

ONEIDA COUNTY PLANNING AND DEVELOPMENT COMMITTEE
July 17, 2013
1:00 p.m. Regular Meeting
2:00 p.m. Public Hearing
Committee Room #2, Oneida County Courthouse
Rhineland WI 54501

Members present: Chairman Scott Holewinski
Dave Hintz
Jack Sorensen
Mike Timmons
Gary Baier

Department staff present: Karl Jennrich, Zoning Director
Lila Dumar, Secretary III

Guests present: Bob Mott
Bob Williams
Brenda Thompson
Matt Seegert
Denise TerBeest
Lori Nielsen
Kathy Dolch
Stephanie Nelson
Christy Elliott
Edmund Choinski
Karl Fate

Chairman Scott Holewinski called the meeting to order at 1:00 pm, in accordance with the Wisconsin Open Meeting Law. All members are present.

Approve the agenda.

Motion by Jack Sorensen, second by Dave Hintz, to approve the agenda. With all members voting “aye”, the motion carried.

Review Northwoods Association of Realtors request to amend Section 9.78, Signs, of the Oneida County Zoning and Shoreland Protection Ordinance.

Karl Jennrich, Zoning Director, stated that representatives from the Northwoods Association of Realtors (NWAR) are present today to discuss their request to amend Section 9.78. Brenda Thompson spoke for the Association and distributed a memo to the Oneida County Planning and Development Committee (copy attached) which includes a proposal to amend Section 9.78. Ms. Thompson discussed the recent ban by Oneida County of realtor directional arrow signs and reviewed the Association’s proposal. Matt Seeger, NWAR, joined the Committee’s discussion and the Committee reviewed NWAR’s proposal.

Karl Jennrich, Zoning Director, explained the County's sign ordinance provisions and how it pertains to real estate for sale signs. There is an exemption for real estate on premise signs, with limitations on the size and location. But off-premise real estate for sale signs are not permitted. Karl Jennrich, Zoning Director, read into the record, a letter from Mark Hartzheim, Chair, Town of Minocqua. The Town of Minocqua is opposed to NWAR's proposal.

The Committee concluded that this will be placed on a future meeting agenda, and that the Committee will review and absorb the information NWAR has submitted today.

Wisconsin Department of Natural Resources Public Hearing on NR115

Jack Sorensen discussed the upcoming public hearings on NR 115 and the effects of impervious surfaces on the zoning department & staff and also how it will affect real estate. The Notice of Public Hearing was distributed to the Committee and public for review. Jack Sorensen discussed the possibility of creating a County Board Resolution to demonstrate the County's opinion on the issue. This will be discussed further at a future meeting agenda.

Discussion Only. There was no action taken.

Review Town of Minocqua request to amend Section 9.78, Reader Boards.

Karl Jennrich, Zoning Director, explained that this request comes from the Town of Minocqua, as a result of the latest changes that were made to Section 9.78 on electronic message signs by the Towns of Minocqua, Three Lakes and Woodruff. The issue is having these signs on buildings, rather than a free standing sign. The language does not specify that they are to be free standing signs only, not placed on buildings.

The Committee concluded that the Town of Minocqua should notify the other Towns of their concerns and see where it goes.

Discussion only. No action taken.

Alternative ways to solicit public input on Ordinance Amendments.

Scott Holewinski, Chairman, stated that he would like to see the County solicit public input other than by mail, email or in person. He suggested a web-based forum to obtain public comment on important issues, or public hearings. Karl Jennrich, Zoning Director will look into this further, with assistance from Dave Hintz., and will bring back to the Committee for consideration.

Discussion only. No action taken.

CONDUCT PUBLIC HEARING ON THE FOLLOWING:

Conditional Use Permit Application to add a drive-thru window for coffee and deli service and provide outdoor seating for Signature JMK coffee shop approved under ARP 13-186 on property described as Village of Minocqua Lot 12 and part of Lot 11, Blk 9, Section 14, T39N, R6E, 310 12 Park Ave. W., PIN MI 3357, Town of Minocqua.

Karl Jennrich, Zoning Director, read the notice of public hearing for the conditional use permit application of Signature JMK coffee shop. The notice was published in the Northwoods River News on

July 2 & 9, 2013. The proof of publication is contained in the file. The notice was posted on the Oneida County Courthouse bulletin board on June 27, 2013. The mailing list was also read into the record.

Correspondence in file: Letter from Town of Minocqua, in support of the Conditional Use Permit application, subject to conditions.

Kathy Ray, Land Use Specialist, reviewed the conditional permit application with the committee. Joan Kehoe is also present. This is a request to add a drive-thru window for coffee and deli service and provide outdoor seating for her customers. An Administrative Review Permit (13-186) was issued for this business, which is now being expanded.

The drive thru window will be on the east side of the building and approximately 39 feet from the right-of-way allowing no more than 2 cars in the drive thru area. Traffic will flow one way entering the property on the east side of the building and exiting on the west side. Orders are handles immediately. However, if there is a large order, customers will be directed to a parking space behind the building until their order is complete to keep traffic moving. There is an exist door in the kitchen for staff to use to deliver their orders.

Outdoor seating is being proposed with 4 tables and seating for 4 persons at each table in the front of the building. The property will be landscaped and 2 privacy fences along each side of the building will separate the traffic from the seating area.

The applicant submitted the General Standards of Approval of a CUP and the Committee was supplied a copy. If the Committee finds the standards have been met, and recommends approval of this application, staff would suggest the following conditions be placed on the CUP.

1. The nature and extent of the conditional use shall not change from that described in the application and approved in the Conditional Use Permit.
2. Town of Minocqua review/recommendations.
3. Signage to conform to 9.78 Sign Regulations Oneida County Zoning & Shoreland Protection Ordinance.
4. May be subject to WI DOT review.
5. Subject to conditions of approval of ARP 13-186.
6. Obtain proper permits prior to construction.

2:10 pm - Chairman Scott Holewinski asked if there was anyone present that wished to speak for or against this project. No one spoke.

2:11 pm – Chairman Scott Holewinski closed the public hearing from further public comment.

Motion by Gary Baier, second by Mike Timmons, to approve the conditional use permit of Signature JMK Coffee Shop as presented subject to staff, Town of Minocqua approval and with all the general standards being met. The motion carried unanimously.

The non-metallic mining registration and reclamation plan of Oneida County Forestry Department for property described as NE SW, Section 4, T35N, R9E, PIN EN 57, Town of Enterprise, Oneida County, Wisconsin.

Line item transfers, purchase orders and bills.

Purchase Orders - \$268.85
Bills - \$391.34

Motion by Jack Sorensen, second by Scott Holewinski, to approve the purchase orders and bills. With all members voting “aye”, the motion carried.

Refunds.

John Viste \$100.00
H&H Septic \$ 50.00

Motion by Dave Hintz, second by Jack Sorensen to approve the refunds as presented. With all members voting “aye”, the motion carried.

Approve future meeting dates.

July 3, July 8 and July 17, 2013 were approved future meeting dates.

Public comments.

None.

Future agenda items.

Floodplain.

Adjourn.

Motion by Mike Timmons, second by Dave Hintz, to adjourn. With all members voting “aye”, the motion carried.

Scott Holewinski, Chairman

Karl Jennrich, Zoning Director

1. .
2. Administrative Review Permit application of Erik and Lisa Wierschke d/b/a Cross Country Enterprises

LC, owner to enlarge restaurant and add a banquet/convention hall addition to existing bar/restaurant at 4285 Cross Country Rd. legally described as part NW NW, Section 11, T37N, R9E, PIN PL 326-1, Town of Pine Lake.

- 3. Line item transfers, purchase orders and bills.
- 4. Refunds.
- 5. Section 9.20, Zoning Districts.
- 6. Approve future meeting dates:
- 7. Public comments.
- 8. Future agenda items.

CONDUCT PUBLIC HEARING ON THE FOLLOWING:

- 14. 16. Adjourn.

NOTICE OF POSTING

TIME: 2:00 PM DATE: JULY 11, 2013 PLACE: COURTHOUSE BULLETIN BOARD

SCOTT HOLEWINSKI, COMMITTEE CHAIRMAN

Notice posted by the Planning & Zoning Department. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6130.

NEWS MEDIA NOTIFIED VIA E-MAIL:

Northwoods River News	Date: 07/11/2013	Time: Approx. 2:30 p.m.
Lakeland Times	Date: “	Time: “
Buyer's Guide/Our Town	Date: “	Time: “
WXPR Public Radio	Date: “	Time: “
WERL/WRJO Radio	Date: “	Time: “

NEWS MEDIA NOTIFIED VIA FAX:

WHDG Radio Station	Date: 07/11/2013	Time: Approx. 2:30 p.m.
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