

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS
BOARD OF DIRECTORS**

Friday, March 6, 2015 – 1:00 P.M.

100 West Keenan Street, Rhinelander, Wisconsin

Members Present: Bix, Gresser, Hammer, Kortenhof, Krug, Millan, Platner, Queen, Ritchie, Teichmiller, Troyk, Tuckwell

Members Absent: Cushing (excused), Peterson, Price (excused)

Call Meeting to Order: Chair Millan called the meeting to order at 1:00 P.M. Also present were Pam Parkkila, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW); Jennifer Lueneburg, Oneida County Social Services Financial Services Manager; Nicole Winkler, Guest of Nancy Kortenhof; Dianne Jacobson, Director, Oneida County Department on Aging; Bill Freudenberg, Board of Supervisors, Oneida County.

Public Comment & Introductions: Introductions were made.

Approval of the Agenda: Hammer moved to approve the agenda with fifteen items with the addition of an “e” to the word “moral” on item seven; Troyk seconded. All Ayes. Motion Carried.

Approval of the Minutes of the February 6, 2015 Board of Directors Meeting: Hammer moved to approve the minutes of the February 6, 2015 Board of Directors meeting; Queen seconded. All Ayes. Motion Carried.

Consent Agenda: Financial Statements & Time Reporting Percentages – January 2015: Teichmiller moved to approve the Consent Agenda as presented and put the financial reports on file subject to audit; Troyk seconded. All Ayes. Motion Carried.

Regional Manager Report: 1) The ADRC-NW had a Premier Sponsorship and Booth at the Annual Caregivers Conference at Nicolet Technical College. 2) Our ADRC Specialist Laura Javenkoski was introduced to the Alzheimer’s Support Group in Three Lakes. 3) Parkkila met with The Star News in Medford to discuss advertising opportunities in Taylor County. 4) Parkkila also updated the Web site language and is obtaining the software needed so that the ADRC-NW can manage content updates independently of the marketing group. This will save money. 5) The 2014-2015 ADRC-NW Dashboard Report for January was reviewed.

Staff Development/Retention/Maintaining Morale: Parkkila apprised the Board of activities taken to provide staff with professional development opportunities, training, and retreats.

2015-2017 Governor’s Proposed Budget & Implications for ADRCs: The proposed Governor’s Budget will have a major impact on ADRCs in the state of Wisconsin. It was felt that some of

these effects will not be in the best interest of the ADRC-NW customers. Parkkila will keep the Board of Directors updated regarding upcoming advocacy opportunities.

Board Orientation Manual: The approved Orientation Manual for the Board of Directors will be presented to Board Members at next month's Board meeting.

Letters & Communications: The spring Board of Directors training with Buck Rhyme is tentatively scheduled for Tuesday, April 21, 2015 from 9:30 A.M. until 3:00 P.M. at The Pointe in Minocqua.

Family Care Updates: The Governor's budget provides for statewide implementation of Family Care by January 1, 2017.

Board Member Report Community Feedback: There was no report at this time.

Future Agenda Items: Governor's Budget Update, Confirming Board Training; Board Orientation Manuals

Confirm Next Meeting Date, Time & Place: The next meeting of the Aging & Disability Resource Center of the Northwoods Board of Directors will be Friday, April 10, 2015 at 1:00 P.M. It will be held in Rhinelander. The May meeting of the Board of Directors will be May 8, 2015. (NOTE: These dates have been changed from April 3rd and May 1st, respectively.)

Adjournment: With no further business, Bix moved to adjourn; Queen seconded. All Ayes. The meeting was adjourned at 2:02 P.M.

Handouts: Minutes of the February 6, 2015 Aging & Disability Resource Center of the Northwoods Board of Directors meeting; December 2014 Revenue/Expense Report (Close I); 2014 Supplemental Transaction Activity Report; 2013-2014 ADRC Federal & State GPR Revenue Comparison; January 2015 Revenue/Expense Report; January 2015 Transaction Activity Report; 2014-2015 ADRC Federal & State GPR Revenue Comparison; January 2015 Time Report; January 2015 Revenue Change Report; Regional Manager Report; "Staff Development/Retention/Morale Report"; January 2014-2015 Dashboard Report; "Wisconsin Long-Term Care Works"; list of Upcoming Wisconsin Counties Association Legislative Meetings; ADPAW & GWAAR "Summary of Proposed Changes Related to Aging & Disability Programs – Governor's Budget 2015-2017".