

**Administration Committee  
September 11, 2013  
Minutes**

**Committee members present:** Chairman David Hintz, Jerry Shidell, Denny Thompson and Sonny Paszak and Ted Cushing.

**Others present:** Lynn Grube (ITS), Margie Sorenson (Finance), Jonathan Anderson (media) and Kerri Ison.

**Call to order:** Chairman David Hintz called the meeting to order at 12:20 p.m. in Committee Room #2 of the Oneida County Courthouse noting the meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**Chairman's Announcements:** Hintz noted his appreciation of everyone's participation in this additional meeting and that it is unlikely a decision will be made regarding a wage proposal as the LRES Committee meeting has not adjourned.

**Approve agenda:** Motion by Thompson/Shidell to approve today's agenda with order of items at the discretion of the Chair. All ayes; motion carried.

**Approve minutes:** Motion by Thompson/Shidell to approve the minutes of 8/23/13 as presented. All ayes; motion carried.

**Vouchers, reports, purchase orders and line item transfers:**

ITS:

- Motion by Hintz/Thomson so approve the bills and expense vouchers for ITS as presented. All ayes; motion carried.
- Motion by Thompson/Shidell to approve the ITS line item transfers as presented. All ayes; motion carried.
- Grube presented the 2014 proposed budget for the ITS Department and reviewed in detail noting the request is \$50,000 more than 2013. Discussion was held regarding overtime, call pay/beeper pay. Grube noted additional increases are coming next year as some items are coming off of warranty, the need to replace aging equipment and VOIP will be implemented. Discussion was held regarding the possibility of privatizing some of the duties instead of using employee time. Motion by Hintz/Thompson to approve the 2014 proposed budget for the ITS Department and forward on to budget hearings. All ayes; motion carried.

Paszak joined the meeting at 1:16 p.m.

Finance:

- Motion by Thompson/Shidell to approve the Finance bills/vouchers/purchase orders as presented. All ayes; motion carried.
- Sorenson presented line items transfers for the Sheriff's Department, Department on Aging, Register of Deeds, ADRC, Social Services and Patient Protection Affordable Care Act. Motion by Thompson/Paszak to approve the line item transfers as presented. All ayes; motion carried.

Ted Cushing joined the meeting at 1:23 p.m.

- Sorenson reviewed the general investment report for the period ending 7/31/13. Discussion followed.

- Sorenson reviewed the Finance Department proposed 2014 budget in detail. Discussion was held regarding the possibility of privatizing some of the duties instead of using employee time.

(Paszak was excused at 1:40 p.m.)

Discussion was held regarding North Central Regional Planning services/fees, sales tax revenue and sale of county land. Motion by Thompson/Shidell to approve the proposed 2014 budget for Finance and forward to budget hearings. All ayes; motion carried.

**2014 budget process:** Hintz noted an idea was brought up at the special County Board meeting to develop a prioritized comprehensive project list with justifications and cost/benefits analysis for the County. Discussion followed. Sorenson noted it is important to include due dates, formats and approval time to make it easier for department heads/committees. Shidell felt the big issues should have been addressed at the county board level but were not. Sorenson felt the process helped department heads see the bigger picture instead of only their department. Cushing believes more people will attend the budget hearings this year due to the special County Board meeting.

**LRES wage proposal:** Cushing noted LRES Committee is not going to make a commitment regarding wages/benefits until the budget hearings as more time is needed to evaluate the issue. Discussion followed.

**Out-of-county/state travel:** None.

**Public comment:** None.

**Items for next agenda:** Approve additional budgets, Revolving loan fund changes, deductible rate for building insurance and autos, worker's compensation carrier, postage machine contract, Actuary presentation.

Budget hearings are scheduled for 10/9-11/13 beginning at 8:30 a.m. The next regular meeting will be held on 10/14/13 at 9:30 a.m.

**Adjournment:** Motion by Thompson/Shidell to adjourn at 2:17 p.m. All ayes; motion carried.

Respectfully submitted,

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Kerri Ison, Recording Secretary



David Hintz, Chair