

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: March 18th, 2013

MEMBERS PRESENT: TIMMONS, SHIDELL, BAIER, HOLEWINSKI; excused: PASZAK

ALSO IN ATTENDANCE: BENNETT/COMMISSIONER, COOPER/SECRETARY, WRYCHA/OFFICE MGR

The following matters were taken up to wit:

1. Shidell called the meeting to order at 7:30 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Timmons/Baier to approve the agenda. All ayes.
3. **Motion:** Timmons/Baier to approve the minutes of the February 28th, 2013 meeting. All ayes.
4. **Motion:** Baier/Timmons to approve vendor vouchers #99-140 for a total of \$105,956.22. All ayes.
5. **Motion:** Baier/Timmons to receiving the 2012 final Fund Balances. All yes.
6. **Motion:** Baier/Timmons to receiving the 2012 Year-End Highway Financial Booklet. All ayes.
7. **Motion:** Timmons/Holewinski to approve the Line Item Transfers totaling \$1,168,897. All ayes.
8. Committee reviewed supervisor's lists of activities for the last few weeks. Baier mentioned that the Town of Nokomis will request that the Nokomis intersections along the CTH Y construction area be 60' long. The town will pay for this additional footage. Bennett mentioned that the Town of Sugar Camp wanted a small section of the right of way on CTH D reduced to 5' from 20'. The committee has no objection to this.
9. **Motion:** Holewinski/Baier to approve the changes to the ATV Policy. All ayes. The deposit requirements were taken out of policy. Clubs will be charged time and materials for putting up signs. Insurance requirements were added to policy. Committee asked to have Corporation Counsel's recommendation on whether an insurance amount should be on the policy.
10. **Motion:** Baier/Timmons to purchase a used aerial lift for \$28,360.00. All ayes.
11. Discussed specifications for construction on CTH Y. The committee asked to have this put back on the next agenda so they can review the document more thoroughly. Holewinski suggested checking on the oil content on the asphalt.
12. **Motion:** Holewinski/Timmons to lower the rate on the sander \$6.00/hr for snowplowing for Buildings and Grounds. All ayes.
13. **Motion:** Holewinski/Timmons to approve the committee attending the WCHA Legislative Breakfast at the Best Western Midway in Wausau April 19th. All ayes.
14. Future meeting dates:
 - March 28th, 2013, 8:00 a.m.
 - April 11th, 2013, 8:00 a.m.
 - April 25th, 2013, 8:00 a.m.
 - May 9th, 2013, 8:00 a.m.
 - May 23rd, 2013, 8:00 a.m.

15. Future agenda items:
 - Forestry mowing contract
 - CTH J amended agreement
 - Asphalt Specifications for CTH Y
16. No Public comments
17. **Motion:** Timmons/Holewinski to adjourn at 9:10 am. All ayes.

Committee Chairperson

Committee Secretary