

Health & Aging Committee Meeting Minutes December 18, 2014

COMMITTEE MEMBERS PRESENT: Bob Mott, Alan VanRaalte, Tom Kelly, Dr. Amy Slette (Health), Jackie Cody, Marge Saari, Joan Hauer (Aging), Ed Hammer (Aging)

COMMITTEE MEMBERS ABSENT/EXCUSED: Bill Freudenberg, Nancy Brissee (Aging)

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None

STAFF PRESENT: Linda Conlon, Carl Meyer, Jody McKinney, Linda Pipgras, Dianne Jacobson, Dawn Johnson

OTHERS PRESENT: Brian Desmond, Corporation Counsel

Health:

Meeting called to order by Chairperson Bob Mott at 9:00 AM at the Health & Aging Building, 100 W Keenan St.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Cody, seconded by VanRaalte to approve today's agenda as presented. All ayes; motion carried.

Public comment/ communications: None

Closed Session: (Brian Desmond): Motion by VanRaalte, second by Cody to adjourn into closed session pursuant to section 19.85(1) (g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. (Topic: Body Art Facility).

Roll call vote with all voting aye; motion carried.

Discussion held in closed session.

Motion by Kelly, second by Cody to return to open session. Roll call vote with all voting aye; motion carried.

The following motion was made in the above closed session:

Motion by VanRaalte, second by Saari to approve taking legal action if necessary at a body art facility. Roll call vote with all voting aye; motion carried.

Monthly Reports/ Updates:

- Environmental Health – Summary given by Director.
 - Sanitarian Water Lab – The water lab is up and running. Sanitarians have done some water testing.
 - Online Inspections – will be moving forward with online inspections. Not in place yet.
- Communicable Disease – Summary given by Director.
 - 1 campylobacteriosis, 10 chlamydia, 1 cryptosporidiosis, 1 ehrlichiosis, 2 giardiasis, 1 lyme, 1 varicella.
- Health Hazards – Summary given by Assistant Director.
 - New cases: 1 mold, 1 unsubstantiated
 - Existing cases: 3 garbage, 1 no running water/ septic, 1 mold, 1 animals, 1 hoarding, 1 other
- Legislative Update – Summary given by Director. Conlon has a meeting today with the Joint Public Affairs Committee where they will be discussing the following:
 - The Healthy Jobs Act created a \$15 million workplace wellness grant program for Wisconsin small businesses. However, before businesses can take advantage of the grant funding, DHS must establish agency procedures, known as administrative rules, to manage the program. The Department released the proposed rules for comment in December. The Committee will be reviewing those rules.
 - The Department of Agriculture, Trade and Consumer Protection (DATCP) and the Department of Health Services (DHS) are looking at consolidating DHS's Food Safety and Recreational Licensing functions with DATCP's Bureau of Food Safety. WALDAH Board, WPHA Board and the Joint PA Committee are looking at the benefits and consequences of that consolidation. Currently, the benefits are outweighing the consequences.
 - With the new legislature, the Committee will review the new assignments. Locally, Representative Mary Czaja (R-Irma) and Senator Tom Tiffany (R-Hazelhurst) were appointed to serve on the Joint Finance Committee.
- Community Outreach/ Media – Summary given by Director.
 - Blogs were done on World HIV/Aids Day, safe toys and gifts month, food safety and holiday stress. A community event was held at Coffee Beans for participants to learn how to avoid unhealthy behaviors during stressful times.

2014 Budget: Conlon discussed 2014 budget. Discussion only, no action taken.

Donations: Conlon discussed donation process. Discussion only, no action taken.

Vouchers, purchase orders and line item transfers: Motion made by Cody, seconded by Saari to approve vouchers, purchase orders and line item transfers as presented. All ayes; motion carried.

Agenda items for next meeting: Replacement timeline for autos, their mileage and structure for protection; blue-green algae; staff program updates.

Public comment/ communications: None.

Health & Aging:

Minutes of November 20, 2014 meeting: Motion made by VanRaalte, seconded by Cody to approve minutes of November 20, 2014 meeting. All ayes; motion carried.

Date/time/location of next meeting: Regular meeting scheduled for January 15, 2015 at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. Board of Health will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. Commission on Aging will meet at approximately 10:00 a.m. on the first floor.

Health and Aging Issues: Conlon/Jacobson gave update. Work will not start on back roof until Spring due to the early winter.

Discussion only, no action taken.

Recess and move to first floor: Motion made by Kelly, seconded by VanRaalte to recess and move to first floor. All ayes; motion carried.

Aging:

Meeting called to reconvene by Chairperson Bob Mott at 10:09 AM at the Health & Aging Building, 100 W Keenan St. Balsam Room

Motion made by Kelly, seconded by VanRaalte to reconvene. Unanimously approved. Motion carried.

Public Comment/ Communication: Chairperson Mott read a letter from Greater Wisconsin Agency on Aging Resources (GWAAR) stating they have approved the Oneida County 2015 Aging Plan Amendment and Budget. Mott also reported a constituent had contacted him about not being able to make an appointment with the Oneida County Elder Benefit Specialist for the open enrollment of Medicare Part D due to the fact she was booked up for appointments. Jacobson explained this year was excessive with people needing assistance with Plan D compounded by the fact that three major employers in Oneida County also ended their supplement plans for their retired employees during this time frame. Every caller that couldn't get an appointment during the open enrollment period of October 15 to December 7, 2014 was given the number to the Medicare Helpline and their name and number was also taken down and the Elder Benefit Specialist followed-up with a phone call. Mott suggested Jacobson put an article in the February O.W.L. (newsletter) explaining the reason why the appointments filled up earlier than previous years.

Discussion only, no action taken.

Rhineland Adult Daycare update: No update at this time.

Donation & Giving Tree Update: In response to a story ran in the newspaper and on the local news station, about the cost of catered food rising some unsolicited donations have been received for the meal program. The wall has been designated for the giving tree and Building and Grounds has it on their work schedule to paint, working on the trunk and branch designs of the tree. Discussion only, no action taken.

Nutrition Program: Jacobson gave the nutrition program update. Pier Willow has now a vacancy for the site manager. Until this position is filled the site will be closed. Letters have been sent to all of the town of Lynn officials to help in recruiting a new site manager so the dining site can be reopened. Discussion only, no action taken.

2015 s.85, 21 Specialized Transportation Application: Jacobson presented the 2015 s.85.21 Specialized Transportation Application. Every year an application must be sent to the DOT. The Public Hearing will be held December 23, 2014 at 11:30 a.m.
Motion made by Hammer, seconded by Cody to approve the 2015 s.85.21 Specialized Transportation Application as presented. Unanimously approved, motion carried.

Transit Commission Update: Mott gave an overview of the Transit Commission meeting from December 2, 2014. Erv Teichmiller was appointed Chair and Bob Mott was appointed Vice-Chair. David Lowe will continue to advise the commission until a Transit Manager is hired. Bill Freudenberg and Bob Mott represent Oneida County in the commission. The next step is to approval the Charter (including all 3 county Corp Councils) by the Transit Commission on January 6, 2014 9:00 a.m. and then on to the respective counties for committee/board approval. Meetings to be held in the Oneida County Department on Aging facility due to its central location for commission members.
Discussion only, no action taken.

Department Copier Replacement: Jacobson announced the new Department on Aging copier will be delivered on Monday December 22, 2014 from EO Johnson. Mott shared that he did bring up this subject to the County Administration committee regarding the most efficient way in the future for the county to purchase large items like copy machines.
Discussion only, no action taken.

The O.W.L. newsletter: Jacobson asked for feed back on the completion of the first year of the newsletter. 1,500 copies are being distributed every month and we are still tracking the best places where people are actually picking up copies. Committee members suggested, churches, clerk of town halls as possible avenues.
Discussion only, no action taken.

Legislative Update: None at this time. Mott was selected to go to Washington D.C. in April. He will give more information regarding his legislative meeting schedule before he goes. Discussion only no action taken.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports.
Discussion only, no action taken.

Vouchers, purchase orders: Jacobson presented the vouchers and purchase orders.
Motion made by VanRaalte, seconded by Cody to approve the monthly vouchers and purchase orders as presented. Unanimously approved, motion carried.

Line Item Transfers: Jacobson presented the Line item transfers.
Motion made by Hammer, seconded by Mott to approve the line item transfers as presented. Unanimously approved, motion carried.

Agenda Items for next meeting: Milestone Adult Daycare, Transit committee update, Giving Tree update, Federal Spending Bill.

Jacobson at this time asked if she could go back to the Transit Commission Update. Commission members agreed. Jacobson wanted to also point out that the Transit Commission will also be needing a fiscal agent to handle the finances until the Commission has more staff infrastructure. Jacobson said she would like to propose that the Department on Aging (Maria Cox, the .5 FTE Account Clerk) could serve this role. Jacobson will work with Margie Sorenson to estimate expenses and submit to the Transit Commission for their consideration along with other options. If selected the half-time account clerk position would have to be changed by resolution (first by COA and then County Board) to increase this 50% position to whatever additional time is projected being needed. There would be no additional expense for Oneida County.

Discussion only, no action taken.

Adjournment: Motion made by VanRaalte, seconded by Cody to adjourn at 11:10 a.m. Unanimously approved, motion carried.

Committee Chairman

Committee Secretary