

LAND RECORDS COMMITTEE MEETING
 February 14, 2012
 Oneida County Courthouse
 Second Floor – Committee Room #2
 Rhinelander, Wisconsin 54501
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Committee Members	Gary Baier, Chairman	Sonny Paszak
David O'Melia	Denny Thompson	Peter Wolk

Call to Order.

Baier called meeting to order in accordance with the Open Meeting Law at 9:34 a.m., noting that the meeting notice had been properly posted and that the building and meeting room are handicap accessible. All committee members were present. Staff members present were Romportl and Leighton. Also attending was Marcus Nesemann of Northwoods River News.

Approve Agenda/Minutes.

Motion/Wolk/Thompson approving today's Land Records Committee agenda. All ayes.

Motion/Paszak/Wolk approving the minutes of the January 10, 2012 meeting. All ayes.

Staff member's attendance at land-related meetings/seminars.

Romportl did not have any upcoming meetings/seminars that he needed to get approval on. He reported on the annual WSLs Surveyors Institute that he attended.

Addressing/Description Technician vacancy and proposed Land Information Office staff reorganization and modifications.

Romportl stated that his addressing/description technician retired at the end of December. The six-month vacancy review will be up in June. He has been looking at different options and presented an office reorganization proposal as part of the vacancy review process. He proposed that the Addressing/Description Technician position be eliminated and reassign and combine the addressing duties with the Real Property Lister and reclassify the position, revise and reclassify the Assistant Real Property Lister and Property Description Technician job descriptions and hire a 50% part-time position to handle the counter, basic research and miscellaneous work at a grade level 5. Romportl had preliminary discussion with Lisa in LRES and Marge Sorensen in Finance. There is a potential savings of approximately \$20,000 with this reorganization. He said he is still working on the job descriptions for the staff that is affected by this reorganization.

Motion/Wolk/Paszak authorizing Romportl to draft a plan of reorganization of the Land Information Office for consideration of the LRES Department and committee and then County Board. All ayes.

Branham Road Right of Way, Three Lakes, Sec. 29, T38N, R11E.

Romportl informed the committee that he has not heard anything on the Branham Road Right of Way. Eiden and Schiffelbein are working out an agreement.

Status of former WPS building (111 E. Davenport St.) and Department on Aging Building (1103 Thayer St.)

Romportl said he received a call from an interested party that would like to view the WPS building.

He said the revised appraisal on the Department on Aging building will be completed on Friday. Romportl will put in a display ad in the newspaper this spring.

Land survey work in Township 37 North, Range 4 East, County Forest

Land Information has been working with the Forestry Department to locate section corners/quarter corners in the county forest. Forestry requested to do some cutting in Section 20, Township 37 North, Range 4 East but there is a need for a survey due to private adjoining lands. Romportl recommended that we work with Forestry and paying part of this out of the remonumentation account for the establishment of those corners. The whole SW ¼ of Township 37 North, Range 4 East needs to be worked on. Romportl indicated two survey companies have already worked in this area and we would have them do the additional work needed.

Motion/Thompson/Wolk authorizing Romportl to work with Forestry on the remonumentation of the SW ¼ of Township 37 North, Range 4 East. All ayes.

Review/Act on monthly bills, line item transfers, purchase orders, budget surveys/report and non-budgetary item requests: a. Register of Deeds b. Land Information

Motion/Thompson/Wolk to approve the Register of Deeds bills and line item transfers as presented. All ayes.

Motion/Thompson/Wolk to approve the Land Information Office bills and line item transfer as presented. All ayes.

Romportl reported that he attended the public hearing for the Lake Nokomis Lake District.

Leighton informed the committee that he just hired a Chief Deputy. He also noted that he would soon have another vacancy in his office.

Public Comment/Communications.

No public comments were made.

Discuss/Act on date of next meeting and items for agenda.

The next meeting will be held on Tuesday, March 13th at 9:30 a.m.

Adjourn: Motion/O'Melia/Wolk to adjourn the meeting at 10:20 a.m. All ayes.

Gary Baier
Chairperson

Michael J. Romportl
Staff Chairperson