

MEETING OF THE ONEIDA COUNTY VETERANS' SERVICE COMMISSION

Held: Monday, September 21, 2015 at 9:00 a.m.

Members Present: Ray Zastrow (Chairman), Brian Jopek

Executive Secretary: Tammy Walters (CVSO)

Others Present: Lisa Hirman, Laurie Davis

The following new matters were taken up, to wit:

Ray Zastrow called the meeting to order in Conference Room #1 on the first floor of the Oneida County Courthouse at 9:00 a.m. The meeting was properly posted, the news media was notified and pursuant to the Americans with Disabilities Act, is handicapped accessible.

The Pledge of Allegiance was recited.

The agenda was reviewed. **Motion** made by Brian Jopek, seconded by Ray Zastrow, to approve the agenda. Motion carried.

The minutes from the June 15, 2015 meeting were reviewed. **Motion** made by Brian Jopek, seconded by Ray Zastrow, to approve the minutes. Motion carried.

Lisa Hirman and Laurie Davis were present to discuss a situation in the Veterans Service Office.

The vouchers for needy veterans' grants distributed since the last commission meeting were reviewed. **Motion** made by Brian Jopek, seconded by Ray Zastrow, to approve the vouchers. Motion carried.

The CVSO gave the commission an update on the status of the Assistant/Deputy CVSO position.

The status of the 2015 budget was reviewed.

The 2016 budget was reviewed.

Future meetings were discussed. It was decided meetings will be held the third Monday in March, June, September and December if needed.

The next meeting will be held on Monday, December 21 at 9:00 a.m. in Conference Room #1 of the courthouse. **Motion** made by Brian Jopek, seconded by Ray Zastrow, to adjourn the meeting at 10:00 a.m. Motion carried.

Chairman: _____

Secretary: _____