

FINANCE & INSURANCE COMMITTEE MEETING
Monday, January 28, 2008

Members Present:

Chairman, Andrew Smith, Supervisors, Franklin Greb, John R Young, John Hoffman and Ted Cushing

Others Present:

**Robert Brusio, County Clerk
Tom Wiensch, Asst. Corporation Counsel
Lynn Grube, ITS Director
John Potter, County Coordinator
Melodie Gauthier, Committee Secretary**

**Margie Sorenson, Finance
Dan Kuzlik, U.W. Extension
Peter Wolk, County Board Supervisor
Nick Scholtes, Highway Dept.**

1. Call to Order

Chairman Smith called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. Approve Amended Agenda

MOTION: (Ted Cushing/John Young) to approve the Amended January 28, 2008 amended agenda. All "aye" on voice vote. Motion carries.

3. Approve Minutes of the Previous meeting (s)

MOTION: (John Hoffman/Frank Greb) to approve the minutes of the January 14, 2008 Finance & Insurance Committee Meeting (s). All "aye" on voice vote. Motion carries.

4. November and December 2007 Highway Fund Balances.

Mr. Scholtes presented the November and December 2007 Highway Fund Balances to the Committee for approval.

MOTION: (John Hoffman/Ted Cushing) to approve the November and December 2007 Highway Fund Balances. All "aye" on voice vote. Motion carries.

5. Highway Contract Highway "D" Bridge Insurance Waiver.

Mr. Wiensch, Asst. Corporation Counsel and Mr. Scholtes, Highway Department, explained to the Committee a contract between the Highway Department and Wisconsin Valley Improvement to reconstruct the Rainbow Flowage Bridge on County Highway D. Mr. Wiensch stated Wisconsin Valley Improvement lawyers refuse to put their insurance clause in the contract even though they do carry insurance.

Mr. Scholtes stated this project was first initiated in 2001 and the bridge was to be built in 2005. The project was postponed and amended 2 times due to the fact it could not be part of the dam and would have to be free-standing. Mr. Scholtes explained it is imperative that this project gets on track. The latest cost to build this bridge is \$1.4 million. The original cost was \$550,000.00 and has changed three times in 3 years.

Mr. Wiensch, states that Mr. Desmond, Corporation Counsel, is requesting that the Committee approve the contract without the required insurance language.

MOTION: (Ted Cushing / John Hoffman) to approve the contract with WI Valley Improvement without the Insurance language in the contract with Corporation Counsel approval and that we ask them for a certificate of insurance. 3 “aye” 1 “abstained” – Frank Greb, 1 “opposed” – John Young. Motion carries.

6. Fair Board Update and Equipment Update

Supervisor Young questioned the tagging of equipment at the fair grounds. Ms Grube stated that if the equipment is in the County Inventory then the label will be automatically printed. Mr. Kuzlik stated that Building and Grounds have the updated equipment inventory.

Supervisor Young also questioned Mr. Kuzlik on the hiring of the Fair Coordinator. Mr. Kuzlik stated that they have some applications however the Fair Board was disappointed with the number of applications.

Mr. Kuzlik states they are still on track to bring a plan to the County Board Meeting in March.

7. Vouchers, Reports and Purchase Orders **County Clerk**

Treasurer

Treasurer's Monthly Reports for November and December 2007
Committee agreed to hold until the next meeting, February 11, 2008.

Information Technology Services

Ms Grube presented bills and vouchers to the Committee for approval.

MOTION: (John Hoffman/Ted Cushing) to approve the ITS bills and vouchers as presented. All “aye” on voice vote. Motion carries.

Ms Grube presented a line item transfer for ITS to the Committee for approval.

MOTION: (Frank Greb/Ted Cushing) to approve the ITS Line Item Transfer as presented. All “aye” on voice vote. Motion carries.

Finance

Ms Sorenson presented bill and vouchers to the Committee for approval.

MOTION: (Frank Greb/Ted Cushing) to approve Finance bills and vouchers as presented. All “aye” on voice vote. Motion carries.

Ms. Sorenson presented a blanket purchase order to the Committee for approval.

MOTION: (John Hoffman/Ted Cushing) to approve the blanket purchase order as presented. All “aye” on voice vote. Motion carries.

2007 Continuing Appropriations Request from Outside Departments.

Ms. Sorenson has received one, 2007 Continuing Appropriation Request from the Sheriff's Department. and one from Emergency Management. The Sheriff's Department is requesting the purchase of the Squad cameras, and approval for the dive team equipment. The second request, Emergency Management, is for refurbishing an ambulance for the HAZMAT Team.

MOTION: (John Hoffman/Frank Greb) to approve the 2007 continuing appropriations carryover presented on the December 12, 2007 memo with the understanding these will be carried over for one additional year. All "aye" on voice vote. Motion carries.

8. Line Item Transfers

MOTION: (Ted Cushing/John Hoffman) to approve the Line Item Transfers for Land Information, Social Services and Land Water Conservation. All "aye" on voice vote. Motion carries.

9. Resolution for Line Item Transfers

Ms. Sorenson presented the Resolutions for the Line Item Transfers to the Committee for approval.

MOTION: (Frank Greb/ Andy Smith) to approve the Resolutions for Line Item Transfers and forward to the County Board. All "aye" on voice vote. Motion Carries.

10. ITS – Technology Plan

Ms. Grube gave a brief update on the 2007 project goals and explained to the Committee the 2008 project goals that are up and coming.

11. Strategic Planning Status Report - none**12. Public Comment - none****13. Items for Future Agendas**

M & I Update - 2/25/08 Agenda

RFP's

14. Adjournment

MOTION: (John Hoffman/Andy Smith) to adjourn the meeting at 10:034 a.m. All "aye" on voice vote. Motion carries.

Andrew Smith, Chairman

Melodie Gauthier, Committee Secretary