

Health & Aging Committee Meeting Minutes June 16, 2014

COMMITTEE MEMBERS PRESENT: Bob Mott, Jackie Cody, Alan VanRaalte, Tom Kelly, Marge Saari, Bill Freudenberg, Nancy Brisse (Aging), Ed Hammer (Aging)

COMMITTEE MEMBERS ABSENT/EXCUSED: Joan Hauer (Aging), Dr. Amy Slette

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None

STAFF PRESENT: Dianne Jacobson, Carl Meyer, Dawn Johnson, Dawn Klink, Sue Piazza, Lu Ann Brunette

OTHERS PRESENT:

Aging:

Meeting called to order by Chairperson Bob Mott at 9:00 AM at the Health & Aging Building, 100 W Keenan St.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by VanRaalte, seconded by Cody to approve today's agenda as presented. Motion carried.

Public Comment/ Communication: None

Introduction of staff and agency roll: Sue Piazza, Assistant Director of the Oneida County Department on Aging, gave a summary of her qualifications and job duties. Discussion only, no action taken.

Family Caregiver Support Funding Policy: Jacobson reviewed the Family Caregiver Support Funding Policy for the National Family Caregiver Support Program (NFCSP) and the Alzheimer's Family & Caregiver Support Program (AFCSP). Consensus was to review any changes to funding limits during the 2015 budget review. Discussion only, no action taken.

Department Newsletter: Jacobson presented the Department Newsletter update. Discussion only, no action taken.

Transit Commission Update: Jacobson presented the Transit Commission Update. Discussion only, no action taken.

Rhineland Adult Daycare update: Mott gave the adult daycare update. Discussion only, no action taken.

Nutrition Program Funding: Jacobson presented the nutrition program funding update. Discussion only, no action taken.

Giving Tree donation program update: Jacobson gave the Giving Tree donation program update. Discussion only, no action taken.

Legislative Update: No specific one at this time.

Lakeland Senior Center Repair Request: Jacobson presented the Lakeland Senior Center Repair Request. Lakeland budgeted \$ 4,000 for repairs in their 2014 budget, and they have only spent \$ 2,353.69 year-to-date. Motion made by Cody, seconded by Brisse to decline the Lakeland Senior Center repair request, and any further requests from Lakeland Senior Center or Headwaters Inc. until they have exceeded their allotted budgeted amount for repairs, before making a request for the Oneida County DOT Trust funds. Motion carried.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Vouchers, purchase orders Jacobson presented the vouchers and purchase orders. Motion made by, VanRaalte seconded by Cody to approve the monthly vouchers and purchase orders as presented. Motion Carried.

Line Item Transfers: Jacobson presented the Line item transfers. Motion made by, Cody seconded by Saari to approve the line item transfers as presented. Motion Carried.

Agenda Items for next meeting: Rhinelander Adult Daycare, Transit committee update, Giving Tree

Health & Aging:

Minutes of May 16, 2014: With the exception of two typing errors pointed out by VanRaalte. Motion made by Saari, seconded by Cody to approve minutes of April 22, 2014 Health & Aging Committee. Motion carried.

Date/time/location of next meeting:

Regular meeting scheduled for July 17, 2014 9:00 a.m. at the Health & Aging Building, 100 W Keenan St. Department on Aging will go first, with Health Department to follow at 10:00 a.m. in the Spruce Room.

Health & Aging Issues:

- Roof runoff update
Lu Ann Brunette, Buildings and Grounds Department Director, gave the update including approximate costs to installing a permanent overhang structure.
- Parking lot update:
Lu Ann Brunette, gave the update on the approximate costs to grade and pave the employee parking lot.

Brunette asked the committee to set priority on which project would they like to move forward with first. Due to the costs of the projects, there is not enough money in the 2014 budget to do both.

Motion made by Cody, seconded by VanRaalte due to the liability and workman compensation risks with the roof runoff the permanent overhang structure was set as first priority over the employee parking lot. Motion carried.

- **Account Clerk Update:**

Jacobson gave the Account Clerk update. The changes in Account Clerk positions approved last month have been on hold due to a vacancy opportunity in the Finance Department, the OCDOA account clerk has applied for the open position. Account clerk position is on hold until the results of the Finance position hiring. Discussion only, no action taken.

Health:

Public Comment/ Communications: None.

OCBWTC Map Initiative: Cody presented the Oneida County Biking Walking Trails Council initiative to move forward with Pilch & Barnett Company to create an app for the mapping of the OCBWT along with a more detailed map than they presently offer. Discussion only, no action taken.

Program Update: Car Seats PHN Dawn Klink gave an overview of the car seat program. Discussion only, no action taken.

Orientation of new Board of Health Members: Meyer reviewed another section of the orientation binder for Board of Health members, including the mission vision core values, the 2011-2014 strategic plan, goal strategies. Discussion only, no action taken.

Monthly Reports:

- Environmental Health – Summary given by Carl Meyer, Assistant Director
- Communicable Disease – Summary given by Assistant Director.
- Health Hazards – Summary given by Assistant Director.
- Legislative Update – None.
- Community Outreach/ Media – Meyer presented the health department's outreach log listing blogs, media release and presentations done by staff.

Discussion only, no action taken.

Strategic Planning: Meyer presented the request to bring in a consultant to facilitate use of the NACCHO Strategic Planning guide for the strategic plan. The current strategic plan ends at the end of 2014. The cost of the consultant would be between \$2,000 to \$5,000 with the money to come from program revenue and various grants. The new strategic plan would be in place for 4 years.

Motion made by Cody, seconded by VanRaalte to authorize bringing in a consultant to facilitate use of the NACCHO Strategic Planning guide for the strategic plan that would be implemented for 4 years, with the cost not to exceed \$5,000 limit from program revenue and various grants. Motion carried.

Accreditation Celebration: Meyer gave the Accreditation Celebration overview. Discussion only, no action taken.

Resolution for Affordable Care Act (ACA) money: Reviewed the revised resolution. Meyer was asked to add the total projected number of parents and childless adults that these federal funds would benefit. Motion made by Cody, seconded by Mott to advance the resolution for the affordable Care Act to the county board. Motion carried.

Vouchers, purchase orders: Meyer presented the vouchers and purchase orders. Motion made by VanRaalte, seconded by Saari to approve vouchers and purchase orders as presented. Motion carried.

Line item transfers: Meyer presented the line item transfers. Motion made by Cody, seconded by VanRaalte to approve line item transfers totaling \$62409.58 as presented. Motion carried.

Agenda items for next meeting: Resolution for Affordable Care Act money update, OCBWTC map initiative update.

Public Comment/ Communications: None.

Adjournment: Motion made by VanRaalte, seconded by Cody to adjourn at 11:18 a.m. Motion carried.

Committee Chairman

Committee Secretary