

Health & Aging Committee Meeting Minutes

November 20, 2014

COMMITTEE MEMBERS PRESENT: Bob Mott, Alan VanRaalte, Tom Kelly, Marge Saari (Health/Aging), Jackie Cody (Health/Aging), Joan Hauer (Aging), Ed Hammer (Aging),

COMMITTEE MEMBERS ABSENT/ EXCUSED: Bill Freudenberg, Dr. Amy Slette (Health), Nancy Brisse (Aging),

COMMITTEE MEMBERS ABSENT/ UNEXCUSED: None

STAFF PRESENT: Linda Conlon, Carl Meyer, Linda Pipgras, Charlotte Ahrens, Dianne Jacobson, Dawn Johnson, Mary Boyer

OTHERS PRESENT:

Health:

Meeting called to order by Chairperson Bob Mott at 9:00 AM at the Health & Aging Building, 100 W Keenan St.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by VanRaalte, seconded by Kelly to approve today's agenda as presented. Motion carried.

Public comment/ communications: None

Contract Process Update: (Brian Desmond): Brian Desmond, Corporation Counsel, gave an overview of the contract review process. In the future, if Corporation Counsel does not fully approve of a contract, the Committee would like Brian to attend a meeting to discuss specifics.

Discussion only, no action taken.

Program Update – MHIAC/CST: Charlotte Ahrens, public health nurse, gave an update on the Mental Health Interagency Council (MHIAC) and Coordinated Service Team (CST) coalitions.

Discussion only, no action taken.

Monthly Reports:

- Environmental Health – Summary given by Director.
 - Sanitarian Water Lab –DATCP is here today inspecting the water lab.
 - Online Inspections - At last month's meeting, the Health and Aging Committee requested some additional information be included on the

online reporting database. Department of Health Services (DHS) stated changes cannot be made at this time because it is a legal document and any changes would need to be made on an official report and the report signed. In addition, Healthspace has made many changes over the years than was originally specified in the contract with DHS. Therefore, almost any additional changes would result in additional costs to DHS, which means additional license fee increases. 20 other jurisdictions have approved online reporting, including DHS. As part of the approval process for DHS, stakeholders such as the Wisconsin Restaurant Association (WRA) and the Wisconsin Tavern League (WTL) were consulted. Both organizations approved of the concept. Other regional jurisdictions that have approved online reporting are Portage, Waupaca, Bayfield, Wood, Chippewa, Price, Forest, Langlade, Shawano, Oconto, Sawyer, Washburn and Burnett. Across the country, availability of online inspection reports has decreased the number of critical violations noted by 40%.

Motion made by Cody, seconded by VanRaalte to support online inspections. Motion carried.

- Communicable Disease – Summary given by Assistant Director.
 - 1 campylobacteriosis, 7 chlamydia, 1 cryptosporidiosis, 7 giardiasis, 3 gonorrhea, 5 varicella.
- Health Hazards – Summary given by Assistant Director.
 - New cases: 1 no running water/ septic, 1 animals, 1 unsubstantiated
 - Existing cases: 5 garbage, 1 no running water/ septic, 1 mold
- Legislative Update – Nothing new to report.
- Community Outreach/ Media – Summary given by Director. Articles were done on flu, mental health, tobacco and the Affordable Care Act.

2015 Departmental Goals: Strategic Plan: The Health Department uses their strategic plan for their long range departmental goals. They will be meeting in January, February and March to complete their strategic plan. Conlon discussed this with Lisa Charbarneau. An extension was given until April for the Health Department to complete their 2015 departmental goals.

Discussion only, no action taken.

Fit Families Funding: Fit Families receives their funding through the WIC program. They are currently at their maximum number of participants. At present, Conlon has not seen any additional grant opportunities for Fit Families.

Discussion only, no action taken.

Giardia presentation: Conlon gave a powerpoint presentation on the recent outbreak of giardia. The cause has not yet been determined, but they feel the increase in the water table this year may be a possible source of exposure.

Discussion only, no action taken.

Technology Needs: Conlon gave an update on the status of their technology needs.

Discussion only, no action

Vouchers, purchase orders and line item transfers: No line item transfers were presented.

Motion made by VanRaalte, seconded by Saari to approve vouchers and purchase orders as presented. Motion carried.

Agenda items for next meeting: Giardia, donations

Public comment/ communications: Cody asked if Oneida County Health Department could receive donations. Conlon responded yes. Cody suggested adding a line for donations on the MHIAC brochure presented by Charlotte Ahrens. It was suggested Conlon talk to Jacobson regarding their fundraising efforts and to talk to Brian Desmond related to donations.

Health & Aging:

Minutes of October 30, 2014 meeting: Motion made by VanRaalte, seconded by Cody to approve minutes of October 30, 2014 meeting with a minor change. Motion carried.

Date/time/location of next meeting: Regular meeting scheduled for December 18, 2014 at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. Board of Health will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. Commission on Aging will meet at approximately 10:00 a.m. on the first floor.

Health and Aging Issues: Conlon/Jacobson gave update. They are still hoping for construction to begin on the back roof.

Discussion only, no action taken.

Recess and move to first floor: Jacobson asked that they continue meeting on the second floor due to dance activity in room next to the Spruce Room.

Aging:

Public Comment/ Communication: None

Rhinelander Adult Daycare update: Mott read an email from Amy Gray of Milestone Senior Living who was unable to attend stating, "The Adult Day Program is still running at Milestone and we currently have three individuals enrolled and still have openings for others who need it." Discussion only, no action taken.

2015 Nutrition Caterer Contract: Mott read the proposal from Lynn's Catering to increase the meal cost 3% (\$4.12 to \$4.24) per meal for 2015.

Motion made by VanRaalte, seconded by Hauer to approve the 3% increase per senior meal. Motion carried.

Motion made by Kelly, seconded by Hauer to approve the Chairperson Mott to sign the 2015 contract with the only change of the increase from \$4.12 per senior meal to \$4.24. Motion carried.

Nutrition & Transportation Coordinator – Mary Boyer: Mary Boyer gave an overview of the transportation and nutrition program and the guidelines set by the Older Americans Act. Boyer explained the volunteer escort service that is provided to people who either live out of town or need to travel out of town for medical appointments. The bus service was also explained that operates in the city limits of Rhinelander. There is a free shopping bus to Wal-Mart every Wednesday and a free shopping bus to Trigs every Friday when the Department is open. There is also a free bus to the food pantry that runs the 2nd and 4th Monday of each month. Boyer then explained the congregate and home delivered meal program and the training requirements that all site managers for each dining site must meet. Discussion only, no action taken.

Transit Commission Update: Jacobson presented the Transit Commission Update. Meeting tentatively set for Dec 2 when the charter and bylaws should be approved. Oneida County appointed Commission members are Bob Mott and Bill Freudenberg. Discussion only, no action taken.

Department Copier Replacement: Jacobson gave the Department on Aging copier replacement update. Building and Grounds has approved the purchase of a new copier for the Department on Aging in their 2015 budget. Discussion only, no action taken.

2015 Contracts: Jacobson presented the Lakeland Senior Center contract for 2015 with allocations from the Older Americans Act Funding, Wisconsin DOT Specialized Transportation (s.85.21) and County Tax levy as prior approved in the 2015 Department Budget for Chairperson Mott to sign.

Motion made by VanRaalte, seconded by Hammer to approve the signing by Chairperson Mott of the Lakeland Senior Center 2015 contract. Motion Carried.

Jacobson presented the Headwaters contract for allocation of funds from the Department of Transportation Specialized Transportation (85.21) for transportation they provide adults with disabilities as prior approved in the 2015 Department Budget for Chairperson Mott to sign.

Motion made by VanRaalte, seconded by Hauer to approve the signing by Chairperson Mott of the Headwaters 2015 contract. Motion carried.

2015 Department Goals: Jacobson presented the Department on Aging Department goals required of all departments to be submitted by December 15th of each year. The goals were approved by the Commission in the past as part of our required State Plan for 2013-2015.

Motion made by Hauer, seconded by VanRaalte to approve the long range Department plan for the Oneida County Department on Aging. Motion carried.

Legislative Update: Jacobson presented a press release from the Wisconsin Aging Advocacy Network regarding the expansion of Family Care, leaving only 8 counties remaining in the state (including Oneida County) still in the “Legacy Waiver” programs. Discussion only no action taken.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Vouchers, purchase orders: Jacobson presented the vouchers and purchase orders. Motion made by Cody, seconded by Hammer to approve the monthly vouchers and purchase orders as presented. Motion carried.

Line Item Transfers: Jacobson presented the line item transfers.

Motion made by VanRaalte, seconded by Cody to approve the line item transfers as presented. Motion carried.

Agenda Items for next meeting: Rhinelander Adult Daycare, Transit committee update

Adjournment: Motion made by Cody, seconded by Saari to adjourn at 11:35 a.m. Motion carried.

Committee Chairman

Committee Secretary