call vote taken. All ayes.
 - Highway Department Personnel**Motion:** Holewinski/Paszak to return to open session. All ayes. No action taken.
8. **Motion:** Paszak/Wolk to leave permit fees as is and not make any changes. All ayes.
9. Discussed proposed ATV routes and trail along County Trunk Highways. Holewinski suggested adding 'connect a route to a route' along with the 'trail to a trail' to the ATV Policy created by Scholtes. Holewinski also questioned the costs that would be involved if the county installed the signs instead of volunteers from the ATV Club. Scholtes explained that because the signs will be located on County Trunk Highways, the county is responsible for the signs. They must be documented, staked and marked for Digger's Hotline, then installed to MUTCD Standards. Committee tabled the approval of the policy until Scholtes could add an option to the policy for the clubs to assist in putting up the signs to save the club money. **Motion:** Holewinski/Wolk to approve the ATV Application. All ayes.
10. **Motion:** Holewinski/Wolk to approve the Committee, Commissioner, and Patrol Supt attendance at the WCA Legislative Breakfast October 29th in Keshena. All ayes.

11. Future meeting dates:
 - October 20th, 2011, 8:00 a.m.
 - November 10th, 2011, 8:00 a.m.
12. Future agenda items:
 - Closed Session
 - ATV Club Policy
 - Sell trucks
12. No public comment.
13. **Motion:** Wolk/Hoffman to adjourn at 8:50 am. All ayes.

Committee Chairperson

Committee Secretary