

**MINUTES OF THE ONEIDA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MEETING  
JANUARY 14, 2015**

**MEMBERS PRESENT:** Chairperson Brian Gehrig, Jason Goeldner, Doug Duchac, Tom Emond, Jim Jung, Rob Deede (Public Health), Ken Kortenhof and Dawn Robinson, Program Assistant.

**MEMBERS NOT PRESENT:** Freeman Bennett, Walt Gander, Michelle Hartness, Dan Hess, Dick Johns, Rob Swearingen and Terry Williams were excused.

**ALSO PRESENT:** Bruce Fuerbringer (5 Bugle Training & Consulting, LLC).

**CALL TO ORDER**

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:00 p.m. Chairperson Gehrig noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**APPROVE AGENDA/MINUTES OF PREVIOUS MEETING**

MOTION: To approve the Agenda (Kortenhof/Duchac, PASSED).

MOTION: To approve the June 18, 2014 LEPC Committee Meeting Minutes (Kortenhof/Duchac, PASSED).

**RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER(S)**

Tim Brown (UW Extension) has resigned. Need a representative of the Community Group.

Nominations for LEPC Chairperson were called.

MOTION: To nominate Brian Gehrig as the LEPC Chairman for a two-year term (Kortenhof/Goeldner, PASSED).

MOTION: To cast unanimous vote for Brian Gehrig as the LEPC Chairman (Kortenhof/Duchac, PASSED).

Nominations for LEPC Vice-Chairperson were called.

MOTION: To nominate Jason Goeldner as the LEPC Vice-Chairperson for a two-year term (Kortenhof/Gehrig, PASSED).

**HAZMAT TEAM REPORT**

Operations, Technicians and Support Personnel were identified. HazMat responses were identified.

The Emergency Management Director informed the Committee the State is requiring Counties to apply for HazMat Training Funds through Egrants.

### **HAZMAT MEMBER STATUS**

Drummond (Rhineland Fire member), Kaphingst (Sugar Camp Fire member) and Ward (Sheriff's Office) have completed their probationary period.

MOTION: To place Drummond, Kaphingst and Ward on the HazMat Team as permanent members (Kortenhof/Goeldner, PASSED).

There are three new probationary members:

Bates is Operations Trained and is a Rhineland Fire member.

Peterson is Technician Trained and is a Rhineland Fire member.

Bradaseric is Support Personnel and is a Pelican Fire member.

MOTION: To place Bates, Peterson and Bradaseric on the HazMat Team as probationary members (Emond/Gehrig, PASSED).

#### *Appoint HazMat Chief*

Jason Goeldner is current HazMat Chief and Tom Waydick is the current Assistant HazMat Chief.

MOTION: To appoint Jason Goeldner as the HazMat Chief for a two-year term (Kortenhof/Emond, PASSED).

### **ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT**

#### *HazMat Incident Billing Policy and Procedure*

There were no changes to the HazMat Incident Billing Policy and Procedure. A copy of the Policy and Procedure was provided, Exhibit #1.

At this time, the State does not have a billing procedure in place if called out as a State asset.

MOTION: To accept the Hazmat Billing Policy and Procedure (Kortenhof/Emond, PASSED).

#### *LEPC Compliance Inspector*

Appoint both Jason Goeldner and the State as LEPC Compliance Inspectors.

MOTION: To appoint Jason Goeldner and the State of Wisconsin as LEPC Compliance Inspectors (Kortenhof/Duchac, PASSED).

#### *LEPC Bylaws*

A copy of the Rules of Operation for the Oneida County Local Emergency Planning Committee, Exhibit #2, was provided. Dates were changed, no other revisions/updates were needed.

MOTION: To approve the Rules of Operations as LEPC Bylaws (Kortenhof/Gehrig, PASSED).

*State and County HazMat Team Contracts*

The State and County HazMat Team Contract will need to be renewed before it expires on June 30, 2015. Surrounding Counties who contract with the Oneida County HazMat Team were identified. If a contracted County decided to no longer enter into a contract, written notice is required in advance.

*Hazard Mitigation Grant*

The County received a Hazard Mitigation Grant to update the All Hazards Mitigation Plan which is due in 2015. North Central Wisconsin Regional Planning Commission (NCWRPC) will be providing assistance and a sub-group from the LEPC Committee may be needed.

MOTION: To approve the Hazard Mitigation Grant (Kortenhof/Goeldner, PASSED).

*2015 Computer-HazMat Equipment Grant*

Majority of HazMat equipment is purchased from the grant along with contracting Counties.

MOTION: To apply for and accept the 2015 Computer-HazMat Equipment Grant (Emond/Duchac, PASSED).

*Wisconsin Association of Hazardous Materials Responders (WAHMR) Conference*

Three HazMat Team members are attending the Conference.

**ITEMS FOR AND REPORT FROM CORPORATION COUNSEL**

None.

**REVIEW/APPROVAL OF BILLING FOR SPILLS**

The Emergency Management Director informed the Committee there were two HazMat Requests (Vilas County and Lincoln County). There was discussion regarding request and response.

The Director recommended paying members out of the State Contract Budget instead of billing responsible parties due to the nature of each call. The Committee agreed.

**COMMODITY FLOW STUDY PRESENTATION**

The Emergency Management Director informed the Committee Lincoln County took the lead on the initiative and obtained information from the following Counties: Langlade, Lincoln, Marathon and Oneida.

Bruce Fuerbringer (5 Bugle Training & Consulting, LLC) explained the information and research that went into the Commodity Flow Study. Results were shared. A paper copy of the presentation was provided, Exhibit #3.

Counties were observed, training levels for response were cited and, recruitment and retention were addressed.

**PUBLIC COMMENTS**

None.

**OTHER ITEMS FOR DISCUSSION ONLY**

None.

**ITEMS FOR NEXT AGENDA**

To be determined.

**SET DATE FOR NEXT MEETING**

The next meeting was scheduled for June 10, 2015 at 1:00 p.m.

**ADJOURN**

**2:09 p.m.** MOTION: To adjourn the meeting (Emond/Kortenhof, PASSED).

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Brian Gehrig  
Chairperson

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Dawn Robinson  
Program Assistant