

**MINUTES OF THE ONEIDA COUNTY
CIVIL SERVICE COMMISSION
FEBRUARY 16, 2015**

COMMISSION MEMBERS PRESENT: John Vanney, Tim Melms, Bernie Dart, Pat Volk and Mary Martin.

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: Sheriff Grady Hartman, Chief Deputy Daniel Hess, and Recording Secretary Jill Butzlaff.

CALL TO ORDER

Chairman Vanney called the meeting to order at 1:02 p.m. at the Oneida County Law Enforcement Center. The meeting was properly noticed in accordance with Wisconsin Open Meetings Laws.

DISCUSS/ACT TO APPROVE AGENDA

Motion by Melms to approve the amended agenda, second by Dart. All ayes on voice vote, the motion carried 5-0.

DISCUSS CHANGING THE TITLE OF THE LIEUTENANTS IN THE ONEIDA COUNTY SHERIFF'S OFFICE TO CAPTAIN. THIS WOULD REQUIRE CHANGES IN THE ONEIDA COUNTY RULES AND REGULATIONS.

Chief Deputy Hess was present and distributed the job descriptions to the Commission. Hess noted this change would not affect the current wages. Sheriff Hartman noted the duties are more in line with the job title Captain. Motion by Melms to approve the request of the Sheriff's Office to change the title of Lieutenant to Captain, second by Dart. All ayes on voice vote, the motion carried 5-0.

DISCUSS/ACT TO APPROVE THE MINUTES OF JULY 8, 2014

Motion by Melms to approve the minutes of July 8, 2014, second by Martin. All ayes on voice vote, the motion carried 5-0.

DISCUSS THE NEED TO ESTABLISH AN ELIGIBILITY LIST FOR ENTRY LEVEL DEPUTY SHERIFFS, SERGEANTS, AND DETECTIVE SERGEANTS.

Chief Deputy Hess noted that the candidates for Deputy Sheriff have been exhausted, and there is a need to update the list for Sergeants and Detective Sergeants. Brief discussion followed regarding potential testing and interview dates. The Commission scheduled interview dates for Deputy Sheriff for April 27th and April 28th. The Commission scheduled interview dates for Patrol and Detective Sergeants for May 11th, May 12th, and May 18th.

DISCUSS/ACT ON CORRESPONDENCE OR BILLS

There was no action taken.

DISCUSS/ACT ON ANY FUTURE AGENDA ITEMS

There was no action taken.

DISCUSS/SET DATE FOR NEXT MEETING

The Commission scheduled the following meeting dates:

April 27th

April 28th

May 11th

May 12th

May 18th

The meetings will be to conduct interviews for Deputy Sheriff, Patrol and Detective Sergeants. The meeting times will be 12:00 p.m.

CLOSED SESSION

Motion by Dart to go into closed session pursuant to §19.85(1)(c) WI Stats considering employment, promotions, compensation or performance evaluation data of any public employee over which this body had jurisdiction or responsibility. Specifically: Performance Evaluations. The motion was seconded by Melms. All ayes on roll call vote on the above motion as follows: Dart aye, Melms aye, Martin aye, Vanney aye, Volk aye. The motion carried 5-0 and the Commission entered closed session at 1:25 p.m.

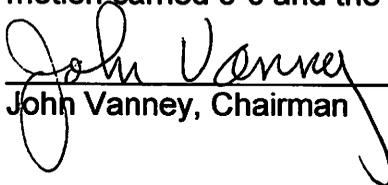
At this time the Committee convened to the Sheriff's Conference Room to discuss performance evaluations. Following the discussion, the Committee returned to the small conference room.

Motion by Melms to return to open session, second by Dart. All ayes on roll call vote as follows: Melms aye, Dart aye, Vanney aye, Volk aye, Martin aye. The motion carried 5-0 and the Commission returned to open session at 2:36 p.m.

Motion by Dart to approve the performance evaluations as presented, second by Melms. All ayes on voice vote, the motion carried 5-0.

ADJOURN

Motion was made by Melms to adjourn, second by Volk. All ayes on voice vote, the motion carried 5-0 and the meeting adjourned at 2:43 p.m.



John Vanney, Chairman



Jill Butzlaff, Management Services
Administrator