

ONEIDA COUNTY SOCIAL SERVICES COMMITTEE
November 24, 2015

Members present: Ms. Carol Pederson, Mr. Bob Metropulos, Mr. William Freudenberg, Mr. Mitchell Ives, and Mr. Alan VanRaalte

Staff: Ms. Mary Rideout, Ms. Tammy Walters, Ms. Mary Gadzalinski, Ms. Brenda Lee, and Ms. Heidi Brown

Excused: None

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Mitchell Ives, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services/Veteran's Services Committee – October 27, 2015:

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the Social Services/Veteran's Services Committee minutes of October 27. Motion carried unanimously.

3. Public Comment:

None.

Veteran's Services:

1. Update on Assistant CVSO Position:

Jason Dailey started about one week ago in the position. He is a Veteran and has been an asset to have within the department. Currently, he is working on getting all the training that is required to become accredited.

2. 2016 Budget Status:

Ms. Tammy Walters is looking into getting approval to move more money within the budget to the commission budget to be able to help more Veterans in need, especially during the holiday season. This year the budget is about \$4,000.00 and they would like amount to increase for next year. Ms. Tammy Walters does reach out to the public to be able to get the community to donate to Veterans in need when funding is not available.

3. 2015 Financial/Statistical/Comp. Time Reports:

Request was made by Mr. William Freudenberg that the committee be notified in advance if the Veteran's Office needs to close for a half day or an extended

period of time. Request was made by Mr. Alan VanRaalte for a report that tracks office activity and other stats for work load. Also, requested that the report be updated with all 2015 numbers for each month. Ms. Tammy Walters agreed.

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to accept statistical and comp time report. Motion carried unanimously.

4. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Mitchell Ives, to approve the vouchers and line item transfers as presented. Motion carried unanimously.

5. Agenda Items for Future Meetings:

Update on CVSO Position

Social Services/Family Care:

1. Drug Endangered Children (DEC) Program and Memorandum of Understanding:

Ms. Mary Gadzalinski, Social Worker Supervisor, and Ms. Brenda Lee, Social Worker, presented program to the committee. Ms. Brenda Lee took the initiative to request that Oneida County start this program to keep children safe against parents or caregivers involved in using, dealing or manufacturing drugs by connecting organizations within the community. The program allows the different community organizations to better understand each other's roles and allow them to work together in the best interest of the children. The Oneida County DEC Team will consist of members from Oneida County Dept. of Social Services, Corporation Counsel, District Attorney's Office, Sheriff's Department, Public Health Dept., WI Dept. Of Corrections, Rhinelander Police Dept., Minocqua Police Dept., Woodruff Police Dept., and Three Lakes Police Dept. A Memorandum of Understanding was created to establish each team member's role within the program and will be signed by each participating organization. Training will be held on January 14, 2016 for all organizations involved in the program.

2. Long Range Plan Update:

There are two teams working on the Long Range Plan. One team is working on the Vision Statement and the Core Values of the Agency and the other team is working on the long rang plan goals. The team did determine a need for a new goal from the SWOT analysis that was done. The new goal will be "Provide effective community education to increase service awareness." This is something the agency and outside community members felt strongly about. The agency is starting to implement this by having members of outside organizations talk to staff about programs offered through in-service days.

3. Trauma Informed Care – WI Trauma Project Application:

This is a new program that is being offered through the state that the agency must submit an application for. The program recognizes the importance of having

staff trained on Trauma and Secondary Trauma. This program will provide training to staff on how children are affected by trauma and how elements of our agency impact children. Fostering Futures is the agency involved in coming into departments and evaluating policies and procedures in place to determine what changes need to be made to make dealing with our department less of a traumatic experience for a child and family. The first step would be to get our department trained and on board with a Trauma Informed Care approach to serving clients. The second step would be to reach out to other community agencies, such as Law Enforcement, Schools, and Medical Care Providers, to have them trained and participating in this approach. It is projected that if the department is accepted to participate in this program it would cost less than \$5,000.00 to the department over the course of two years. This would come from the training budgets and would not result in additional money needed.

4. Vacancy Review and Waiver Request – Social Services Information Specialist:

Ms. Mary Rideout requested that the vacant position be filed and the six-month vacancy procedure be waived for this position due to the critical need for the position within the department. About 60% of the position's time is spent on agency IT which is critical to day to day operations of the entire agency.

Motion by Mr. Mitchell Ives, seconded by Mr. Bob Metropulos, to approve the Vacancy Review and Waiver Request for the Social Services Information Specialist. Motion carried unanimously.

5. Staffing and Legislative Update:

Currently the department has 3 vacancies. The Economic Support position is being advertised to the public as well as the new vacancy for the Social Service Information Specialist. The part-time Clerical Support position has a current eligibility list that will be looked at.

Ms. Mary Rideout discussed Assembly Bill 429 with the committee. The bill requires that any report made to the agency for any reason must be referred to Law Enforcement within 12 hours of receiving it whether or not it is screened in by Social Services. The bill would also require us to coordinate the planning and execution of the investigation with Law Enforcement. Changes to the bill have been proposed by the Wisconsin Counties Association (WCA).

6. 2015 Financial/Statistical/Comp. Time Reports:

The committee reviewed the Financial/Statistical/Comp. Time reports. It is projected that the Agency will have a surplus of approximately \$322,000.00 for the year.

Motion by Mr. Alan VanRaalte, seconded by Mr. Mitchell Ives, to approve the 2015 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

7. **Audit of Payments/Line Item Transfers:**

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the Audit of Payments as presented. Motion carried unanimously.

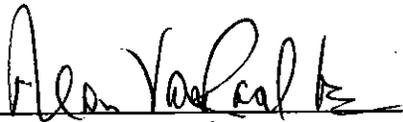
No Line Item Transfers.

8. **Agenda Items for Future Meetings:**

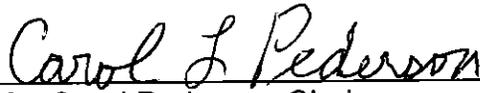
Update on Trauma Informed Care – WI Trauma Project Application.
Update on Assembly Bill 429.

9. **Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos, seconded by Mr. Alan VanRaalte, to adjourn the meeting at 10:37 a.m. The next meeting of the Social Services Committee will be Tuesday, December 22, 2015 at 9:00 a.m. in First Floor Conference Room on the first floor. Motion carried unanimously.



Mr. Alan VanRaalte



Ms. Carol Pederson, Chairperson

Date: December 22, 2015