

Oneida County Building & Grounds Meeting
Monday April 28, 2014 9:00 AM
Oneida County Courthouse, Committee Room # 1, Second Floor
1 S. Oneida Ave.
Rhinelander, WI 54501

Members present: Billy Fried, Chairman, Bob Metropolis, Greg Oettinger, Alex Young

Department staff: Luann Brunette-Facilities Director, Bruce Stefonek-Assistant Facilities Director

Others Present: Mike Romportl-Land Information Director, Margie Sorenson-Finance Director, Lisa Jolin/ recording secretary, Mario Malone and Trenton Smith/McKinstry

Call to Order: Chairman Fried called the meeting to order at 9:00 AM in accordance with the Wisconsin Open Meetings Law

Approve Agenda: Motion by Young to approve today's agenda. Second by Oettinger. Members present all voting "Aye". Motion carried.

Approve Minutes from April 21, 2014 Committee Meeting: Motion by Oettinger to approve the April 21st meeting (minutes) Second by Young. Members present all voting "Aye". Motion carried.

Courthouse Boiler Project : Brunette summarizes the intent of McKinstry presentation and the Committee listens to the presentation from Mario and Trenton, Account Executives from McKinstry. Chairman Fried asks permission for the Committee to interject with any questions they may have during the presentation. McKinstry does not make or manufacture any materials. They are proposing to enter into a Profession Service Agreement (PSA) on a Design/Build basis acting on the County's behalf with direct input from the Building & Ground Committee. McKinstry would put a spec sheet together and qualify three bidders. They would make sure the proper materials were being used per the spec sheet and that the time frame was followed. They would further want to enter into a partnership with the County as a Performance Contractor for other improvements to save the County utility costs. Chairman Fried suggests that the Boiler issue is pressing and at this time the focus remain on that. Brunette agrees. More discussion is held. Motion by Bob Metropolis to move forward with McKinstry to bring the Committee a bid on May 12th, 2014 including, price and timeline for final approval. Second by Young. Members present all voting "Aye". Motion carried.

Request from Ministry Hospice: Ministry Hospice is holding a Garden Walk in conjunction with the Master Gardner's to raise money for Hospice. They would like to have the Courthouse open for walking through so participants could view and appreciate its historical beauty. Providing Security is of outmost concern. Brunette states the cost to provide security by the Oneida County Sherriff's Department would be \$68 per hour per deputy. The Buildings &

Grounds Department would also incur additional overtime costs in providing an employee to open and close the building. Brunette states that in the past they have not opened the Courthouse "after hours". Brunette states she is working with Corporate Counsel to provide a set policy and/or guidelines for this type of request. Brunette's recommendation is to deny the request. Discussion was held on if Ministry Hospice would pay for security and if that would then be an option. Motion made by Fried to follow the department's recommendation and deny the request. Second by Young. Members present all voting "Aye". Motion carried.

Health & Aging Facility Parking Expansion: Discussion only. No action taken

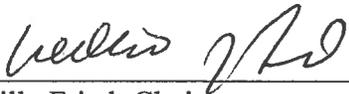
Non-Budget Item Request: None

Public Comment: None

Items for Next Agenda: Boiler Project

Scheduled Future Meeting Date: May 12, 2014 at 9:00 AM

Adjournment: Motion by Metropolis to adjourn. Second by Oettinger. Members present all voting "Aye". Motion carried. Meeting adjourned at 10:45 AM.



Billy Fried, Chairman

Lisa Jolin, Recording Secretary