



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team

PLACE: Curran Professional Park – First Floor Conference Room, 315 S. Oneida Avenue, Rhinelander

DATE: Thursday, January 12, 2012

TIME: 5:30 pm

MINUTES:

1. **Call to order and President's announcements.** The meeting was called to order at 5:33 pm by Vice President Mark Pelletier in President Craig Mandli's absence. The meeting was properly noticed and the facility is handicap accessible. Tina Werres read an email from Craig Mandli asking that a different meeting day be chosen, as Thursdays are difficult for him. A new meeting day of Tuesday was agreed upon by consensus.
2. **Committee Members Present:** Tina Werres, Craig Mandli, Mark Pelletier, Eric Britton, Nancy Gehrig, Sue Glentz, Jim Perlberg, Tom Peterson, Theresa Seabloom, Michelle Wich
Excused: Craig Madli, Leroy Eades
Absent: Denise Rheaume-Brand
Others present: Debbie Wich
3. **Approve agenda for today's meeting.** Jim Perlberg made the motion to approve the agenda with the order of agenda items at the discretion of the Vice President. It was seconded by Nancy Gehrig. All ayes; motion carried.
4. **Approve minutes of December 12, 2011.** Theresa Seabloom made the motion to approve the minutes of December 12, 2011. The motion was seconded by Eric Britton. All ayes; motion carried.
5. **Approve new members.** Bev Nichols passed the background check and has been approved by the Ag Committee for membership to the Oneida County Fair Planning Team. Julie Holperin passed the background check and has been approved by the Ag Committee for membership to the Oneida County Fair Planning Team. Tina Werres noted that there is still one more opening on the committee.
6. **Administrative Reports**
 - a. **Financial Reports.** Tina Werres provided a statement of invoices for January, which included 2011 expenses from the Hodag Farmer's Market, an electricity fee refund to the Oneida County Democratic Party, and 2012 expense for the Wisconsin Association of Fairs Convention lodging only.
 - b. **2012 Budget.** A sub-committee met and would like to change the bylaws to create a volunteer Treasurer position that will work with Kerri at the Extension, oversee finances, and prepare financial reports. Eric Britton made the motion and it was seconded by Michelle Wich. All ayes; motion carried. Tina Werres asked Tom Peterson to take the new Treasurer position.
 - b. **Approval of contracts.** 2012 fair contracts to be approved by the Ag Committee are: Pete - Pony contract, Kindschi – Pedal Pulls, Kid Davie – FamilyLand, and the

Walker Family. Tina Werres noted that the contracts should be ready by January 24, 2012.

7. **Fair Secretary position.** Tina Werres reported a meeting with Dan Kuzlik and Craig Mandli in which they decided to make the Secretary position a volunteer role that will record the minutes at each meeting. The paid position will be titled Assistant to the Fair Coordinator. Tom Peterson made the motion to implement the changes and Nancy Gehrig seconded the motion. All ayes; motion carried.
8. **Correspondence.** No correspondence was presented.
9. **Wisconsin Association of Fairs Convention Report.** Tina Werres, Nancy Gehrig, Sue Glentz, Theresa Seabloom, Michelle Wich, Debbie Wich, and Nellie Wich attended the 2012 convention and gave reports on the various workshops, meetings, vendors, and entertainment available that would benefit the fair. They tentatively booked Kid Davie for FamilyLand, Peter Sturgis Pony Rides and petting zoo for Animal Alley, Pedal Pulls for Action Arena, and The Walker Family for the Big Top Entertainment Stage. These are pending approval and contract signing.

Nancy Gehrig noted that next year's convention will be held January 6-9, 2013 at the Wisconsin Dells.

Tina Werres advised that the IAFE ZONE 4 meeting will be held in Wausau on March 26-28th and she would like all committee members to attend. She also added that the District 1 spring meeting will be held on April 19th in Oconto and all should try to go with Tina.
10. **Team Leader Reports.** Tom Peterson announced that he will be out of town during the fair. He also reported attending a volunteer workshop sponsored by the Rhinelander Chamber of Commerce with Melanie on January 9th. He didn't feel the information was useful.

Tina Werres reported that sponsors are needed for entertainment. She will give a sponsor packet to each member at the next meeting. Tina also reported that Dan Kuzlik is resigning from the Extension as of February 10, 2012.
11. **Fundraisers.** Debbie Wich announced that a Fairest Tea will be held on February 11th. Tea cookies will be served \$5 will be charged to attend and support the Fairest team. The Fairest committee will meet next week to plan the details and marketing of the event.
12. **Tent Repair.** Tina Werres reported that 4-H purchased a tent. Their previous tent will be used as the Big Top Entertainment stage. A discussion followed about when and who would put up the tent to have it repaired. Tina said she would check available dates with the McNaughton crew.
13. **Monthly newsletter report.** Tina Werres requested a report from each team leader be submitted a week after each meeting. It was suggested that the Fairest Tea be featured in the first issue of "Fairly Good News" newsletter.
14. **Dates(s) of future meetings. - CHANGE OF SCHEDULE -** The next meeting will be held on **Tuesday**, February 7th at 5:30 pm at the Curran Professional Building. The meeting days were changed from the original dates on the master schedule to accommodate Craig Mandli's work schedule. Future meeting dates are March 6th, April 3rd, May 1st, June 5th, June 19th, etc.
15. **Public comment** (3 minute limit). None.

16. **Items to be included on next agenda.** The 2012 budget, sponsors, new members, recruitment, secretary position, Assistant to the Fair Coordinator position.
17. **Adjournment.** Jim Perlberg made the motion to adjourn the meeting at 6:50 pm. Tom Peterson seconded the motion. All ayes; motion carried.

Respectfully submitted,
Sue Glentz
Secretary Protem

Mark Pelletier, Vice President of the Fair Planning Committee