

# Board of Health Committee

## November 10, 2011

**COMMITTEE MEMBERS PRESENT:** Romelle Vandervest, Carol Pederson, Marge Saari, Jackie Cody, Dr. Joanna Gudel, Jim Sharon, Greg Berard

**COMMITTEE MEMBERS ABSENT:** none

**STAFF PRESENT:** Linda Conlon, Ann Ovsak, Linda Pipgras, Dawn Van Den Heuvel, Todd Troskey

**OTHERS PRESENT:** Laura, medical student at Marshfield Clinic

**MEETING CALLED TO ORDER** by Chairperson Romelle Vandervest at 12:30 PM at the Oneida County Courthouse, Committee Room #2.

The Chairperson noted that this meeting of the Board of Health Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Gudel, seconded by Pederson to approve today's agenda as presented. Motion carried.

Motion made by Pederson, seconded by Sharon to approve minutes of September 8, 2011 regular meeting.

Date of next meetings: December 8, 2011 at 12:30 p.m. Meeting will be held at new building for Health Department & Department of Aging, 100 W Keenan Street.

Staff Program Update - Cribs for Kids/ Car Seat Programs: Dawn Van Den Heuvel, Public Health Nurse, gave an update on the Cribs for Kids/ Car Seat programs. Laura, a medical student at Marshfield Clinic, will be working with Dawn on the Safe Sleep campaign.

Monthly Environmental Health complaint summary: Summary given by Todd Troskey, Registered Sanitarian.

- Town of Pine Lake restaurant investigated for food safety and lack of lighting in work area. Food safety was addressed and corrected on site. Lighting will be added. Three additional violations were noted during visit and were addressed.
- Rhinelander hotel investigated regarding renting out rooms that were not cleaned prior to rental. Owner instructed not to rent out dirty rooms in the future.
- Rhinelander one day country music event held indoors investigated for insufficient number of restrooms. For future events, FEMA guidelines for providing additional portable toilets for the estimated number of patrons will be used. All available restrooms in the facility will be open, and signs will be provided directing patrons to the restrooms.
- No spore test records from a Rhinelander body piercing facility were available last month. An order to cease and desist body art activities was issued until they are received. Order was lifted when records were received. Operator has to fax at least next three months of spore test records to Health Department.
- Minocqua house investigated for being an unlicensed tourist rooming house.

Other Information:

- Update for Beef-A-Rama temporary event in Minocqua: Health Department staff met with Minocqua area Chamber of Commerce to review findings from this year's event. The two have collaborated each year since 2006 to ensure the highest degree of food safety for the public.

Discussion only, no action taken.

Accreditation Update: The application has been submitted. The Community Needs Assessment, Community Health Plan and Strategic Plan still need to be submitted. A lot of time and work has been put into the accreditation process. Linda Conlon and Kyla Waksmonski will be attending mandatory training for accreditation and quality improvement. Linda has written for two grants for accreditation and to help cover costs for applying. The benefits of being accredited will outweigh the initial costs. In the future when Linda writes for grants, the chance of receiving them will be greater with the Health Department be accredited. Oneida County Health Department is setting themselves up to be a leader and will be more efficient through quality improvement policies and procedures, and thru evidence-based programs. Discussion only, no action taken.

2011-2014 Strategic Plan: Final edits were made to the Strategic Plan and it is ready to submit. Discussion only, no action

Update on 2012 Community Health Plan: The 2012 Community Health Plan and Community Health Needs Assessment were distributed and discussed. Linda explained the Community Health Needs Assessment highlights data they have always been using but now puts it in a report. She also stated a lot of time was put into the Community Health Plan to make it user friendly and eye-appealing. Both reports have gone out to the Community Needs Assessment Team, the Northern Regional Office and Erica Brewster (UW-Extension) for editing. Any comments the Board has should be directed to Linda Conlon. Motion made by Gudel, seconded by Saari to approve the 2012 Community Health Plan and Community Health Needs Assessment with minor changes. Motion carried.

Legislative Update: Linda Conlon briefly discussed the updates, briefs and legislative alerts she had forwarded earlier to Board members.

- US Senate Appropriations Committee approved a \$50 million cut to the Title V Maternal & Child Health Services Block Grant.
- The Healthy Jobs Act would create a tax credit for small businesses that provide workplace wellness programs for their employees. The bills have received strong bi-partisan support from leadership in both the Assembly and Senate.
- The Healthy Youth Act will take away sex education in the schools. It has passed in the Senate and has not yet gone to the Assembly. Linda Conlon has sent letters to state legislators.
- Oneida County Highway Committee Policy for ATV Routes and Trails allows ATVs to drive on county highways. Linda Conlon has talked to the Highway Committee regarding safety of all users, including pedestrians and bicyclists, using county highways. The bill will require the ATV Council to go to the Highway Committee for approval of each trail. The

Highway Committee will have checkpoints they will review before approval. Discussion only, no action taken.

2011 Budget: Linda went over the 2011 budget. She stated that the number of flu shots given by the Health Department this year are way down. Discussion only, no action taken.

Relocation Update: Construction is proceeding on schedule. The studs are up for the new offices, and the sound board and drywall will be up by the end of the week. Completion date is still scheduled for the end of December, with relocation in January. The next meeting will be held at the new building. Discussion only, no action taken.

Communicable disease update: 1 Campylobacteriosis, 15 Chlamydia, 1 Cryptosporidiosis, 7 Ehrlichiosis, 1 Giardiasis, 2 Hepatitis C, 1 Legionellosis, 28 Lyme, 3 Mycobacterial Disease, 1 Pertussis, 2 Streptococcal Disease, 1 Varicella.

Health Hazard Update: Summary given by Assistant Director.

- St. Germain residence with no running water. Complaint found to be unfounded.
- Newbold facility using old tires to hold down tarp. Ordered to drill holes in tires for water drainage.
- Pelican Lake residence investigated for garbage and animal feces.
- Tomahawk residence investigated for excessive animal feces in residence.
- Woodruff residence investigated for garbage and rodents.
- Woodboro residence with wagon full of garbage referred to Planning & Zoning.
- Woodboro residence with several unlicensed vehicles on property referred to Planning & Zoning.
- Sugar Camp residence with dilapidated structure and garbage referred to Planning & Zoning.

Requests for Meetings/Workshops: Motion made by Gudel, seconded by Berard to approve meetings and workshops as presented. Motion carried.

Line item transfers: Motion made by Cody, seconded by Saari to approve line item transfers as presented. Motion carried.

Vouchers and purchase orders: Motion made by Gudel, seconded by Cody to approve vouchers and purchase orders as presented totaling \$18,302.82. Motion carried.

Agenda Items for Next Meeting: Biking & Walking Trails.

Motion by Gudel, seconded by Berard to adjourn at 1:35 p.m. Motion carried.

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Committee Chairman

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Committee Secretary