

## **FOREST-ONEIDA-VILAS TRANSIT COMMISSION MINUTES**

**October 9, 2015**

*ATTENDANCE:* Bill Freudenberg, Bob Mott, Ed Hammer, Chuck Hayes, Fred Radtke and Erv Teichmiller. Also present were Dianne Jacobson and Susan Richmond. Dave Lowe was present by phone conference.

*CALL TO ORDER:* Teichmiller called the meeting to order at 8:30 a.m. at the Health & Aging Building in Rhinelander noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

*APPROVAL OF AGENDA:* Radtke made a motion to approve Agenda in any order as per the chair with a second by Hammer. Motion Carried.

*APPROVAL OF MINUTES:* Mott made a motion to approve the Minutes of September 25, 2015, and the Minutes of September 30, 2015, with a second by Hayes. Motion Carried.

*CLOSED SESSION:* There was a motion by Hayes with a second by Hammer to go into Closed Session pursuant to 19.85(1)(c) Wis.Stats. to consider employment, promotion, compensation or performance evaluation data of an employee. Topic: Transit Manager hiring.

Roll call vote taken: Freudenberg: Aye, Mott: Aye, Hammer: Aye, Radtke: Aye and Teichmiller: Aye. Motion carried. Committee went into closed session at 8:31 a.m.

Staff present in closed session: Jacobson and Richmond.

*RETURN TO OPEN SESSION:* Motion by Mott to adjourn Closed Session till 10:00 a.m. and return to open session with a second by Freudenberg. Motion carried. Committee returned to open session at 9:30 am. There was no action taken in closed session.

*TRANSIT CHARTER:* Teichmiller stated that both Oneida and Vilas will be taking to their November County Board Meetings the revised Charter removing Forest County from partnership in the Transit Commission. The invoice to Forest County for their portion of the bills to date was mailed on October 6, 2015, and once Forest County pays this invoice, we can move forward to remove their name from the Transit Commission. Discussion held on whether we should keep the 9 members, but it was agreed that each county would have three representatives for the time being.

*2016 Budget and 5311 Application:* Teichmiller distributed a newly revised 2016 Budget. Radtke questioned the amount allocated for dispatch services. Discussion held. Radtke also made comment with regard to the Fee Revenue and he felt it was too high. Discussion held.

There was a motion by Freudenberg with a second by Hammer to approve the revised 2016 Budget and to pass it on for attachment to the 5311 Application. Motion Carried.

*FISCAL MANAGEMENT:* Jacobson stated that Metz Anderson will be the new Fiscal Agent for the Transit Commission. Until the new Transit Manager is hired and on board, Oneida County will continue to manage the checks to save the Commission some money.

*INSURANCE COVERAGE:* Teichmiller stated that LBJ in Minocqua is ready to issue our policy. Once the Transit Manager is hired, we will need to add workers compensation to the policy.

*TRANSIT PROJECTS:* Jacobson stated that Oneida County has signed Termination of Agreement from Lakeland. She received the Contract from her Corporation Counsel for Headwaters, so there should not be a problem with moving forward. Richmond stated that Project #2 was ready to move forward on October 19, 2015, she was just waiting for the Contract to be forwarded from Oneida County so she could change the name from Headwaters to Phelps. Teichmiller stated that we will need proof of insurance and affidavit of license from each project that will come to the Aging unit and then Aging to the Transit Commission.

*CLOSED SESSION:* There was a motion by Mott with a second by Hammer to go back into Closed Session pursuant to 19.85(1)(c) Wis.Stats. to consider employment, promotion, compensation or performance evaluation data of an employee. Topic: Transit Manager hiring.

Roll call vote taken: Freudenberg: Aye, Mott: Aye, Hammer: Aye, Radtke: Aye and Teichmiller: Aye. Motion carried. Committee went into closed session at 10:00 a.m.

Staff present in closed session: Jacobson and Richmond.

*RETURN TO OPEN SESSION:* Motion by Hayes to return to open session with a second by Hammer. Motion carried. Committee returned to open session at 10:41 am. There were negotiations with the top candidates, with no action taken in closed session.

*TRANSIT MANAGER OFFICE OPTIONS:* Jacobson stated that Headwaters is working on the Lease Agreement for office space and we hoped to have that by end of next week.

**Next Meeting will be October 15, 2015, at 8:00 a.m. in Rhinelander.**

For the next Agenda:

Closed Session for Transit Manager Position/Transit Project Agreements

There was a motion by Hammer with a second by Freudenberg to adjourn the meeting at 10:50am.

Respectfully submitted by:

Susan Richmond, Director  
Vilas County Commission on Aging