

Administration Committee
March 12, 2014
Minutes

Committee members: Chairman David Hintz, Ted Cushing, Sonny Paszak, Denny Thompson and Jerry Shidell.

Others present: Kelly Gostisha, Joe Olson, Amy Krueger (BMO Investments); Margie Sorenson (Finance), Lynn Grube (ITS), Roger Luce (OCEDC), Jonathan Anderson (media), Bill Freudenberg, Alan VanRaalte, Karl Fate, Current Works for Roll Call pro representative (via telephone) and Kerri Ison.

Call to order: Chairman David Hintz called the meeting to order at 1:30 p.m. in Committee Room #2 of the Oneida County Courthouse noting the meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

Approve agenda: Motion by Paszak/Thompson to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

Approve minutes: Motion by Paszak/Thompson to approve the minutes of 2/10/14 as presented. All ayes; motion carried.

BMO Investment update: Kelly Gostisha, Joe Olson and Amy Krueger provided investment overview for 2013. A printed report was provided to Committee members and reviewed in detail. Discussion followed.

Technology Committee update/recommendation: Luce noted the Technology Committee did not make application for the WPS Commission grant as there was not enough time for all providers to meet to make a sufficient application. He provided a copy of a non-binding letter of interest sent to the Federal Communications Commission for funding of an experimental project in rural areas. Once the rules are released the Committee has 60 days to apply. They will work with private providers, Lake Tomahawk Fire Department and State of Wisconsin Correctional Facility on the application process. Discussion followed.

Out-of-state/county travel requests: None.

Consider and approve the County Risk Manager's recommendations concerning insurance requirements in various contracts:

- Aging Transit RFP: The Department on Aging wishes to develop a tri-county transportation system. Desmond is working on a contract to hire someone to develop parameters for the project. Standard insurance requirements apply, however a waiver of worker's compensation may be needed depending on size of contractor.
- Health Department County Tobacco Subcontracts: Oneida County collaborates with other County's on tobacco programs and administers grant funds to these counties. No insurance needed.
- CHAMPS Software: The CHAMPS software contract was previously approved. At the last meeting a subscription service was approved. Auto insurance is not necessary as there will not be installation.
- APHIS Beaver Control contract: Federal government contract for beaver removal. No insurance required.

Motion Thompson/Paszak to approve County Risk Manager's recommendations concerning insurance requirements on the items as discussed. All ayes; motion carried.

Vouchers, reports, purchase orders and line item transfers:

County Clerk:

- Motion by Cushing/Thompson to approve the vouchers, purchase orders and line item transfers as presented. All ayes; motion carried.

Cushing was excused at 1:54 p.m.

Treasurer:

- Motion by Thompson/Paszak to receive the statement of cash for the period ending 2/28/14. All ayes; motion carried.

Information Technology Services:

- Motion by Shidell/Thompson to approve the vouchers and line item transfers as presented. All ayes; motion carried.
- Voice Over IP project: Grube reported reviewed each step of the process listing the contracts signed to complete the project. She estimates configuration will begin in six weeks. Committee commended Grube on a job well done.
- County Board Electronic Voting: A short presentation/demonstration was made by Current Works for Roll Call Pro, a portable wireless voting system. Grube provided handouts for review. A question and answer period followed. Cost depends upon version purchased. The first year maintenance is included in the cost; each year after maintenance is 10% of the cost. Grube noted funding is available in the 2014 ITS budget to cover the purchase of the system. Lengthy discussion followed. Motion by Shidell/Thompson to proceed with the purchase of the electronic voting system, with cost not to exceed \$14,800. All ayes; motion carried.

Finance:

- Motion by Shidell/Thompson to approve the bills and vouchers as presented. All ayes; motion carried.
- Motion by Thompson/Paszak to approve the line item transfers as presented. All ayes; motion carried.
- Motion by Paszak/Thompson to receive the general investment summary for the period ending 1/31/14. All ayes; motion carried.
- Motion by Hintz/Paszak to forward the resolution for line item transfers to the County Board for consideration. All ayes; motion carried.

Resolution to hire a County Administrator: Shidell discussed his reasons for bringing forth this resolution including the employee evaluation process, purchases of property and/or buildings, budget concerns, committee support of departmental projects, etc. This position would be accountable for these types of items and would be appointed by the County Board. Lengthy discussion followed. Motion by Shidell/Thompson to pass the resolution on to County Board for consideration. Desmond noted a job description and compensation plan would need to be developed. Discussion followed. Roll call vote: Paszak-aye; Thompson-aye; Shidell-aye; Hintz-aye. Motion carried.

Ordinance Amendment-Reducing Size of County Board: Shidell feels the size of this County Board is unwieldy. Multi-national, billion dollar companies typically have only 7-12 board members as a larger number becomes unwieldy. If responsibility is shifted to a County Administrator the County

Board can address policy decisions and have the County Administrator implement those decisions and handle the day-to-day operations of departments. He doesn't believe accessibility to County Board supervisors would be an issue with larger districts based on number of calls he's received during his term. Desmond noted that the size of the County Board can only be changed once every 10 years by County Board action or citizen's referendum. This change could not be implemented until 2016. Lengthy discussion followed. Motion by Shidell /Paszak to forward the resolution to reduce the size of the County Board for consideration at March meeting.

Public Comments:

- Alan VanRaalte (Little Rice) spoke in favor of hiring of a County Administrator but feels the resolution and the ordinance amendment regarding the size of County Board should not be linked together.
- Karl Fate noted he has been advocating for more open government and is concerned these resolutions will cause county government to become less open, less represented and more dictatorial.

Roll call vote: Paszak-aye; Thompson-aye; Shidell-aye; Hintz-aye. Motion carried.

Capital Improvement/Program Management program: Tabled to next meeting.

Suggestion Box: Tabled to next meeting.

Secretarial support for Administration Committee: Nothing new to report.

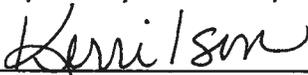
Public comment/communications: Nothing further.

Items for next meeting:

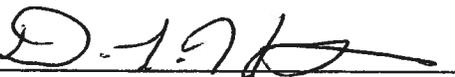
- Capital improvement/program management program, suggestion box, secretarial support for Administration Committee, resolution to cover overdrawn accounts.
- The next meeting is scheduled for 4/7/14 at 9:30 a.m.

Adjournment: Motion by Thompson/Hintz to adjourn at 3:40 p.m.

Respectfully submitted,



Kerri Ison, Recording Secretary



David Hintz, Chair

