

# Board of Health Committee

## March 8, 2012

**COMMITTEE MEMBERS PRESENT:** Romelle Vandervest, Carol Pederson, Greg Berard, Jim Sharon, Marge Saari, Jackie Cody

**COMMITTEE MEMBERS ABSENT:** Dr. Joanna Gudel

**STAFF PRESENT:** Linda Conlon, Ann Ovsak, Linda Pipgras, Todd Troskey, Jody McKinney

**OTHERS PRESENT:** Melissa Gosda, Nicolet student; Marcus Neemann, River News

**MEETING CALLED TO ORDER** by Chairperson Romelle Vandervest at 12:30 PM at the Oneida County Courthouse, Committee Room #2.

The Chairperson noted that this meeting of the Board of Health Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Berard, seconded by Cody to approve today's agenda. Motion carried.

Motion made by Saari, seconded by Pederson to approve minutes of February 9, 2012 regular meeting. Motion carried.

Public comment/ communications: Introduced Melissa Gosda, a Nicolet nursing student, who is visiting the Health Department for the day.

Date of next meetings: April 12, 2012 at 12:30 p.m.

Ordinance Amendment of Section 2.35 of Oneida County General Code: Oneida County Code section 2.35 sets forth the procedure for review of administrative decisions for Oneida County. The Finance and Insurance Committee currently reviews administrative decisions made by the Health Department. It is felt that administrative decisions of the Health Department would be better reviewed by the Board of Health or the soon to be established Health and Aging Committee. The Health Department, with County Board approval, will adopt its own administrative review procedure and thus, will not be subject to the provisions of Section 2.35. Motion made by Saari, seconded by Pederson to approve ordinance amendment of Section 2.35 of Oneida County General Code. Motion carried.

Resolution for Administrative Decision to follow OCHD Appeal Policy & Procedure: Conlon presented the resolution for administrative decision and discussed the Oneida County Health Department Appeal Policy and Procedure. The Health Department shall provide a consistent and uniform appeal procedure for a person aggrieved by an administrative determination, as referenced in Chapter 68, Wisconsin Statutes. Motion made by Berard, seconded by Saari to approve resolution for administrative decision to follow OCHD appeal policy and procedure and forward to county board for approval. Motion carried.

Monthly Environmental Health Complaint Summary: Summary given by Todd Troskey and Jody McKinney, Registered Sanitarians.

- Monico restaurant investigated for complaint of ill food worker. Food worker interviewed and illness confirmed to be related to non-contagious symptoms.
- Minocqua grocery store investigated for potential food borne illness. Facility was contacted and manager asked health department to review implicated food. Although not an official complaint, all the steps typically used to investigate a food complaint were followed. With a voluntary inspection, any violations that may exist are either written as general comments, or just discussed and corrected as needed.

Other topics: Senate Bill 482. This bill would enable anyone to rent their house for longer than 7 consecutive days, regardless of zoning requirements, and without the need to be licensed. The bill would have a large impact on State and County lodging programs. No decision has yet been made on the bill. Conlon will draft a letter to state legislators expressing the Health Department's and Board of Health's opposition to the bill.

QI/ Accreditation Team Report: The Quality Improvement (QI) plan has been updated. A staff meeting was scheduled to discuss QI and accreditation but was cancelled due to inclement weather. It will be rescheduled at a later date. Documentation is ready to be uploaded to the Public Health Accreditation Board (PHAB). Two QI projects are being finalized and three new ones will be added this year. By requirement of accreditation, Linda Conlon and Kyla Waksmonski will be attending an out of state training. This training, which will be paid with grant money, is required in order to proceed with accreditation. Discussion only, no action taken.

Legislative Update: Linda Conlon distributed the NALBOH 1<sup>st</sup> Quarter brief and briefly discussed legislative issues at the state level.

- Senate Bill 482 was discussed in Environmental Health Summary.
- Healthy Youth Act was discussed.

Discussion only, no action taken.

Biking & Walking Trails: Cody stated that the Biking & Walking Trails Council met with the Protection of Persons & Property Committee and they were in support, in concept, with the Eisenhower Pkwy Project but wanted to wait until funding was secure. The Biking & Walking Trails Council will hold off on community fund raising until they receive grant money. Discussion only, no action taken.

Relocation Update: Health Department construction is nearly complete except for minor details. There will be a "punch list" before the Health Department moves in. The carpeting will be laid next week for the Department of Aging. They will be moving in next month. WPS is currently looking at ITS's fiber routing plan. Discussion only, no action taken.

Communicable disease update: 2 Chlamydia, 1 Giardiasis, 1 Hepatitis C, 1 Influenza-Associated Hospitalization, 1 Parapertussis, 4 Pertussis. There were also 2 confirmed outbreaks of norovirus. One is gone and the other is close to being gone.

Health Hazard Update: Summary given by Assistant Director.

- Nokomis rental unit with no water is still under investigation. Landlord is out of state.
- Pelican Lake rental property investigated for oil smell. Health department and DNR personnel visited property but found no evidence of oil smell.

Requests for Meetings/Workshops: Motion made by Cody, seconded by Pederson to approve meetings and workshops as presented. Motion carried.

Line item transfers: Motion made by Cody, seconded by Berard to approve line item transfers as presented. Motion carried.

Vouchers and purchase orders: Motion made by Cody, seconded by Saari to approve vouchers and purchase orders as presented totaling \$26,749.28. Motion carried.

Public comment/communications: Discussion on bath salts. There is a bill to prohibit the sale of bath salts. It is difficult to make it law, though. Different derivatives in bath salts can easily be changed making it hard to make it illegal.

Motion by Saari, seconded by Berard to adjourn at 1:38 p.m. Motion carried.

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Committee Chairman

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Committee Secretary