

**MINUTES OF THE ONEIDA COUNTY  
CIVIL SERVICE COMMISSION  
APRIL 27, 2015**

**COMMISSION MEMBERS PRESENT:** John Vanney, Tim Melms, Bernie Dart, Pat Volk and Mary Martin.

**COMMITTEE MEMBERS ABSENT:** None

**OTHERS PRESENT:** Sheriff Grady Hartman, and Recording Secretary Jill Butzlaff.

**CALL TO ORDER**

Chairman Vanney called the meeting to order at 12:03 p.m. at the Oneida County Law Enforcement Center. The meeting was properly noticed in accordance with Wisconsin Open Meetings Laws.

**DISCUSS/ACT TO APPROVE AGENDA**

Motion by Dart to approve the agenda, second by Melms. All ayes on voice vote, the motion carried 5-0.

**APPROVE MINUTES OF FEBRUARY 16, 2015**

Motion by Melms to approve the minutes of February 16, 2015, second by Volk. All ayes on voice vote, the motion carried 5-0.

**DISCUSS/ACT THE NEED TO ESTABLISH AN ELIGIBILITY LIST FOR SERGEANTS, DETECTIVE SERGEANTS AND LIEUTENANTS.**

Sheriff Hartman indicated that six applications were received for Sergeant and six applications were received for Detective Sergeant. Hartman suggested performing interviews on May 11<sup>th</sup> and May 12<sup>th</sup> and cancelling the May 18<sup>th</sup> meeting date. Brief discussion followed on the meeting start times and length of the interviews.

**DISCUSS/ACT ON ANY FUTURE AGENDA ITEMS**

Sheriff Hartman requested the Committee discuss the new evaluation form at one of the next scheduled meeting dates.

**DISCUSS/ACT ON CORRESPONDENCE OR BILLS**

There was no action taken.

**DISCUSS/ACT TO SET DATE FOR NEXT SCHEDULED MEETING**

The Commission scheduled the following meeting dates:

May 11<sup>th</sup>

May 12<sup>th</sup>

The meetings will be to conduct interviews for Patrol and Detective Sergeants. The meeting times will be 12:00 p.m.

**CLOSED SESSION**

Motion by Dart, second by Martin to go into closed session pursuant to §19.85(1)(c) WI Stats considering employment, promotions, compensation or performance evaluation

data of any public employee over which this body had jurisdiction or responsibility. To interview applicants to establish an eligibility list for Deputy Sheriff. All ayes on roll call vote as follows: Dart aye, Martin aye, Vanney aye, Volk aye, Melms aye. The motion carried 5-0 and the Commission entered closed session at 12:10 p.m.

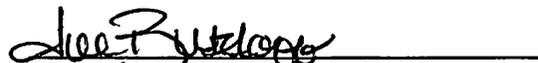
Motion by Martin to return to open session, second by Melms. All ayes on roll call vote as follows: Dart aye, Martin aye, Vanney aye, Volk aye, Melms aye. The motion carried 5-0 and the Commission returned to open session at 3:12 p.m.

Chairman Vanney noted that nine applicants were interviewed.

**ADJOURN**

Motion was made by Dart to adjourn, second by Melms. All ayes on voice vote, the motion carried 5-0 and the meeting adjourned at 3:15 p.m.

  
John Vanney, Chairman

  
Jill Butzlaff, Office Administrator