

Health & Aging Committee Meeting Minutes

September 17, 2015

COMMITTEE MEMBERS PRESENT: Bob Mott, Alan VanRaalte, Tom Kelly, Bill Freudenberg, Dr. Amy Slette (Health), Jackie Cody, Marge Saari, Nancy Brisse (Aging), Joan Hauer (Aging), Ed Hammer (Aging)

COMMITTEE MEMBERS ABSENT/EXCUSED: None

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None

STAFF PRESENT: Dianne Jacobson, Dawn Johnson; Linda Conlon, Carl Meyer, Danielle Benzinger, Maria Skubal, Maria Cox (Aging)

OTHERS PRESENT: Lynn Papineau

Health:

Meeting called to order by Chairperson Bob Mott at 9:00 a.m. at the Health & Aging Building, 100 W Keenan Street.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting: Motion made by Jackie Cody, seconded by Marge Saari to approve today's agenda with the discretion of the chairperson to move the order of items on the agenda as needed. All ayes; motion carried.

Public comment/communications: None

Monthly Reports/ Updates:

- Environmental Health – Summary given by Linda Conlon:
 - The Environmental Health Specialists are finalizing summer inspections and water tests.
 - Expanding the water lab capabilities are being explored through an internal QI project. We are trying to streamline the testing options while remaining cost effective. We have offered local water testing for one year and have data to analyze the efficiency of local testing versus sending water samples to outside labs.
 - The Town of Crescent spring was chlorinated again and is cleared for consumption again. Todd is reviewing options with the Crescent Town Board to determine ways to prevent reoccurrences.
- Communicable Disease – Summary given by Linda Conlon:

- Reported: 1 campylobacteriosis, 4 chlamydia, 1 ehrlichiosis/anaplasmosis, 2 giardiasis, 2 hepatitis C, 8 lyme disease, 1 mycobacterial disease
- Confirmed: 1 campylobacteriosis, 4 chlamydia, 1 ehrlichiosis/anaplasmosis, 2 giardiasis, 2 hepatitis C, 9 lyme disease, 9 lyme laboratory report, 1 metal poisoning, 1 mycobacterial disease, 1 not reportable, 3 pertussis
- A local school has started an investigation of a potential salmonella outbreak that could be related to cucumber recall. This is very early in the investigation and no conclusions have been reached at this time.
- All the dead birds submitted by Oneida County Health Department have been negative for the West Nile Virus.
- Health Hazards – Summary given by Carl Meyer:
 - New cases: 2 new cases; 1 housing, 1 solid waste/garbage.
 - Existing cases: 8 existing cases; 1 housing, 2 meth, 3 mold, 2 solid waste/garbage.
- Legislative Update – Summary given by Linda Conlon:
 - AB 311 and SB 238 were discussed and how they would impact the Family Planning program in OCHD. The proposed bills would cut the reimbursement for family planning services to the actual cost of pills and a couple dollars for administration. If these bills pass and nothing else becomes available, OCHD will not be able to provide these services for Oneida County. Representative Swearingen toured our clinic and recognized the valuable services that we provide but he feels the majority of his constituents are in support of the bills passing. Senator Tiffany listened to our concerns; however, he wasn't sure how he will vote on the bill. Motion made by Jackie Cody, seconded by Marge Saari to send proposed letters with corrections to Representatives Swearingen and Czaja, and Senator Tiffany in opposition to AB 311 and SB 238. Roll call vote was called; VanRaalte aye, Freudenberg aye, Mott aye, Kelly abstain, Saari aye, Cody aye, Dr. Slette aye, Tom Kelly abstained. 6 ayes, 0 nays, 1 abstention; motion carried.
 - AB 310 doesn't impact our health department because we don't receive any title 10 funding.
 - Alan VanRaalte discussed a phone call he had with Senator Tiffany on drug testing funding for assistance programs. Senator Tiffany stated that statewide \$250,000 has already been allocated for this program.

Update on body art facility: Citations were issued in August for missing spore test results. The facility did not pay their annual license fee by the June 30th deadline. The facility was notified by mail that body art was not allowed and the facility was closed and the 2 citations were issued. The facility owner plead not guilty to both citations and a court trial will be held on October 22, 2015. OCHD staff is working with the Corporation Counsel office and will present the case to a trial. At this time the facility is not attempting to renew and may be relocating.

Out of state travel: Carl Meyer and Kyla Waksmonski request travel for a QI training in Seattle from October 14-16. Kyla has a scholarship that will cover her travel to Seattle. Carl Meyer will lead a roundtable presentation so his lodging and registration are covered, meals and transportation expenses will be expensed from grant funds. Motion made by Jackie Cody, seconded by Marge Saari to approve the out of state travel requests. All ayes; motion carried.

2016 Budget: Linda Conlon presented the 2016 proposed budget and a summary sheet. Grant funding, potential increases, tax levy and revenue expectations were discussed. Bob Mott

discussed county-wide budget concerns and that the board may ask every department for a 10% reduction in their budget proposal. To aid the county in finding budget reduction ideas, the LRES office will be sending out a survey seeking efficiency suggestions from county board members and employees.

Tobacco program update: Maria Skubal presented a PowerPoint on the tobacco program.

Vouchers, purchase orders and line item transfers: Motion made by Alan VanRaalte, seconded by Jackie Cody to approve the line item transfer. All Ayes; motion carried. Invoices and vouchers discussed. Motion made by Alan VanRaalte, seconded by Jackie Cody to approve the vouchers and purchase orders. All ayes; motion carried.

Agenda items for next meeting: 2016 Budget, Flu update, Community Health Assessment update, Body Art facility update

Public Comment/communications: Bob Mott reported that Linda Conlon did very well on her performance evaluation. Bob Mott also reported that the County Board approved the upgrade on the RD position from grade level J to K to remain competitive. Ed Hammer posed a question regarding immunization charges and remaining competitive.

Health & Aging:

Minutes of August 20, 2015 meeting: The minutes for the August 20, 2015 Health and Aging meeting were reviewed. Alan VanRaalte made corrections to page 2, second bullet; to not capitalize spring, but capitalize Town. Nancy Brissee made the correction that she did attend the meeting. Motion made by Tom Kelly, seconded by Jackie Cody to approve the meeting minutes with the noted corrections. 8 ayes, 1 abstention; motion carried.

Date/time/location of next meeting: Regular meeting scheduled for October 15, 2015 at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. The Board of Health meeting will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. The Commission on Aging will meet at approximately 10:00 a.m. on the first floor. Fourth Thursday starting in January

Health and Aging issues: Linda Conlon and Dianne Jacobson proposal moving the meeting to the fourth Thursday each month starting in January 2016 and alternating which board starts. Odd months the Board of Health will go first and even months the Commission on Aging will go first.

Public comment/communication: Dianne presented an email from LuAnne, the Buildings and Grounds Director, regarding the 2016 Health and Aging building HVAC system project. The building needs were addressed during a recent inspection. After the inspection, the Buildings & Grounds and Administration Committees decided to postpone the project until 2017.

Recess: 10:30 a.m. to move downstairs to the Aging Department Balsam Room to reconvene for the aging part of the meeting. Motion made by Tom Kelly, seconded by Bob Mott to recess the meeting. All ayes; motion carried.

Aging:

Reconvene meeting: 10:39 am

Public comment/ communications: Lynn Papineau owner of Lynn's catering present

Open 2016-2017 Nutrition Proposal: There was only one bid proposal submitted. Lynn Papineau owner of Lynn's catering. Lynn's catering currently has the contract for the meal program. Chairperson Mott opened the bid contract. The only change in the price would be to go to \$4.29 per meal for 2016 and no more than three percent for 2017 which would equal thirteen cents per meal. The current contract is up on December 31, 2015. Discussion only, no action taken.

Appointment a Nutrition Sub-committee to review bids: Nancy Brisse, Alan VanRaalte and Bob Mott volunteered to form the sub-committee to review the bid from Lynn's Catering and then make their recommendation to the committee. The sub-committee will meet on October 15, 2015 at 8:45 in the Cedar Room. Discussion only, no action taken.

Lakeland Senior Center Updates: Jacobson gave the Lakeland Senior Center update. Monday a Public listening session was held on moving forward with the Lakeland Senior Center. One meeting was held at 10:30 am and another one at 6:30 pm. The majority of the public attending were past participants and they understandably want the Senior Center rebuilt in the old location. They also want a small kitchen built so that they could again host the senior dining and the Meals on Wheels program. This is not a Lakeland Retirement Board decision the meal program is only run by the Oneida County Department on Aging. There were approximately seventy five people that attended the morning session and about twenty five at the evening session.

No reply has been received from the Lakeland Retirement Foundation since the July 13, 2015 letter was sent by Bob Mott outlining criteria that must be met to receive further funding from the Department on Aging under the 2015 contract. Oneida County Corporation Council suggests if the Transportation funding is being cut (to contract with Headwaters) that it would be advisable to void the entire current contract. If the Commission decides later (Oct/Nov/Dec) to fund any more 2015 dollars a new agreement could be drafted with language outlining specifics. Motion made by Cody, seconded by Brisse to void the current 2015 agreement with the Lakeland Senior Center due to their failure to fulfill their contract. All ayes, motion carried.

Transit Commission Update: Jacobson and Mott gave the Transit Commission update. The posting for the Transit Commission closed; David Lowe reviewed all applications and narrowed it down to the best four candidates. The interviews will be held on September 30, 2015. The commission members have looked at Headwaters as possible office space to house the Transit Commission. A contract would have to be drawn up first. After the manager is hired, they will then hire an outside Accounting firm to serve the Transit Commission. Forest County is officially out of the transit commission as of yesterday September 16, 2015. The first two Transit Commission routes include one operated by Headwaters, Inc to transport from Rhinelander up the Hwy 47 corridor and then operating services similar to Lakeland Senior Center van in the "Lakeland Area". A second route would be operated through Vilas County Commission on Aging with a vehicle running on Mondays, Wednesdays and Fridays from Eagle River to Minocqua/Woodruff making 3 round-trips per day (based on day before reservations).

Three Year State Plan: Jacobson presented the Three Year State Plan. The Public Hearing was held September 8, 2015 at 11 a.m. There were a couple questions on the plan, but once

clarified there was no further discussion. Jacobson requested the commission's approval to move forward on to the state with the Three Year State Plan. Motion made by Hammer, seconded by Hauer to move forward to the state with the Three Year State Plan. All ayes, motion carried.

Legislative Update: Jacobson gave the Legislative Update. The state is moving ahead on having public hearings regarding Family Care and IRIS. Jacobson plans on attending the closest hearing scheduled in Wausau on Monday September 21, 2015. Discussion only, no action taken.

ADRC of the Northwoods Interim Regional Manager Update: The applications closed on Thursday September 10. There were 26 applicants that applied for the ADRC Regional Manager, of those applicants four applicants will be interviewed on Friday September 18th. Their recommendation will be presented to the full ADRC Board for approval on September 25th. There will possibly be a new Regional Manager starting on October 26th. Linda Pipgras was selected out of the applicants that applied for the ADRC Specialist opening. Linda is replacing Jason Kirker who resigned last month. Jason will be staying on with the ADRC as a part time employee. Discussion only, no action taken.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders and line item transfers for approval.

Motions made by Brissee, seconded by Cody to approve the line item transfers for approval as presented. All ayes, motion carried.

Motions made by VanRaalte, seconded by Hauer to approve the vouchers and purchase orders approval as presented. All ayes, motion carried.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Agenda items next meeting: Lakeland Senior Center, Transit Commission, ADRC Update, Nutrition contract, budget update and all other usual agenda items.

Public comment/communication: None

Adjournment: Motion made by Cody, seconded by Brissee, to adjourn at 11:35 a.m. All ayes; motion carried.

Committee Chairman

Committee Secretary