

FINANCE & INSURANCE COMMITTEE MEETING
Monday, April 28, 2008

Members Present:

Chairman Ted Cushing, Supervisors, John Hoffman, Andrew Smith, John R. Young and Frank Greb

Others Present:

Robert Bruso, County Clerk
Peter Wolk, County Board Supervisor
John Potters, County Coordinator
Melodie Gauthier, Committee Secretary

Margie Sorenson, Finance
Bart Sexton, Solid Waste
Patti Wrycha, Highway Department
Dan Kuzlik UW-Extension

1. Call to Order

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. Approve Amended Agenda

MOTION: (Frank Greb/John Hoffman) to approve the April 28, 2008 Agenda. All "aye" on voice vote, motion carries.

3. Approve Minutes of the Previous Meeting (s)

MOTION: (Frank Greb/ John Young) to approve the minutes of the April 14, 2008 Finance & Insurance Committee Meeting (s). All "aye" on voice vote, motion carries.

4. Elect Finance Vice-Chairman

MOTION: (John Hoffman/Andy Smith) to elect Frank Greb as Vice-Chairman for the Finance and Insurance Committee. All "aye" on voice vote, motion carries.

5. Irrigation Withdrawal from Hansen Lake

Bart Sexton updated the Committee on the Rhinelander Soccer Club (RSC) soccer field which is in need of an irrigation system. The system would ensure that the field areas are maintained and brought up to playable conditions, which are poor due to the droughts.

Rhinelander Soccer Club along with the Airport Commission has registered with the DNR to withdraw up to 23 acre feet per year from Hanson Lake. If this is approved, a "gun" irrigation system will be installed in May of 2008.

6. Highway 2007 Closing Fund Balances and March 2008 Fund Balances

Patti Wrycha updated and explained to the Committee the 2007 Closing Fund Balances and the March 2008 Fund Balances for the Oneida County Highway Department.

MOTION: (John Hoffman/John Young) to approve the Highway's 2007 Closing Fund Balances and March 2008 Fund Balances. All "aye" on voice vote, motion carries.

7. Highway Waivers

- a) Waiver of insurance requirement for WisDot Contract (Discretionary Maintenance Agreement).

Patti Wrycha is requesting the Committee waive the insurance requirement on the WisDot Contract (Discretionary Maintenance Agreement). Ms Wrycha stated that per Tom Weinsch, Corporation Counsel, and Wiese Risk Management that no insurance is required on this contract.

MOTION: (Andy Smith/Frank Greb) to waiver insurance requirement for WisDot Contract (Discretionary Maintenance Agreement). All “aye” on voice vote, motion carries.

- b) Waiver of insurance requirement for WisDot (Removal of off right of way signs).**
- c) Waiver of insurance requirement for State/Municipal Agreement (Design Services for CTH J STP project STH 47 to USH 51).**

Patti Wrycha explained that she spoke with Brian Desmond, Corporation Counsel and he stated that the State is self-insured and that these two waivers (b & c) could be brought before the Committee for approval to waive the insurance requirements.

MOTION: (John Hoffman/Frank Greb) to approve the waiver of insurance for WisDot Contract (Removal of off right of way signs) and the State/Municipal Agreement (Design services for CTH J STP project STH to USH 51). All “aye on voice vote, motion carries.

8. Vouchers, Reports and Purchase Orders

County Clerk

Mr. Bruso presented bills and vouchers to the Committee for approval.

MOTION: (John Hoffman/ Frank Greb) to approve the Clerk’s bills and vouchers as presented. All “aye” on voice Vote, motion carries.

Treasurer

Committee agreed to postpone Treasurer’s March Monthly Report to May 12, 2008 meeting.

Information Technology Services

Ms Sorenson presented bills, vouchers and an expense voucher for ITS to the Committee for approval.

MOTION: (Andy Smith/Ted Cushing) to approve ITS bills, vouchers and expense voucher as presented. All “aye” on voice vote, motion carries.

Finance

9. Human Service Status Report

Ann Cleereman updated the Committee on the Human Service Center and explained the centers programs. Ms Cleereman summarized the AODA, Developmental Disabilities, and Mental Health Year End Reports for 2007.

(Committee agreed to take out of order)

10. 2008 Oneida County Fair Participation

Dan Kuzilk, Marge Sorenson and John Potter explained that there are several County Departments that would like to participate in the County Fair. Ms Sorenson stated that she would like to make the Committee, department heads and employees aware that if they work at the County Fair, they can not volunteer to participate they have to be paid as an employee. Under the Fair Labor Standard Act the County can not ask employees to volunteer since they are under the direction and control of Oneida County.

Questions were brought up on per-diems, overtime and compensation time. It was the Committee's agreement that more information is needed before decisions can be reached.

Mr. Potter will acquire more information on the County Fair and will return to the committee with the specifics on May 27, 2008.

11. Line Item Transfers

MOTION: (Frank Greb/Ted Cushing) to approve the Line Item Transfers for Social Services, Department on Aging and Public Health. All "aye" on voice vote, motion carries.

12. Resolution for Line Item Transfers

Ms Sorenson presented the Resolution for Line Item Transfer to the Committee for approval.

MOTION: (Andy Smith/John Hoffman) to approve the Resolution for Line Item Transfers as presented and forward to County Board. All "aye" on voice vote, motion carries.

13. ITS – Technology Plan - none

14. Strategic Planning Status Report - none

15. Public Comment - none

16. Items for Future Agendas

Highway Department

17. Adjournment

MOTION: (John Hoffman/Ted Cushing) to adjourn the meeting at 10:47 a.m. All "aye" on voice vote, motion carries.

Ted Cushing, Chairman

Melodie Gauthier, Committee Secretary