

Oneida County Solid Waste and Buildings & Grounds Meeting
Monday, November 11, 2013 9:00 a.m.
Oneida County Courthouse, Committee Room #1
1 S. Oneida Avenue
Rhinelander, WI 54501

Members present: Billy Fried-Chairman, Greg Oettinger, Jack Martinson, Gary Baier

Members not present: Scott Holewinski (excused)

Department staff: Freeman Bennett, Luann Brunette-Buildings & Grounds Facilities Director, Bruce Stefonek-Buildings & Grounds Assistant Facilities Director

Others present: Jennifer Lueneburg-recording secretary, Jonathan Anderson-media

Call to order:

Chairman Fried called the meeting to order at 9:00 a.m. in accordance with the Wisconsin Open Meetings Law.

In light of Veterans Day, Fried would like to recognize all the veterans present at the meeting and thank them for their service.

Approve (Amended) Agenda: Motion by Martinson to approve the amended agenda, providing discretion of the chairman to move (agenda items) around as sees fit. Second by Baier. All members present voting 'Aye'. Motion carried.

Approve minutes from the October 21, 2013 committee meetings:

Motion by Baier to approve the minutes from the October 21, 2013 committee meeting as presented. Second by Oettinger. All members present voting 'Aye'. Motion carried.

Update on outdoor wood burner:

Bennett states he did as the committee requested and gathered 3 other individual price bids and published request in paper. Bennett didn't receive any other bids for the outdoor wood burner for the Solid Waste Department. With that being said, Bennett contacted Central Wisconsin Construction LLC that he got his original bid from; they guaranteed their bid won't go up. Installation of the piping new wood burner system will begin Thursday. Bennett feels the final cost may come in a little under what initially proposed.

Town of Schoepke leaf hauling:

Bennett states all residents in the Town of Schoepke dump their leaves in one area of the township. Solid Waste then uses a Waste Management trailer to haul these leaves to the Solid Waste site to be used for compost. Costs are \$1,766.72 and the pay back is approximately \$1,020.00, therefore losing \$746.72. Bennett feels Solid Waste should charge the Town of Schoepke \$1,766.72 for this service. This should not be a hardship for the township since they can get reimbursed from their DNR grant for this fee. Brief discussion on what other townships do for leaf disposal. Fried directs Bennett to talk with the Schoepke town chairman about this to see what can be worked out, than Bennett should get back to the committee on his discussions.

Update on bark screening at Louisiana Pacific mill:

Bennett states he the bark screening all set up with a contractor to screen. However, Bennett still worked on getting price quotes from other screening companies to make sure they get the lowest price. Out of curiosity, Bennett worked on getting pricing from other screeners to ensure best pricing. In the meantime, the initial contractor backed out of the project. Bennett states this worked out because he found a different contractor that would do the screening for \$2.10 per yard which is 60¢ cheaper than the initial contractor that backed out and they can still start this year. Bennett states the analysis reports from the bark testing came back good, reporting negative for any bad material in the bark. Bennett will contact the best price contractor today and ask that they start as soon as possible.

Lincoln County recycling contract:

Bennett states previously Lincoln County collected recyclables but did nothing with them. Oneida County then started picking up Lincoln County recyclables, brought them back to Oneida County Solid Waste site and sold the recyclables. To this point, Oneida County was charging Lincoln County \$170.00 per container and would pick up the containers whenever they were full. Now Eagle Recycling is working to compete with Oneida County for this business. Bennett has talked with Lincoln County and they have verbally agreed on reducing the fee to \$150.00 per trailer on a five year contract. Bennett feels certain that recyclables will continue to be profitable and that this is a good contract to enter into. Bennett has had Corporation Counsel review the contract. Motion by Martinson to allow Bennett to go with this contract. Second by Fried. All members present voting 'Aye'. Motion carried.

Solid Waste – bills and vouchers, blanket purchase orders:

Brief discussion held.

Buildings & Grounds – bills and vouchers, blanket purchase orders, line item transfers:

Brief discussion held.

Motion by Fried to approve the (Solid Waste and Buildings & Grounds) bills, vouchers and blanket purchase orders as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

Update on demolition of former Daily News building, 314 S. Courtney, Rhinelander:

Brunette states the demolition crew found that the vermiculite in the cement block is more than they originally thought and a change order will most likely need to be done for the additional hauling charges of the vermiculite to Lincoln County. Stefonek states he is not fully convinced of this and he will be observing some of the demolition to verify that there really is more vermiculite as said. If there is indeed more vermiculite needing to be hauled, Stefonek expects the change order to be for \$3,200 – \$3,500. Brunette notes that the demolition is moving along well and they will no longer need to spend the additional \$500 for the saw cut. Stefonek and Bennett discussed procedure being taken to make this site "useable" for the winter for parking until the site can be paved in the spring. In the summer, the highway department will be taking proper steps to make sure there is proper drainage on the property and that drainage doesn't go onto neighbor's lot and building. Brunette and Stefonek will be negotiating a credit with C&D Excavating in order to have Oneida County Highway Department take care of everything past removing the building off the lot.

Request from Rhinelander Lions Club to use health and aging facility December 24 and 25, 2013 for “Christmas not Alone” meal:

Brunette reports she got request from Department on Aging Director Dianne Jacobson for the Rhinelander Lions Club to use their building for the “Christmas not Alone” meal that is normally hosted at the Rhinelander Armory. They are unable to use the armory for the meal this year due to the Armory’s stove not working. Jacobsen is comfortable with the Lion’s Club using the Health and Aging facility for this meal due to one of her dining site managers is helping run the program. However, Buildings & Grounds may incur additional cost if snow removal is needed that day and if an additional rider is needed on the insurance for this event. Brunette will talk with the Lions Club about possibly paying for the additional insurance and snow removal costs (if needed). Motion by Fried to approve the Lions Club use of the Department on Aging facility on December 24th and 25th, contingent on approval by Corporation Counsel. Second by Martinson. All members present voting ‘Aye’. Motion carried.

Update on filling vacant Maintenance Technician – Electrical position:

Brunette reports interviews for the Electrical Maintenance Technician position are now completed and they have hired an individual who will be starting a week from today.

Update on boilers:

Brunette reports Buildings & Grounds staff arrived at work on the morning of October 28th to find the boilers not working; the department got them working again that day. Brunette talked with Sorenson about the funds needed to replace the boiler system; Brunette will need to ask the County Board for approval to earmark the money from the General Fund. Brunette states they will need to replace the system since one boiler has failed and the other functioning boilers are leaking. Brunette will ask for \$200,000 at the budget hearings for this project. One of the members from the committee will make the motion for this project on the County Board floor, therefore no motion needed within committee.

Update on courthouse exterior deterioration:

Brunette reports at the October 21st committee meeting, \$20,000 was approved to remove the cracked block from the front balcony of the courthouse and to assess the situation. Brunette contacted Miron Construction to draw up a quote on pricing to remove the blocks (which will be stored on site for the winter) and assess the issues causing this problem. Brunette also notes that the balconies on two other sides of the Courthouse building are also cracking. Miron suggested using caulk on cracks and will provide pricing to do this as well. Brunette also notes the building plans for the Courthouse building may have been accidentally disposed of a while ago so she is not sure how the block is built underneath.

Tax foreclosure properties – request for assistance with winterization and maintenance:

Brunette reports (as in previous years) they have received a request from Land Information for assistance with winterization for tax foreclosure properties both in and outside the Rhinelander city limits as well as snow removal on these properties throughout the winter.

Vacated first floor space renovation:

Cost update: Brunette reports she is getting bills in for this project and they are coming in at cost on the project thus far.

Progress update: Brunette updated the committee on the status of the current projects being done in this area.

Request from Facilities Director's participation in meeting with consultant(s) to work on issues concerning University of Wisconsin-Extension and Land & Water Conservation office space needs:

Brunette received a request from UW-Extension Director Erica Brewster regarding Brunette meeting with a space study consultant. Brunette believes that normally an RFP is needed in order to hire a consultant. Fried suggests tabling this agenda item until they can see the results of this Committee's suggestions to the County Board at the next County Board meeting. Motion by Martinson to reject agenda item #17 (this agenda item). Second by Baier. Brunette states if this Committee wants input on this topic then meeting with consultant would give them the ability to have this input. Brunette states she talked with Holewinski and he is not in favor of meeting with a consultant. Holewinski feels if UW-Extension picks the consultant, they will have more of the ability to pick a consultant that will work in their favor. All members voting 'Aye' in favor of the motion. Motion carried.

Resolution regarding University of Wisconsin-Extension and Land & Water Conservation office space request:

Fried discusses resolution. Brunette reports being approached by private buyer, wanting to purchase WPS building but wants contingency that county would house the UW-Extension staff in a portion of the building. The private buyer would then intend to rent the other portion of the building out. Committee still agrees with initial recommendation of keeping UW-Extension at its current airport location and moving Land & Water Conservation back to its old courthouse space, with departments splitting support staff. Committee also in agreement with entering into a 20 year lease agreement with the Rhinelander/Oneida County Airport to house UW-Extension with a possible cost adjustment after 10 years, and the airport providing a long-term solution to the space needs of UW-Extension. Motion by Martinson to approve the resolution as presented to be sent to the December County Board meeting. Second by Fried. All members present voting 'Aye'. Motion carried.

Baier excused from meeting

Closed session:

Motion by Martinson and seconded by Fried to adjourn into closed session pursuant to Section 19.85(1)(d), Wis. Stats., "Considering strategy for crime detection or prevention." (Topics: courthouse security)

Roll call vote: Martinson, Oettinger, Fried

Staff present during closed session: Brunette, Stefonek, Lueneburg

Return to open session:

Motion by Martinson to return to open session at 10:32 a.m. Second by Oettinger. Roll call vote taken with all voting in the affirmative. Motion carried.

Announcements from closed session:

None

Public comment:

None

Items for next agenda:

Solid Waste/Highway pay ration
Buildings & Grounds long range plan
Other projects as listed above

Schedule future meeting dates:

December 2, 2013
December 16, 2013 (tentative)

Adjournment:

Motion by Oettinger to adjourn meeting. Second by Martinson. All members present voting 'Aye'.
Motion carried. Adjourn at 10:41 a.m.

Billy Fried
Committee Chairman

Jennifer Lueneburg
Committee Secretary