

Health & Aging – Nutrition Subcommittee  
Meeting Minutes October 11, 2013

COMMITTEE MEMBERS PRESENT: Romelle Vandervest, Bob Mott, Marge Saari, Nancy Brisse, Greg Berard,

COMMITTEE MEMBERS ABSENT: None

STAFF PRESENT: Dianne Jacobson, Mary Boyer

OTHERS PRESENT: Lynn Papineau – Lynn’s Catering, Rachael Hall - CBM

Meeting called to order by Health & Aging Chairperson Romelle Vandervest at 8:30 am at the Health & Aging Building, 100 W Keenan St.

The Chairperson noted that this meeting of the Health & Aging Nutrition Subcommittee was to review proposals and make a recommendation to award the 2014-2015 Catering Contract for the Senior Nutrition Program.

Proposal guidelines 1-9 were reviewed as related to the two submitted proposals from Lynn’s Catering and CBM. Discussion with questions asked of proposal representatives. The committee discussed several concerns with the CBM proposal. There was incomplete information regarding the transportation of the food and references were both outdated and one was very negative.

Motion made by Berard, seconded by Mott to go into closed session. Roll call vote taken with all voting in the affirmative. Motion carried.

Discussion held in closed session.

Motion by Mott, second by Saari to return to open session. Roll call vote taken with all voting in the affirmative; motion carried.

Vandervest announced that in closed session there was discussion only, no action was taken.

Motion made by Mott, seconded by Saari to recommend to the full Health and Aging Committee to award the 2014-2015 Senior Nutrition catering contract to Lynn’s Catering. Motion carried.

Caterers were thanked for their attendance. Vandervest directed Jacobson to contact Jeff Green, CBM Director of Sales and inform him of the decision.

Motion by Brisse, second by Saari to adjourn at 9:30 a.m. All ayes, motion carried.

Respectfully submitted,

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Romelle Vandervest, Chair

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Mary Boyer, Acting Secretary