

**ONEIDA COUNTY SOCIAL SERVICES COMMITTEE**  
**August 28, 2012**

Members present: Ms. Carol Pederson, Mr. Bob Metropulos, Ms. Candy Sorensen, Mr. Bob Martini, Mr. Paul Dean

Staff: Mr. Paul E. Spencer, Jr., Ms. Mary Rideout, Ms. Donna Levknecht

**1. Call to Order. Approval of Agenda:**

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion made by Mr. Paul Dean, seconded by Mr. Bob Martini to approve the agenda as posted. Motion carried unanimously.

**2. Minutes of Social Services Committee - July 24, 2012:**

Motion made by Mr. Bob Martini, seconded by Ms. Candy Sorensen to approve the Social Services Committee minutes of July 24, 2012. Motion carried unanimously.

**3. Public Comment:**

None

**4. Social Service Technology Plan and Upgrade Schedule (2013):**

The Social Service Technology Plan and Upgrade Scheduled for 2013 was sent to the committee prior to the meeting. The committee was informed that the 7 year upgrade is working as anticipated. Discussion held. Motion made by Mr. Bob Martini, seconded by Mr. Bob Metropulos to approve the Social Service Technology Plan and Upgrade Scheduled for 2013. Motion carried unanimously.

**5. 2013 Agency Budget:**

A Power Point presentation was provided to the committee on the department's budget. The goal of the department is to absorb all budget cuts and new program costs within the existing budget allocation and further reduce county tax levy. Each budget item was discussed. Mr. Paul E. Spencer, Jr. recommended eliminating a social worker position in the Long Term Support Unit. This position is currently vacant. Motion made by Mr. Bob Martini, seconded by Mr. Bob Metropulos to approve the 2013 Agency Budget as presented. Motion carried unanimously.

**6. Family Court Commissioner Support Services:**

Mr. Paul E. Spencer, Jr., advised the committee that the secretarial support staff in the Family Court Commissioner's office resigned, and we volunteered our services to provide support staff through the Child Support Unit. There is a vacant office that can be used by the Court Commissioner, if that is needed.

**7. 2012 Financial/Statistical/Flex Time Reports:**

The committee reviewed the Financial/Statistical/Flex Time Reports. It is projected that approximately \$492,143.38 will be returned to the county. Motion made by Ms. Candy Sorensen, seconded by Mr. Bob Martini to approve the 2012 Financial/Statistical/Flex Time reports as presented. Motion carried unanimously.

**8. The Social Services Committee shall be requested to adjourn into Closed Executive Session under Wisc. Statutes 19.85(1)(c) for consideration of an Employee Action Plan goals for the Director of the Department:**

Motion made by Ms. Carol Pederson, seconded by Ms. Candy Sorensen to move into Closed Executive Session at 10:23 a.m. Roll call vote: Mr. Paul Dean, aye; Mr. Bob Metropulos, aye; Ms. Candy Sorensen, aye; Mr. Bob Martini, aye; Ms. Carol Pederson, aye. The committee moved into Closed Executive Session.

Motion made by Ms. Candy Sorensen, seconded by Mr. Bob Metropulos to move into Open Session at 10:38 a.m. Roll call vote: Mr. Paul Dean, aye; Mr. Bob Metropulos, aye; Ms. Candy Sorensen, aye; Mr. Bob Martini, aye; Ms. Carol Pederson, aye. The committee moved into Open Session.

It was announced that the goals of the Director of the Department were discussed.

Motion made by Ms. Candy Sorensen, seconded by Mr. Bob Metropulos to accept the goals as presented by the Director. Motion carried unanimously.

**9. Audit of Payments and Line Item Transfers:**

The bills and line item transfers were reviewed by the committee. Motion made by Mr. Bob Metropulos, seconded by Ms. Candy Sorensen to approve the bills and line item transfers as presented. Motion carried unanimously.

**10. Agenda items for the September 27, 2012 meeting:**

On the agenda for next month will be updated information on Economic Support..

**11. Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos, seconded by Ms. Candy Sorensen to adjourn the meeting at 10:43 a.m. The next meeting of the Social Services Committee will be Thursday, September 27, 2012 at 9:30 a.m. Motion carried unanimously.

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Ms. Candy Sorensen, Secretary