

**Highway Facility Evaluation Committee  
Minutes  
March 5, 2015**

**Committee members present:** David Hintz-Chair, Robb Jensen-Vice Chair, Sonny Paszak, Scott Holewinski, Freeman Bennett, Brian Desmond, Margie Sorenson, Luann Brunette, Lisa Charbarneau, Mike Romportl.

**Others present:** Norman Barrientos, Ryan Thacker (Barrientos Design & Consulting), Bill Freudenburg, Alan VanRaalte, Roger Luce, Richard Moore, Jonathan Anderson.

**Call to order:** Chairman Hintz called the meeting to order at 1:00 p.m. noting the meeting had been properly posted.

**Approve agenda:** Motion to approve the agenda by Jensen, second by Holewinski. All ayes; motion carried.

**Approve the minutes of the February 2 and 16, 2015 meeting:** Motion by Paszak, second by Jensen to approve the minutes of the February 2 and 16, 2015 as amended. All ayes; motion carried.

**Vouchers, reports and bills:** None.

Chairman Hintz started the meeting by handing out a proposed outline for the committee's presentation to the County Board in March. Hintz indicated that if the County Board chooses to build a new facility, a new adhoc committee would be created to oversee such project similar to when the Law Enforcement Center was constructed there was a special adhoc committee created that met weekly. He also told the committee that the LRES Department would assist in putting together the PowerPoint presentation for the March Board Meeting.

**Update by Barrientos Design & Consulting**

Norman Barrientos and Ryan Thacker from Barrientos Design and Consulting met with the committee and went over their proposed presentation for the March County Board Meeting. Norman told the committee that they have three good viable options for the county: a limited renovation, an extensive renovation and a new build.

Bennett told the committee that he and Bob Mott reviewed the three options and made changes according to the departments needs and forwarded the information to Barrientos to incorporate into the three options. All three options were reviewed and new costs were assigned to option three. Option 1 – limited renovation: life of 15 to 20 years at a cost of \$2,820,392. Option 2 – Extensive Renovation: life 40 years at a cost of \$6,324,440. Option 3 – New build: 70 year life at a cost of \$9,629,849 for a 54,000 square foot facility.

Hintz asked Barrientos to add a couple of slides to the presentation to address the pros and cons of either spending additional money or spending less money. He also stated that the final PowerPoint presentation needed to go out to the County Board with their agenda packets so they had an opportunity to review it prior to the meeting in March.

**County Board Presentation 3/17/2015**

### **Financing Options and Costs**

Margie Sorenson provided the committee with information on debt issuance under the levy limit rule as well as a spreadsheet with draft numbers as to the cost and funding of all three options. Sorenson told the committee the numbers were based on the original numbers provided by Barrientos, not the updated numbers presented at today's meeting.

### **TIF District/Impact on Area/Job Creation**

Hintz indicated that the information for the Board for the March meeting for all three topics will be developed and finalized with Roger Luce.

### **Go Forward Plans**

Jensen suggested that Supervisors submit questions to the committee for answers and further consideration after the presentation on March 17, 2015. The committee emphasized that the meeting in March was for information purposes only, not to make a final decision on which option to choose.

### **Discussion of need for soil borings/pits of proposed site**

The committee directed Freeman Bennett to dig several pits on the site to determine what type of surface rock may be present along with any other issues that would affect the development of the site. Soil Borings would not be necessary until such time that a decision would be made to build a new facility.

### **Closed Session**

Motion by Holewinski, second by Paszak to adjourn into closed session pursuant to Wisconsin Stats. Sec. 19.85 (1) (e) for purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session (topic: contract terms of Kwik Trip offer for Highway Department property). Roll call vote taken with all voting in the affirmative. Motion carried.

Discussion held in closed session.

Motion by Jensen, second by Holewinski to return to open session. Roll call vote taken with all voting in the affirmative. Motion carried. There was no action taken during closed session.

**Adjournment:** Motion by Jensen, second by Paszak to adjourn. All ayes; motion carried. Meeting adjourned at 3:48p.m.

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David Hintz, Committee Chair

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Lisa Charbarneau, Recording Secretary