

**Highway Facility Evaluation Committee  
Minutes  
December 5, 2014 10:30 a.m.**

**Committee members present:** David Hintz—Chair, Robb Jensen—Vice Chair, Scott Holewinski, Bob Mott, Sonny Paszak, Mike Romportl, Freeman Bennett, Brian Desmond and Margie Sorenson.

**Others present:** Dan Gleason and Jonathan Anderson.

**Call to order:** Chairman Hintz called the meeting to order at 10:30 a.m. in Committee Room 2 of the Oneida County Courthouse stating the meeting had been properly noticed and posted, is in accordance with the Wisconsin Open Meeting Law and is ADA accessible.

**Approve agenda:** Motion to approve the agenda by Paszak, second by Jensen. No comments. All ayes; motion carried.

**Proposal services conference calls for Highway Facility review and Conceptual Plan:** The committee discussed whether the conference calls should be done in a closed session because of the competitive nature of the contract negotiations and bargaining.

**Closed session—It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Wisconsin Stats Section 19.85 (1)(e) “Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session” (Topics: Appraisal of County Highway property and deliberation of professional services proposals):** Motion to enter into closed session by Holewinski, second by Paszak. Roll call vote with all committee members voting aye; motion carried.

**Return to open session:** Motion by to return to open session by Holewinski, second by Paszak. Roll call vote with all committee members voting aye; motion carried.

**Announcements from closed session:** Motion to forward recommendation to accept the proposal from Barrientos Design in the amount of \$12,700 to the Administrative Committee was made by Holewinski, seconded by Jensen and approved by unanimous roll call vote. Motion to recommend to the Administration Committee an amount not to exceed \$7,000 to be allocated for additional services that may be needed for the Highway Facility Evaluation Study by Jensen, seconded by Paszak and approved by unanimous roll call vote. Hintz commented that Barrientos was selected because of the significant amount of experience in developing highway facilities throughout the state of Wisconsin, reasonable cost of needed studies and a level of detail in line with expectations that is needed to make a decision on how to proceed with the highway facility in the future.

**Payment of bills:** None

**Future meeting dates:** To be determined following the Administration Committee meeting.

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**Future agenda topics:** To be determined following the Administration Committee meeting; facility consolidation, additional services required, the economic impact, the cost to move the existing fuel tanks and crane versus purchasing new, contracts and dealing with the city.

**Public Comments:** None

**Adjournment:** Motion by to adjourn by Jensen, second by Paszak. All ayes; motion carried.

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David Hintz, Committee Chair

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Dan Gleason, Recording Secretary

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