

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: March 28th, 2013

MEMBERS PRESENT: PASZAK, TIMMONS, SHIDELL, BAIER, HOLEWINSKI

ALSO IN ATTENDANCE: BENNETT/COMMISSIONER, COOPER/SECRETARY, STAFFORD & BENBENEK/WISDOT, HARTZHEIM/MINOCQUA TOWN CHAIRMAN, SCHROEDER/MSA PROFESSIONAL SERVICES

The following matters were taken up to wit:

1. Paszak called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Baier/Timmons to approve the agenda. All ayes.
3. **Motion:** Timmons/Baier to approve the minutes of the March 18th, 2013 meeting. All ayes.
4. **Motion:** Holewinski/Baier to approve vendor vouchers #141-160 for a total of \$73,245.35 plus personal expense vouchers. All ayes.
5. Committee reviewed supervisor's lists of activities for the last few weeks. Bennett mentioned that the mechanics will now possibly be servicing the Health Dept busses and cars. Bennett informed the committee that he is looking into installing security cameras at all our shops. The committee agreed that this was a great idea.
6. Discussed electrical savings since new lighting was installed. Bennett said the difference in lighting bill for January compared to last year was \$448.00.
7. Discussed different oils for hot mix. Asphalt specs will be put back on the next agenda.
8. Bennett explained that because of the downscope of the CTH J project, the revised numbers from MSA Professional Services show the county share will be \$367,540 which includes the \$87,000 for our portion of the intersection of USH 51 and CTH J. This includes the lift, storm sewer and gutter, sidewalks on the south side of the road to Oak Road. Hanson Road will be realigned with the Town of Minocqua reimbursing the county for its 20% cost share. The Town also agreed to maintain the sidewalk. Schroeder explained that WPS told him they would not bore their lines because it was too costly. They may stagger the lines across the road to minimize the cutting of trees. The committee would like to see the lines put underground, and requested that Schroeder have a representative from the utilities present at the next meeting. Schroeder also explained that the letting deadline for DOT projects for 2014 is full, and the road would not be able to be done now until 2015. Benbenek said a revised State Municipal Agreement must be signed by May 1st and the application for funding for CTH Y must be in by June 28th. This must be done in order to be eligible to transfer the remaining balance in the state fund to the CTH Y project. Benbenek and Stafford agreed to go with Bennett to view CTH Y prior to filling out application for funding. Holewinski asked the DOT if they could put together a list that would specify what the requirements would be for different applications if the county were to select 'rural', 'urban', 'reconstruct', 'resurface', etc. The committee requested a closer cost estimate for the project for the April 11th meeting.
9. Senator Tiffany is looking at having the road limits raised on USH 51 and STH 47 from 80,000# to 168,000# to accommodate larger loads for the landfill. Because of this he may request CTH K be raised as well. The committee agreed there was no way CTH K could withstand that kind of weight. They also felt that the bridges in and near Minocqua would not withstand that weight either. The committee told Bennett to reply to Tiffany that the committee may consider raising the weight limit on CTH K if limits were raised on USH 51 and STH 47.

10. Estimate for Chip and Chip D on CTH Y. Bennett explained that the estimated cost of the CHIP project is \$418,532 with \$103,621 being reimbursed by the DOT, and the CHIP D estimated cost of \$577,713 with \$144,615 being reimbursed by the DOT. The total money set aside for construction is \$853,900. This leaves \$105,891 left over. Bennett would like to chip seal River Street with remaining construction money. Timmons said his town chip sealed a road and it turned out terrible. He suggested Bennett look into 'New Road'. A new product being used in sealing roads. Bennett will look into.
11. Discussed list of equipment purchase for 2013:
 - Already purchase aerial lift for \$28,360.30
 - Single axel patrol truck; approximately \$160,000
 - Used front end loader; approximately \$112,000
 - Used log truck; approximately \$68,000
 - New mower for Forestry parks and State islands; approximately \$10,000Bennett explained that the patrol truck and loader would have to go through county board because they are over \$100,000. He plans on selling an old patrol truck, and old loader, and the old log truck. Shidell suggested working with the City of Rhinelander and area townships and letting them know the equipment we have available.
12. Discussed changes in the budget process. Paszak explained that the Administration Committee is requesting each department to bring forward the two top priorities for 2014. Shidell said priorities above and beyond the normal requests. An example would be Highway possibly asking for money to finish the remaining three miles on CTH Y. Each department needs to prioritize. Admin is looking for more structure and forethought into the budget process.
13. **Motion:** Holewinski/Timmons to go into closed session pursuant to Section 19.85 (1)(c) and (f) Wis. Stats for the purpose of (1) considering employment, promotion, compensation, or performance evaluation data of any public employee; (2) for the purpose of preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Roll call vote taken. All ayes. Discussed personnel issues.
Motion: Holewinski/Timmons to go back into open session. Roll call vote taken. All ayes. No action taken in closed session.
14. Future meeting dates:
 - April 11th, 2013, 8:00 a.m.
 - April 25th, 2013, 8:00 a.m.
 - May 16th, 2013, 8:00 a.m.
 - May 30th, 2013, 8:00 a.m.
15. Future agenda items:
 - Forestry mowing contract
 - CTH J amended agreement
 - Asphalt Specifications for CTH Y
16. No Public comments
17. **Motion:** Timmons/Shidell to adjourn at 10:35 am. All ayes.

Committee Chairperson

Committee Secretary