

Oneida County Solid Waste and Buildings & Grounds Meeting
Monday, July 29, 2013 9:00 a.m.
Oneida County Courthouse, Committee Room #1
1 S. Oneida Avenue
Rhinelander, WI 54501

Members present: Chairman Billy Fried, Scott Holewinski, Greg Oettinger, Gary Baier, Jack Martinson

Department staff: Freeman Bennett/Highway Commissioner and Solid Waste Director, Luann Brunette/Facilities Director, Bruce Stefonek/Assistant Facilities Director

Others present: Lisa Charbarneau/Human Resources Director (by phone); Michael Romportl/Land Information Director, Brian Desmond/Corporation Counsel; Jennifer Lueneburg/recording secretary

Call to order:

Chairman Fried called the meeting to order at 9:00 a.m. in accordance with the Wisconsin Open Meetings Law.

Approve Agenda:

Motion by Martinson to approve today's agenda with items to be moved around as the chairman sees fit. Second by Baier. All members present voting 'Aye'. Motion carried.

Update on glass sales:

Bennett reports meeting with Strategic Glass in regards to some piles of glass at the Solid Waste site that contain taconite and small rocks. Strategic Glass decided to analyze this glass load by load to see if they can still buy this glass. If analysis of loads gets too bad and Strategic Glass won't take them, Solid Waste will run the glass through Solid Waste Department's sort line machine to try to get some of the rocks and taconite out. Bennett states Strategic Glass is still moving along on hauling glass out of the Solid Waste site and has brought in revenue of over \$100,000. Also discussed renting equipment to screen glass but this was previously researched and found that costs would not be worthwhile. However, Bennett also notes it would be very costly to haul the tainted glass piles to Lincoln County landfill so they are really trying to get this tainted glass to the point where it is good enough for Strategic Glass to accept.

Also discussed the status of Glass Plus removing their equipment and building off of the Solid Waste site. Committee agrees to discuss an exit plan for Glass Plus at a future meeting.

Wisconsin program service agreement:

Bennett reports every time someone brings in a television, computer monitor or any other electronic device for disposal, Solid Waste charges them to take these items. Once a pile of these disposed electronic items builds up, Solid Waste then contacts EED (Eligible Electronic Device) Company to come pick up the items for recycling. EED Company charges the Solid Waste Department between 2 cents and 36 cents per pound to haul these electronic items away. Bennett reports that the contract with EED Company is now expiring. Bennett has reviewed a new proposed contract which isn't binding and would expire June 30, 2015. Fried directs Bennett to get pricing from other vendors, to ensure EED Company's pricing is competitive. Motion by Fried to have contract reviewed by Corporation Counsel, if in the time being, Bennett doesn't find vendor that would be more feasibly priced. Second by Martinson. All members present voting 'Aye'. Motion carried.

Solid Waste – bills and vouchers, blanket purchase orders:

Bennett provided committee with bills and vouchers for approval. Discussion held on leachate maintenance voucher and possible ways to make this expense more affordable. Motion by Holewinski to approve bills and vouchers as presented. Second by Oettinger. All members present voting 'Aye'. Motion carried.

Bennett also notes, in the past, if he got complaints on compost sold by the Solid Waste Department, they either refunded the buyer's money or gave the buyer another load. A private landowner called Bennett stating they were upset that the compost they purchased last October has weeds in it. They want full reimbursement in the amount of \$196.00 for the compost and his costs for gas since they hauled the compost themselves. Committee states this issue was not on today's agenda and gave Bennett the consent to deal with this issue on his own.

Buildings & Grounds – bills and vouchers, blanket purchase orders

None presented.

Update on River Street storage building project:

Brunette states the Highway Department was at the River Street storage building working on the excavating and preparation for the concrete, costing \$1,749.36. Brunette has also obtained a quote from mason Marty Jolin in the amount of \$5,400.00 to put in new concrete at the River Street building. Discussion held on funds remaining for project and what items still need to be completed. After the concrete is complete, there will not be enough money at this time to do the repaving but will be able to do some painting. Further discussion held on storage availability at the River Street site.

Update on vacated first floor space reallocation:

- **Hearing room:** Brunette states the hearing room has now been roughed in and they are waiting for the wiring to be delivered from Comtech before anything further is done. Once the wiring is received, some of it will be pulled by Protech and some will be pulled by Buildings and Grounds staff. The wiring will be put into place for the CCAP (Circuit Court Access Program) system, the proximity card readers, video surveillance and electrical needs. District Court Administrator Judge Nielsen will be back to tour the area on September 20, 2013 at 9:00 a.m. to check the progress of the renovation. Stefonek is also gathering pricing on bullet proof material for the hearing room.

- **Veterans Service/Medical Examiner space:** Brunette states the medical examiner, Larry Mathein, is in the process of moving to his new space on the First Floor space vacated by the Health Department. Brunette provided a handout for the Veterans Service/Medical Examiner renovation project and reviewed the data listed. The handout listed anticipated costs of this renovation and actual costs incurred to date. The anticipated total project cost based on preliminary estimates is \$9,800.00. A discussion was held on project priorities, budgeting and other concerns. Fried asks that Brunette come up with a plan on where they need to get to on this project and what that will cost so that priorities can be set in the event not enough funds are available for the project. Fried inquires if any federal funds may be available for the hearing room remodeling; Brunette states she highly doubts there are any funds but will check.

Law Enforcement Center roof warranty issues and possible maintenance options:

The committee previously requested that Brunette draft an email to Bill Runyan/Johns Manville, regarding questions the committee had on the pending roof warranty issues. Brunette reports that she drafted the email, had Corporation Counsel review it and has since sent the email to Runyan with no response at this time.

Stefonek discussed researching options for purchasing a maintenance program for the Law Enforcement Center Roof, which would be a good idea if they decide to prolong the life of the roof rather than replace. Stefonek has been in contact with Crafts Roofing and a sales representative would like to meet with the county regarding the three different service plans they have available. The plans differ in price and would depend on the level of work the county wants covered. The sales representative was unable to provide pricing over the phone and would like to meet with a county representative(s) first to discuss some different options and pricing. Discussion held on bidding requirements and who should meet with the sales representative. The committee determines this particular service doesn't need to be placed out for bids and Stefonek will meet with the sales representative and report back to the committee with details. Stefonek will let committee members know when the meeting with the sales representative will take place in case any committee members would like to attend. Holewinski notes that he feels it is important to get the current roof replaced before it starts leaking; if the committee waits until leaking occurs, it will affect the insulation and replacement costs will be even higher.

Closed session:

Motion by Holewinski and seconded by Martinson to adjourn into closed session pursuant to Section 19.85(1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility" (Topic: Personnel matters); Section 19.85(1)(e), Wis. Stats., "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." (Topic: Possible disposition of county-owned property); and Section 19.85(1)(d), Wis. Stats., "Considering strategy for crime detection or prevention." (Topic: Courthouse Security)

Roll call vote: Holewinski, Oettinger, Martinson, Baier, Fried

Staff present during closed session: Brunette, Stefonek, Charbarneau, Romportl, Desmond and Lueneburg

Return to open session:

Motion by Holewinski to return to open session at 11:54 a.m. Second by Fried. Roll call vote taken with all voting the affirmative; motion carried.

Announcements from closed session:

Motion by Fried to allow Brunette to pursue assessment of former River News building if able to find the appropriate money to do so. Second by Holewinski. All members present voting 'Aye'. Motion carried.

Hire engineering service for options to address Health & Aging elevator pit/water seepage:

Brunette reports that a state elevator inspector visited the Health & Aging building and highlighted a number of items that need to be addressed. One of the areas highlighted was the pit at the bottom of

the elevator shaft in the Health & Aging building. This four foot deep pit has a mixture of water and oil in it. The oil is from the hydraulics of the elevator and is minimal. However, Brunette had staff take absorbent material down in the pit to clear up the water and they did verify the water is coming from seepage from the ground water system. There are two pumps used to remove the water but due to a moderate amount of seepage, if the pumps fail, the water will fill up quickly. Brunette states she will be having Chuck Hunter take a look at the issue to see what can be done. Brunette states she is asking for this committee's approval to seek a contractor to help them get this seepage patched since this matter will only continue to get worse and developing a solution for this issue is beyond the expertise of her department employees. Motion by Holewinski allowing Buildings and Grounds to solicit a price from an engineering firm to address the (Health and Aging Department) elevator pit water as presented. Second by Martinson. All members present voting 'Aye'. Motion carried. Brunette verified that she has money set aside in her department budget to address this issue.

Year 2014 budget/furniture and equipment request guidelines:

Brunette reports that up until a few years ago, \$40,000 was appropriated each year for new furniture for staff. The county then stopped appropriating that amount of money and has limited staff requests for new furniture and ergonomic requests. Brunette provided a draft memorandum to department heads and elected officials noting limited funding for new furniture requests and asks that department heads and elected officials get requests to Facilities Director Luann Brunette as soon as possible so these requests can be considered and budgeted for in the 2014 budget process. Motion by Holewinski to send (discussed) memorandum out. Seconded by Baier. All members present voting 'Aye'. Motion carried.

Parking expansion at Health & Aging facility:

Nothing addressed in open session

Public comment: None

Items for next agenda:

Exit plan for Glass Plus
Glass sales update
Update on vacated first floor space renovation
On-going projects as listed above

Schedule future meeting dates:

Monday, August 12, 2013 at 9:00 a.m.

Monday, August 26, 2013 at 9:00 a.m.

Adjournment:

Motion by Martinson to adjourn meeting. Second by Oettinger. All members present voting 'Aye'.

Motion carried. Adjourn at 11:58 a.m.



Billy Fried
Committee Chairman



Jennifer Lueneburg
Committee Secretary