

**MINUTES OF THE ONEIDA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE MEETING
JUNE 18, 2014**

MEMBERS PRESENT: Chairperson Brian Gehrig, Jason Goeldner, Doug Duchac, Walt Gander, Freeman Bennett, Linda Conlon, Rob Swearingen, Ken Kortenhof and Dawn Robinson, Program Assistant.

MEMBERS NOT PRESENT: Tom Emond, John Sager, Dan Tannah, Tim Brown, Dick Johns, Terry Williams and Michelle Hartness.

ALSO PRESENT: Jim Jung (DNR) and Chief Deputy Dan Hess.

CALL TO ORDER

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:00 p.m. Chairperson Gehrig noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Goeldner/Kortenhof, PASSED).

MOTION: To approve the March 5, 2014 LEPC Committee Meeting Minutes (Kortenhof/Gander, PASSED).

RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER

Sweeney retired and will be replaced by Chief Deputy Dan Hess and, Sager has relocated to Superior and will be replaced by Jim Jung (DNR).

MOTION: To approve placing Chief Deputy Dan Hess (Representing Law Enforcement) on the LEPC Committee replacing John Sweeney and approve placing Jim Jung (Representing Environmental) on the LEPC Committee replacing John Sager (Kortenhof/Duchac, PASSED).

HAZMAT TEAM REPORT

Goeldner summarized activities, trainings and exercise, referred to an incident in Langlade County and informed the Committee of a joint meeting between Wausau Fire and Oneida HazMat regarding being a combined/joint State HazMat Tier II Team.

The Emergency Management Director referred to the Team Roster, explained the number of Technicians, the number of Support Staff and emergency agencies members represent. The Director acknowledged a training the State is funding and cited an upcoming joint training with Wausau Fire.

HAZMAT MEMBER STATUS

The Emergency Management Director indicated the following members are mid-way through their probationary period with no concerns; Luke Drummond, Evan Gilling, Alex Kaphingst and Dan Ward.

ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT

The Emergency Management Director explained the following;

Planning Facilities:

In Oneida County, there are eleven Planning Facilities that have extremely hazardous substances with an additional two facilities that require plans to be on file with the department and in Oneida County there are forty-six Reporting Facilities that use hazardous substances above a threshold quantity amount.

HazMat Grant/Contracted Counties:

Oneida County received an annual Computer/Equipment HazMat Grant in the amount of \$10,000.00. Counties that contract with Oneida for HazMat service provide the County with \$5,000 of equipment and those Counties were identified. Some equipment is staged in each County for a HazMat response. The Oneida HazMat Team uses equipment staged in county it is responding to before using Oneida's equipment.

Commodity Flow Study:

Onsite visits are being conducted and types of hazardous materials are being transported (via rail, roads, etc.) through Counties are logged. Fire Chiefs will be contacted regarding NIMS Training Certificates with information being included into the report.

Hazard Mitigation Plan:

Oneida's plan update is due in 2015. The department applied for a grant to have NCWRPC (North Central WI Regional Planning Commission) update the plan. At this time, the department is waiting for information regarding the grant request. The amount of work and length of time it takes to update the plan was cited.

Dispatch Update:

Dispatch has one person in training and needs to hire one person. Saturday the Dispatch Center is switching administration phone lines over to make it easier for dispatchers to communicate through a headset rather than by answering a telephone. 911 lines will be switched over on Wednesday.

Page-to-Text:

Recently started using page-to-text to cell phones as a backup system for dispatching.

Ambulance Service:

A new ambulance was purchased and another ambulance will be purchased in October.

ITEMS FOR AND REPORT FROM CORPORATION COUNSEL

None.

REVIEW/APPROVAL OF BILLING FOR SPILLS

None.

PUBLIC COMMENTS

None.

OTHER ITEMS FOR DISCUSSION ONLY

None.

ITEMS FOR NEXT AGENDA

Administrative items.

SET DATE FOR NEXT MEETING

The next meeting was scheduled for January 14, 2015 at 1:00 p.m.

ADJOURN

1:18 p.m. MOTION: To adjourn the meeting (Goeldner/Conlon, PASSED).

Brian Gehrig
Chairperson

Dawn Robinson
Program Assistant