

**FINANCE & INSURANCE COMMITTEE MEETING**  
**Monday, April 14, 2008**

**Members Present:**

Chairman Andrew Smith, Supervisors, John Hoffman, Ted Cushing,  
John R. Young and Frank Greb

**Others Present:**

Robert Bruso, County Clerk  
Lynn Grube, ITS Director  
John Potters, County Coordinator  
Melody Yeager, Human Service Center  
Melodie Gauthier, Committee Secretary

Margie Sorenson, Finance  
Peter Wolk, County Board Supervisor  
Dianne Jacobson, Department on Aging  
Ruth Sproull, News of the North

**1. Call to Order**

Chairman Smith called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**2. Approve Amended Agenda**

**MOTION: (Ted Cushing/John Hoffman) to approve the April 14, 2008 Agenda. All “aye” on voice vote. Motion carries.**

**3. Approve Minutes of the Previous Meeting (s)**

**MOTION: (Ted Cushing/John Hoffman) to approve the minutes of the March 24 and April 2, 2008 Finance & Insurance Committee Meeting (s). All “aye” on voice vote for March 24, 2008 minutes. April 2, 2008 minutes, 4 “ayes” 1 Abstain (Frank Greb). Motion carries.**

**4. Vouchers, Reports and Purchase Orders**

**County Clerk**

Mr. Bruso presented bills and vouchers to the Committee for approval.

**MOTION: (Ted Cushing/John Hoffman) to approve the County Clerk’s bills and vouchers as presented. All “aye” on voice vote. Motion carries.**

**Treasurer**

Mr. Bruso presented bills and voucher for the Treasurer to the Committee for approval.

**MOTION: (Ted Cushing/Frank Greb) to approve the Treasurer’s bills and vouchers as presented. All “aye” on voice vote. Motion carries.**

Committee agreed to hold-over Treasurer’s March Monthly Report to April 28, 2008 meeting.

**Information Technology Services**

Ms. Grube presented bills, vouchers and expense accounts to the Committee for approval.

**MOTION: (Ted Cushing/John Young) to approve the ITS bills, vouchers and expense accounts as presented. All “aye” on voice vote. Motion carries.**

### **Finance**

Ms. Sorenson presented a blanket purchase order to the committee for approval.

**MOTION:(Frank Greb/John Hoffman) to approve the blanket purchase order as presented. All “aye” on voice vote. Motion carries.**

Ms Sorenson presented bills and vouchers to the Committee for approval.

**MOTION: (John Hoffman/Ted Cushing) to approve Finance’s bills and vouchers as presented. All “aye” on voice vote. Motion carries.**

### **5. Audit Contract**

Ms Sorenson is requesting the Audit Adjustment Contract (2007-2009) to be signed by the Committee.

**MOTION: (Frank Greb/Ted Cushing) to approve the signing of the Audit Adjustment Contract. All “aye” on voice vote. Motion carries.**

### **6. Non-Budgeted Item Request**

Ms Sorenson is requesting the replacement of Finance’s fax machine.

**MOTION: (Ted Cushing/Frank Greb) to approve the funds to replace the Fax Machine for Finance at approximately \$200.00. All “aye” on voice vote. Motion carries.**

### **7. Human Service Center Study and DOA Building Committee.**

Ms. Sorenson provided a memo addressed to the Department on Aging Building Committee Members in which she explains the Management Groups recent study of North Central Health Care for Marathon County. She enclosed a report which identifies options and the potential impact on Marathon, Lincoln and Langlade counties. Chairman Smith stated that Family Care will have a significant impact on the staffing, space and overhead needs.

The Management Groups study on the Human Service Center (projected completion, August 1, 2008) could provide information for the Building Committee’s recommendation to the County Board regarding a Department on Aging building.

Ms. Sorenson is requesting that the Finance and Insurance Committee sign the memo that will be sent to the Department on Aging Building Committee.

**MOTION: (Jack Young/Frank Greb) to accept and sign the memo to the Department on Aging Building Committee and forward to the Department on Aging Building Committee. All “aye” on voice vote. Motion carries.**

**8. Line Item Transfers**

**MOTION: (John Hoffman/Ted Cushing) to approve the Line Item Transfers for the Sheriff's Department and Social Services. All "aye" on voice vote. Motion carries.**

**9. Resolution for Line Item Transfers** - none**10. Review Resolutions to come before the County Board Tuesday, April 15, 2008.**

Resolution #24-2008 - offered by Supervisors of the Finance and Insurance Committee regarding 2007 Line Item Transfers. **No Fiscal Impact.**

Resolution #25-2008 - offered by Supervisors of the Finance and Insurance Committee regarding transfer of funds. **No Fiscal Impact.**

Resolution #26-2008 - offered by Supervisors of the Highway Committee regarding a quit claim deed for specific jurisdictional transfer – Town of Monico. **No Fiscal Impact.**

Resolution #27-2008 - offered by Supervisors of the Land Records Committee regarding the withdrawal of lands from the Managed Forest Law Program – Town of Crescent. **No Fiscal Impact.**

Resolution #28-2008/OA#19-2007 - offered by Supervisors of the Planning and Zoning Committee regarding 9.78 Sign Regulations. **No Fiscal Impact.**

Resolution #8-2008/OA#14-2007 (as amended) At the 2/19/08 County Board Mtg. this resolution was amended by motion (see highlighted area) and to be brought back to the County Board in April 2008. **No Fiscal Impact.**

Resolution #29-2008/OA#14-2007 – offered by Supervisors of the Planning and Zoning Committee regarding the elimination of Section 9.73 – Dwelling Overlay Districts. **No Fiscal Impact.**

Resolution #30-2008/OA#14-2007 – offered by Supervisors of the Planning and Zoning Committee regarding amending Section 9.73 – Dwelling Overlay Districts. **No Fiscal Impact.**

Resolution #31-2008/OA#2-2008 – offered by Supervisors of the Planning and Zoning Committee regarding 9-9.42 (H) Lapse of a CUP (Conditional Use Permit) **No Fiscal Impact.**

Resolution #32-2008/OA#4-2008 – offered by Supervisors of the Planning and Zoning Committee regarding 9.91-Shoreland-Wetland Zoning (District 11). **No Fiscal Impact.**

Resolution #33-2008/General Code – offered by Supervisors of the Resolutions and Ordinances/Legislative Committee regarding Section 1.22 (Corporation Counsel) and Section 2.52 (Law Enforcement and Judiciary Committee) **No Fiscal Impact.**

Resolution #34-2008/General Code – offered by Supervisors of the Resolutions and Ordinances/Legislative Committee regarding General Code of Oneida County update. **No Fiscal Impact.**

Resolution #35-2008 – offered by Supervisors of the Land Records Committee regarding correction to a deed – James Larson. **No Fiscal Impact.**

Resolution #36-2008/General Code/0A – offered by Supervisors of the Solid Waste Committee regarding 8.06 – Prohibited Activities and 8.08 – Penalties. **No Fiscal Impact.**

**MOTION: (Ted Cushing/John Hoffman) to forward the above resolutions to the County Board for consideration. All “aye” on voice vote. Motion carries.**

**11. ITS – Technology Plan**

Lynn briefly updated the Committee on the new copier.

**12. Strategic Planning Status Report** -none

**13. Public Comment** - none

**14. Items for Future Agendas**

Treasurer’s March 2008 Report  
Human Service Status Report

**17. Adjournment**

**MOTION: (Ted Cushing/John Hoffman) to adjourn the meeting at 9:38 a.m. All “aye” on voice vote. Motion carries.**

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Andrew Smith, Chairman

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Melodie Gauthier, Committee Secretary