

**ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE**  
**May 7, 2014**  
**Committee Room #2**

---

Members present: Scott Holewinski, Mike Timmons, Billy Fried, Dave Hintz and Jack Sorensen

Department staff present: Karl Jennrich, Director; Pete Wegner, Assistant Director and Julie Petraitis, Secretary III

Other county staff present: Brian Desmond, Corporation Counsel

Guests present: See sign in sheet

---

Call to order.

Chairman Scott Holewinski called the meeting to order at 12:30 P.M., in accordance with the Wisconsin Open Meeting Law.

Discussion/decision of the amended agenda.

**Motion by Dave Hintz, second by Jack Sorensen to approve the amended agenda. With all members present voting “aye”, the motion carried.**

It is anticipated that the Committee may meet in Closed Session pursuant to Wisconsin Statutes, Section 19.85(1) (g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.

- a. Land disturbance and placement of structures less than 75ft from the Ordinary High Water Mark in the Town of Minocqua.
- b. Closed session minutes.

Before going into closed session it was announced that item a will be tabled.

**12:30 p.m. Motion by Jack Sorensen, second by Mike Timmons to go into closed session. On roll call vote: Billy Fried, “aye”; Dave Hintz, “aye”; Jack Sorensen, “aye”; Scott Holewinski, “aye” and Mike Timmons, “aye”.**

**12:35 pm - Motion by Dave Hintz, second by Mike Timmons to go into open session. On roll call vote: Mike Timmons: “aye”, Dave Hintz: “aye”, Jack Sorensen: “aye”, Scott Holewinski, “aye” and Billy Fried, “aye”.**

**12:36: Recess**

**1:00 p.m. Reconvene**

Announcement of any action taken in closed session.

**Closed Session minutes were approved.**

Public comments. Dan Butkus spoke.

Approve meeting minutes of April 16, 2014.

**Motion by Mike Timmons, second by Jack Sorensen to approve meeting minutes of April 16, 2014 with one (1) correction. With all members present voting “aye” the motion carried.**

Election of a Vice-chair.

Dave Hintz nominated Billy Fried, second by Mike Timmons.

**Motion by Jack Sorensen, second by Mike Timmons to close nominations and a unanimous ballot be cast for Billy Fried. With all members present voting “aye” the motion carried.**

Discuss / review draft survey questions related to proposed changes to Section 9.94 and section 9.98.

Discussion was held on the formatting of the survey, which questions to include in the survey, how to notify the public of the survey and where to announce it and when and how long to run the survey.

**Motion by Billy Fried, second by Mike Timmons to direct staff to make the changes discussed today and forward the survey to Tim Brown, UW-Extension, for formatting. Staff will then bring the survey back to Committee. With all members present voting “aye” the motion carried.**

NR 115 / Revisions to Chapter 9 Section 9 of the Oneida County Zoning and Shoreland Protection Ordinance. The Committee will be discussing revisions to Chapter 9 as a result of revisions to NR 115.

Pete Wegner, Assistant Director, provided the Committee with a handout about what the proposed changes are and what will be part of the changes when they are adopted. Discussion was held on how Oneida County will proceed with the changes to Chapter 9 of the Oneida County Zoning and Shoreland Protection Ordinance. Discussion only – no action was taken.

2013 Planning and Development Annual Report.

**Motion by Jack Sorensen, second by Dave Hintz to approve the Annual Report as submitted and forward to the Oneida County Board of Supervisors. With all members present voting “aye” the motion carried.**

Line Item transfers, purchase orders and bills.

**Motion by Scott Holewinski, second by Jack Sorensen to approve the bills as presented. (There were no line items transfers or purchase orders). With all members present voting “aye” the motion carried.**

Refunds.

None.

Approve future meetings dates: May 21 and June 4, 2014.

Public comments. Bob Williams asked a question.

Future agenda items.

Ordinance Amendment priority.  
POWTS Inspections on lakes.  
Off-premise signs.

Adjourn.

**2:10 There being no further matters to lawfully come before the Committee, a motion was made by Dave Hintz second by Jack Sorensen to adjourn the meeting. With all members present voting “aye”, the motion carried.**

---

Chairman Scott Holewinski

---

Karl Jennrich  
Planning & Zoning Director