

Health & Aging Committee Meeting Minutes

September 13, 2012

COMMITTEE MEMBERS PRESENT: Romelle Vandervest, Bob Mott, Greg Berard, Candy Sorenson, Marge Saari, Jackie Cody, Nancy Brissee (Aging)

COMMITTEE MEMBERS ABSENT/EXCUSED: Maxine Meyer (Aging), Joan Hauer (Aging)

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None

STAFF PRESENT: Linda Conlon, Ann Ovsak, Dianne Jacobson, Dawn Johnson (Aging)

Health:

Meeting called to order by Chairperson Romelle Vandervest at 8:30 AM at the Health & Aging Building, 100 W Keenan St.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Cody, seconded by Saari to approve today's agenda as presented. Motion carried.

Public comment/ communications: None.

2013 Budget: Conlon distributed and discussed 2013 budget. Motion made by Cody, seconded by Saari to approve 2013 budget as presented. Motion carried.

Public Health Preparedness: September is Public Health Preparedness month. Funding stems from 9/11. There were no infrastructures in many agencies prior to this date to respond to major catastrophes. Funding received has allowed Public Health to learn about emergency preparedness and incident command systems. Training in emergency preparedness across all agencies allows everyone to respond in the same way. Through ongoing, up-to-date training, public health is better able to respond to emergencies. Discussion only, no action taken.

Legislative Update: Conlon discussed NALBOH August brief that was distributed earlier to Committee members. Discussion only, no action taken.

Request for meetings and workshops: Motion made by Berard, seconded by Cody to approve meetings and workshops as presented. Motion carried.

Vouchers, purchase orders and line item transfers: Motion made by Saari, seconded by Sorenson to approve vouchers and purchase orders totaling \$3,488.31 and line item transfers as presented. Motion carried.

Agenda items for next meeting: Special Meeting scheduled for Monday, Sept 17th @ 9:00 a.m. regarding a vacancy review.

Health & Aging:

Minutes of August 16, 2012 meeting: Motion made by Berard, seconded by Sorenson to approve minutes of August 16, 2012 Health & Aging Committee meeting. Motion carried.

Date/time/location of next meeting: Special Meeting scheduled for September 17, 2012 @ 9:00 a.m. to discuss vacancy review. Regular Meeting scheduled for October 18, 2012 @ 8:30 a.m. at the Health & Aging Building, 100 W Keenan St. The Department of Aging will present their agenda first.

Health & Aging Building Relocation: Conlon and Jacobson stated that footsteps from the Health Department can be heard by the Department of Aging. Also, the walls are thin and conversations can be heard. A silica product was put in the walls of the Department of Aging to act as a sound barrier and that has seemed to work. Conlon and Jacobson are working with Buildings & Grounds on these matters. Overall, clients are very happy with the new building and parking is much better. Discussion only, no action taken.

Aging:

Draft of State Aging Plan 2013-2015: Jacobson handed out the drafts of the County Plan for Older People 2013-2015. The next step is scheduling a Public Hearing to act on the County Plan for Older People after final draft is approved. Discussion only, no action taken.

2013 Budget: Jacobson handed out the Detail Budget Worksheet for 2013 request. A cover page was also distributed which outlined where county tax levy is spent and where the rest of the funding comes from. LTE Receptionist position (due to the reduction in Account Clerk to 50%) was included in the budget for approval. Explanation and discussion was done on each program unit. Motion made by Mott, seconded by Sorenson to approve 2013 budget. Motion carried.

Vouchers, purchase orders and line item transfers: Motion made by Berard, seconded by Brisse to approve voucher, purchase orders and line item transfers as presented. Motion carried.

Out-of-county travel: Request by Jacobson to approve S. Piazza, G. Heppe and J. George to attend the WI AIRS conference in Wisconsin Dells scheduled for Oct 18-19, 2012. Full funding is budgeted for the related expenses. Motion made by Brisse, seconded by Saari to approve out-of-county travel. Motion carried.

Agenda items for next meeting: Report on Aging Plan

Public comment/ communications: None.

Motion by Mott, seconded by Sorenson to adjourn at 10:40 a.m. Motion carried.

Committee Chairman

Committee Secretary