

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS
BOARD OF DIRECTORS**

Monday, October 7, 2013 – 8:30 A.M.

Members Present: Bix (8:40), Cushing, Gresser, Kortenhof, Milan, Platner, Price, Queen, Ritchie, Teichmiller (8:58)

Members Absent: Hammer, Krug

Call to Order: In the absence of Chair Teichmiller, Vice-Chair Milan called the meeting to order at 8:32 A.M. Also present were Pam Parkkila, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW), and Mary Rideout, Oneida County Social Services Department Financial Services Manager.

Public Comment & Introductions: There were none.

Approval of the Agenda: Queen moved to approve the agenda with eight items; Gresser seconded. All Ayes. Motion Carried.

Adopt Resolutions for Inclusion under the Income Continuation Insurance Plan – Employee Trust Fund: After discussion, Cushing moved to approve a resolution to request inclusion under the Income Continuation Insurance Plan of the Employee Trust Fund; Queen seconded. All Ayes. Motion Carried.

Adopt Resolution for Inclusion under Group Life Insurance – Employee Trust Fund: Platner moved to approve a resolution to request inclusion under the Group Life Insurance Plan – Employee Trust Fund; Cushing seconded. All Ayes. Motion Carried.

Authorize Fiscal Agent to Submit Information to Employee Trust Fund for Group Health Underwriting Process: The ADRC-New must submit information to the Employee Trust Fund to determine if the ADRC-NW's employee can be included in their Group Health Insurance and if so at what rates. Queen moved to authorize the Fiscal Agent to submit information to the Employee Trust Fund to begin the Group Health Underwriting Process. Ritchie seconded. All Ayes. Motion Carried.

Adjournment: With no further business, Cushing moved to adjourn; Queen seconded. All Ayes. **The Business Portion of the Board meeting ended at 8:47 A.M.**

Business Handouts: “A Resolution for Inclusion under the Income Continuation Insurance Plan”, “A Resolution for Inclusion under Group Life Insurance”.

Board Training: The Board was then joined by Tom Neal, Kinziegreen Consulting, and Buck Rhyme, President of R & R Consulting. Rhyme chaired a Board Training session covering strategic planning.

The training portion of the meeting was ended at 2:37 P.M.

Training Handouts: “Overview of the Balanced Scorecard”, ‘Environmental Scan – Family Care’, Environmental Scan – Evidence-Based Training”, “Environmental Scan – Customer Demographics”.