

FINANCE & INSURANCE COMMITTEE MEETING
Monday March 10, 2008

Members Present:

Chairman Andrew Smith, Supervisors John R. Young, John Hoffman, Frank Greb and Ted Cushing.

Others Present:**Robert Bruso, County Clerk****Lynn Grube, ITS Director****Ann Cleereman, Human Service****John Potters, County Coordinator****Jim Kumbera, O.C. Economic Development****Margie Sorenson, Finance****Peter Wolk, County Board Supervisor****Bart Sexton, Solid Waste Administrator****Melodie Gauthier, Committee Secretary****James Lissis, WPEG TV Exec. Producer****1. Call to Order**

Chairman Smith called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. Approve Amended Agenda

MOTION: (Ted Cushing/Frank Greb) to approve the March 10, 2008 Amended Agenda. All "aye" on voice vote. Motion carries.

3. Approve Minutes of the Previous Meeting (s)

MOTION: (John Hoffman/Ted Cushing) to approve the minutes of the February 25, 2008 Finance & Insurance Committee Meeting (s). All "aye" on voice vote. Motion carries.

4. Discuss Proposal – Authorize Chairman Smith to sign agreement with Burton Industries.

The Economic Development Corporation Revolving Loan Fund Committee and the Oneida County Finance Committee in 2002 approved a loan to Burton Industries Inc. The loan amount was \$100,000.00 at 4% for 7 years and the outstanding balance is approximately \$47,314.00. Park City Credit Union will provide a mortgage in the amount of \$100,000 to Janet and Mark Lehman of Burton Industries. Oneida County will move from a first mortgage to a second position if the agreement is approved.

Jim Kumbera, Oneida County Economic Development, requested Chairman Smith to sign the the Real Estate Mortgage Subordination Agreement based on the anticipated equity and the payment history of Burton Industries Inc.

MOTION: (Frank Greb/ Ted Cushing to authorize the agreement with Burton Industries. All "aye" on voice vote. Motion carries.

5. Solid Waste Clean Sweep Grant Contract and Recycling Efficiency Incentive (REI) Agreements.

Bart Sexton was present to discuss a Clean Sweep Program agreement with the state. The \$30,000 the county receives in grant revenue is used for both household and limited commercial hazardous waste disposal. The agreement has been reviewed and approved by both Corporation Counsel and Weise Risk Management.

MOTION: (John Hoffman/Frank Greb) to authorize entering into the Wisconsin Clean Sweep Grant Contract – Continuous Collection Event with the State of Wisconsin. All “aye” on voice vote. Motion carries.

Mr. Sexton also explained the Recycling Efficiency Incentive (REI). The Landfill is starting to process more recycling from outlying townships. At this time they have 6 pending agreements with towns in Lincoln County. The agreement qualifies the township for a recycling efficiency incentive grant and that is approximately 60 to 70 cents per capita per year.

MOTION: (John Hoffman/Frank Greb) to approve the Recycling Efficiency Incentive (REI) agreement. All “aye” on voice vote. Motion carries.

(Committee agreed to take County Clerk out of order)

6. Vouchers, Reports and Purchase Orders

County Clerk

Bob Brusio presented bills and voucher to the Committee for approval.

MOTION: (Ted Cushing/John Hoffman) to approve the Clerks bills and Vouchers as presented. All “aye” on voice vote. Motion carries.

Treasurer

Information Technology Services

Lynn Grube presented bills and vouchers to the Committee for approval.

MOTION: (John Hoffman/Ted Cushing) to approve ITS bills and Vouchers as presented. All “aye” on voice vote. Motion carries

Lyn Grube presented Line Item Transfers to the Committee for approval.

MOTION: (Ted Cushing/Frank Greb) to approve the Line Item Transfers as presented. All “aye” on voice vote. Motion carries.

(Committee agreed to take Finance out of order)

Finance

Marge Sorenson presented bills, vouchers and blanket purchase order to the Committee for approval.

MOTION: (John Hoffman/Ted Cushing) to approve the bills, vouchers and blanket purchase orders as presented. All “aye” on voice vote. Motion carries.

7. Interview/Discussion on the Management Group / Human Service Center Study.

The Management Group (TMG) interviewed with the Finance Committee for the Human Service Center Study. The Committee will make their decision on March 18, 2008 on the proposed service contract.

(Committee agreed to take Line Item Transfers out of order)

8. Line Item Transfers

MOTION: (Ted Cushing/John Young) to approve the Line Item Transfer for Circuit Court – Branch II, County Board/Commissions and Committees, Clerk of Circuit Court, Corporation Counsel, Treasurer, Forestry/Parks, Sheriff’s Department, Sheriff/Jail, Medical Examiner, Circuit Court Branch I and Social Services. All “aye” on voice vote. Motion carries.

9. Resolution for Line Item Transfer

Ms. Sorenson presented the Resolutions for the Line Item Transfers to the Committee for approval.

MOTION: (Ted Cushing/John Young) to approve the Resolutions for Line Item Transfers and forward to the County Board for final approval. All “aye” on voice vote. Motion Carries.

10. ITS – Technology Plan - none

11. Strategic Planning Status Report - none

12. Public Comment - none

13. Items for Future Agendas

Discuss/Act - March 18, 2008 on Management Group (TMG)

14. Adjournment

MOTION: (Ted Cushing/John Hoffman) to adjourn the meeting at 10:16 a.m. All “aye” on voice vote. Motion carries.

Andrew Smith, Chairman

Melodie Gauthier, Committee Secretary